

# Sheffield-Sheffield Lake City Schools Board of Education Agenda

1824 Harris Road  
Sheffield, OH 44054

Dec. 14, 2009

Executive Session  
5:00 P.M.

Regular Meeting  
6:00 P.M.

at  
Knollwood Elementary School

Mr. William Emery, President  
Mrs. Gloria Behrendt, Vice President  
Mrs. Sandra Jensen  
Mrs. Deborah Moffitt  
Mr. Skip Scarpelli  
Dr. Will R. Folger, Superintendent  
Mr. Donald Breon, Treasurer

Sheffield Means Success

*The Mission of the Sheffield-Sheffield Lake City Schools is to provide for a quality and meaningful education for our students so that they will be successful citizens and workers. This will include educating them to read with comprehension; write clearly; compute accurately; think; reason and use information to solve problems.*



**NOTICE TO THE PUBLIC**

We wish to welcome you to the Sheffield-Sheffield Lake Board of Education Meeting. Please be advised that tonight's meeting may be video taped for presentation on cable. This agenda copy is provided for your convenience.

Each Board member receives his agenda and an abundance of informational material well in advance of each meeting. He, individually, has had the opportunity to study each item and to ask questions of school personnel.

The Board meeting is for the purpose of conducting public business and is not designed to be a public forum. Your questions and suggestions, however, are most welcome.

In general, all comments and questions should be brought to the attention of the school's administration. In most instances problems can be settled in this manner.

Please fill out the forms available should you wish to address a comment to the Board of Education. A place on the agenda has been provided for this purpose. In addressing the Board, state your name and address. Please keep your comments short and to the point.

The Board will gladly accept your suggestions and requests and will try to answer your questions when possible. Most often, however, action will be deferred to a subsequent meeting in order to allow time to thoroughly study your input.

**Board of Education Goals for 2009-10**

1. To continue to improve the district report card.
2. To complete the district master facility plan and general facility improvements.

Thank you for attending.

Your interest is appreciated.



I. CALL TO ORDER

II. ROLL CALL

Notice of this meeting was given in accordance with the provisions of Policy 1.450 of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.

Mrs. Behrendt \_\_\_ Mr. Emery \_\_\_ Mrs. Jensen \_\_\_ Ms. Moffitt \_\_\_ Mr. Scarpelli \_\_\_

III. EXECUTIVE SESSION

It is recommended that the Sheffield-Sheffield Lake Board of Education adjourn to Executive Session;

Mrs. Behrendt \_\_\_ Mr. Emery \_\_\_ Mrs. Jensen \_\_\_ Ms. Moffitt \_\_\_ Mr. Scarpelli \_\_\_

IV. OPENING CEREMONIES

A. Pledge of Allegiance

V. INFORMATIONAL ITEMS

Knollwood Student Presentation

VI. REVIEW OF OPEN QUESTIONS

VII. COMMENTS FROM THE PUBLIC

VIII. APPROVAL OF THE AGENDA

Gloria Behrendt \_\_\_ Bill Emery \_\_\_ Sandra Jensen \_\_\_ Deb Moffitt \_\_\_ Skip Scarpelli \_\_\_

IX. TREASURER'S BUSINESS

A. REPORTS

B. BOARD MINUTES



It is recommended that the Sheffield-Sheffield Lake Board of Education approve Minutes from the following agenda:

Regular Meeting – Nov. 30, 2009

Mrs. Behrendt \_\_\_ Mr. Emery \_\_\_ Mrs. Jensen \_\_\_ Ms. Moffitt \_\_\_ Mr. Scarpelli \_\_\_

**C. PAYMENT OF BILLS AND FINANCIAL STATEMENTS**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the enclosed bills and financial statements.

Mrs. Behrendt \_\_\_ Mr. Emery \_\_\_ Mrs. Jensen \_\_\_ Ms. Moffitt \_\_\_ Mr. Scarpelli \_\_\_

**D. FMLA**

It is recommended that the Sheffield-Sheffield Lake Board of Education accept the Family Medical Leave of absence for Shirley Myers.

Mrs. Behrendt \_\_\_ Mr. Emery \_\_\_ Mrs. Jensen \_\_\_ Ms. Moffitt \_\_\_ Mr. Scarpelli \_\_\_

**E. DONATION**

It is recommended that the Sheffield-Sheffield Lake Board of Education accept the donation of an office desk from Dr. Andre Montgomery valued at \$300.00.

Mrs. Behrendt \_\_\_ Mr. Emery \_\_\_ Mrs. Jensen \_\_\_ Ms. Moffitt \_\_\_ Mr. Scarpelli \_\_\_

**F. DELEGATION OF AUTHORITY TO SET APPROPRIATIONS**

The Sheffield-Sheffield Lake Board of Education will hold a Board Meeting prior to the end of the fiscal year (end of June) to authorize adjusted appropriations and revenue, transfers and advances when necessary and in accordance with Auditor of State Bulletin 97-010.

Mrs. Behrendt \_\_\_ Mr. Emery \_\_\_ Mrs. Jensen \_\_\_ Ms. Moffitt \_\_\_ Mr. Scarpelli \_\_\_

**X. SUPERINTENDENT'S BUSINESS**



A. REPORTS

B. PERSONNEL

1. It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee requests;
  - a. Accept the resignation of **Karen Bowinkelman**, Knollwood, Special Ed. attendant, effective Dec. 1, 2009
  - b. Approve a parental leave of absence for **Alison Macke**, Brookside, starting Feb. 1, 2010 and returning May 1, 2010.
  - c. Approve an extension to the already granted parental leave of absence for **Jennifer Vinci**, Knollwood, from Jan. 25, 2010 through the end of the 2009-2010 school year

Mrs. Behrendt \_\_\_\_ Mr. Emery \_\_\_\_ Mrs. Jensen \_\_\_\_ Ms. Moffitt \_\_\_\_ Mr. Scarpelli \_\_\_\_

2. It is recommended that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract to the following personnel effective for the 2009-10 school year/season as per the Master Agreement and contingent upon successful completion of all payroll requirements;
  - a. **Correction, Jay Schneiderman**, SMS, Boys Basketball, Class III, **Step 3**, \$3,599.00
  - b. **Scott Houdeshell**, Brookside, Asst Var. Track, Class III, Step 1, \$3,286.00
  - c. **Will Albright**, Brookside, Asst. Boys Basketball, Volunteer, at no cost to district

Mrs. Behrendt \_\_\_\_ Mr. Emery \_\_\_\_ Mrs. Jensen \_\_\_\_ Ms. Moffitt \_\_\_\_ Mr. Scarpelli \_\_\_\_

3. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel as per the Master Agreement;
  - a. **Valarie Rion**, Special Education Tutor, \$20.65 per hour, effective Dec. 15, 2009

Mrs. Behrendt \_\_\_\_ Mr. Emery \_\_\_\_ Mrs. Jensen \_\_\_\_ Ms. Moffitt \_\_\_\_ Mr. Scarpelli \_\_\_\_

4. It is recommended that the Sheffield-Sheffield Lake City School approve the following correction for the DECAF proposals;
  - a. **Donna Rini**, BHS, Bonus Period, 2<sup>nd</sup> Trimester, .75% , \$234.74



- b. **Beth Scherry**, BHS, Bonus Period, 2<sup>nd</sup> Trimester, .75%, \$234.74

Mrs. Behrendt \_\_\_\_ Mr. Emery \_\_\_\_ Mrs. Jensen \_\_\_\_ Ms. Moffitt \_\_\_\_ Mr. Scarpelli \_\_\_\_

- 5. It is recommended that the Sheffield-Sheffield Lake City Schools employ the following as short term substitute teachers;

- a. **Carole Gerard**, effective Dec. 15, 2009
- b. **Renee Mahoney**, effective Dec. 2, 2009

Mrs. Behrendt \_\_\_\_ Mr. Emery \_\_\_\_ Mrs. Jensen \_\_\_\_ Ms. Moffitt \_\_\_\_ Mr. Scarpelli \_\_\_\_

- 6. It is recommended that the Sheffield-Sheffield Lake Board of Education employ the following classified substitutes effective Dec. 15, 2009;

- a. **Diane Kline**

Mrs. Behrendt \_\_\_\_ Mr. Emery \_\_\_\_ Mrs. Jensen \_\_\_\_ Ms. Moffitt \_\_\_\_ Mr. Scarpelli \_\_\_\_

**C. SHEFFIELD MIDDLE SCHOOL – ACADEMIC HONORS/INCENTIVE TRIP**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached field trip request for the Sheffield Middle School Academic Honors Reward/Incentive Trip as per the attached.

Mrs. Behrendt \_\_\_\_ Mr. Emery \_\_\_\_ Mrs. Jensen \_\_\_\_ Ms. Moffitt \_\_\_\_ Mr. Scarpelli \_\_\_\_

**XI. STANDING COMMITTEE REPORTS**

- 1. Joint Vocational School – Bill Emery
- 2. Athletic Counsel – Deb Moffitt
- 3. Legislative Liaison – Skip Scarpelli
- 4. Endowment Fund – Sandra Jensen
- 5. S.A.L.T. – Gloria Behrendt

**XII. EXECUTIVE SESSION**

It is recommended that the Sheffield-Sheffield Lake Board of Education adjourn to Executive Session;

*Knollwood Elementary School  
Regular Meeting*



*December 14, 2009  
6:00 p.m.*

Mrs. Behrendt \_\_\_\_ Mr. Emery \_\_\_\_ Mrs. Jensen \_\_\_\_ Ms. Moffitt \_\_\_\_ Mr. Scarpelli \_\_\_\_

XIII. ADJOURNMENT

Time: \_\_\_\_\_

Next Regular Meeting: Jan. 11, 2009 at the Administration Center

1. 6:00 P.M. Budget Meeting,
2. Organizational Meeting
3. Regular Meeting

Mrs. Behrendt \_\_\_\_ Mr. Emery \_\_\_\_ Mrs. Jensen \_\_\_\_ Ms. Moffitt \_\_\_\_ Mr. Scarpelli \_\_\_\_

