

Sheffield-Sheffield Lake City Schools Board of Education Agenda

1824 Harris Road
Sheffield, OH 44054

January 11, 2010

Budget Hearing at 6:00 P.M.
followed by the
Organizational Meeting
and
Regular Meeting
at
the Administration Center

Mr. William Emery,
Mrs. Gloria Behrendt,
Mrs. Sandra Jensen,
Mrs. Sheila Lopez,
Mrs. Deborah Moffitt,
Dr. Will R. Folger, Superintendent
Mr. Donald Breon, Treasurer

Sheffield Means Success

The Mission of the Sheffield-Sheffield Lake City Schools is to provide for a quality and meaningful education for our students so that they will be successful citizens and workers. This will include educating them to read with comprehension; write clearly; compute accurately; think; reason and use information to solve problems.

*Administration Center
Budget, Organizational and Regular
Meetings*



January 11, 2010

I. CALL TO ORDER

II. ROLL CALL

Gloria Behrendt ____ Bill Emery ____ Sandra Jensen ____ Deb Moffitt ____ Skip Scarpelli ____

III. BUDGET HEARING

IV. ADJOURNMENT

Time _____ P.M.

Gloria Behrendt ____ Bill Emery ____ Sandra Jensen ____ Deb Moffitt ____ Skip Scarpelli ____





January 11, 2010

I. CALL TO ORDER

II. ROLL CALL

Gloria Behrendt ___ Bill Emery ___ Sandra Jensen ___ Sheila Lopez ___ Deb Moffitt ___

III. ADMINISTRATION OF OATHE OF OFFICE TO NEW BOARD MEMBERS

IV. ELECTION OF OFFICERS

A. President

Gloria Behrendt ___ Bill Emery ___ Sandra Jensen ___ Sheila Lopez ___ Deb Moffitt ___

B. Vice President

Gloria Behrendt ___ Bill Emery ___ Sandra Jensen ___ Sheila Lopez ___ Deb Moffitt ___

V. ORGANIZATIONAL AND STANDING AUTHORIZATIONS

A. ELECTION OF BOARD REPRESENTATIVES

1. It is moved that _____ be appointed as Sheffield-Sheffield Lake Board of Education's representative to the Lorain County Joint Vocational School District's Board of Education.

Gloria Behrendt ___ Bill Emery ___ Sandra Jensen ___ Sheila Lopez ___ Deb Moffitt ___

2. It is moved that _____ be appointed as the Sheffield-Sheffield Lake Board of Education's representative to the Sheffield-Sheffield Lake City Schools Athletic Council.

Gloria Behrendt ___ Bill Emery ___ Sandra Jensen ___ Sheila Lopez ___ Deb Moffitt ___

3. It is moved that _____ be appointed as the Sheffield-Sheffield Lake Board of Education's Legislative Liaison.

Gloria Behrendt ___ Bill Emery ___ Sandra Jensen ___ Sheila Lopez ___ Deb Moffitt ___



January 11, 2010

4. It is moved that _____ be appointed as Sheffield-Sheffield Lake Board of Education representative to Project S.A.L.T. (Student Achievement Liaison Team)

Gloria Behrendt ____ Bill Emery ____ Sandra Jensen ____ Sheila Lopez ____ Deb Moffitt ____

5. It is moved that _____ be appointed as Sheffield-Sheffield Lake Board of Education's representative to the Endowment Fund.

Gloria Behrendt ____ Bill Emery ____ Sandra Jensen ____ Sheila Lopez ____ Deb Moffitt ____

B. ADOPTION OF TIMES/DATES/LOCATION/FORMAT OF REGULAR MEETINGS

1. Discussion
2. Action

Gloria Behrendt ____ Bill Emery ____ Sandra Jensen ____ Sheila Lopez ____ Deb Moffitt ____

C. SUPERINTENDENTS AUTHORIZATION

It is recommended that the Superintendent be authorized to:

1. Act as agent to approve the use of school buses for field trips and athletic events.
2. Approve admission of students under Open Enrollment, Tuition and Grandparent Status.
3. Employ such temporary personnel as is needed for emergency situations as prescribed by Ohio revised code 3319.18. Such employment is to be presented for approval by the Board at the next regular meeting.
4. Approve all expenditures except those over \$7,500.00 which must have Board approval.
5. Enter into and/or participate in Federal, State or Local Grants or agreements.

Gloria Behrendt ____ Bill Emery ____ Sandra Jensen ____ Sheila Lopez ____ Deb Moffitt ____



January 11, 2010

D. FISCAL ISSUES

It is recommended that the following fiscal authorizations be approved:

1. For the Treasurer to pay all bills within limits of the appropriations resolution as prescribed by Ohio Revised Code 3313.18 as bills are received.
2. For the Treasurer to establish a Board Service Fund as prescribed by Ohio Revised Codes 33515.15
3. That the Board authorize the Treasurer to request advances on tax settlements from the County Auditor during the calendar year 2010 in the amounts and times deemed necessary and advisable.
4. To make fund to fund advances, advance returns and transfers as needed throughout the year with ratification as part of the financial reports at the next regular meeting.
5. For the Treasurer to invest interim and inactive funds in permissible investments pursuant to Board Policy and as prescribed by the Ohio Revised Code 133.01.
6. For the Treasurer to borrow funds in anticipation of future tax receipts as permitted by Ohio Revised Code 113.01.
7. For the Treasurer to convene meetings of the Records Commission not limited to but at minimum annually.

Gloria Behrendt ____ Bill Emery ____ Sandra Jensen ____ Sheila Lopez ____ Deb Moffitt ____

VI.. ADJOURNMENT

Time _____ P.M.

Gloria Behrendt ____ Bill Emery ____ Sandra Jensen ____ Sheila Lopez ____ Deb Moffitt ____

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I. CALL TO ORDER

II. ROLL CALL

Notice of this meeting was given in accordance with the provisions of Policy 1.450 of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.

Gloria Behrendt ___ Bill Emery ___ Sandra Jensen ___ Sheila Lopez ___ Deb Moffitt ___

III. OPENING CEREMONIES

A. Pledge of Allegiance

IV. INFORMATIONAL ITEMS

V. REVIEW OF OPEN QUESTIONS

VI. COMMENTS FROM THE PUBLIC

VII. APPROVAL OF THE AGENDA

Gloria Behrendt ___ Bill Emery ___ Sandra Jensen ___ Sheila Lopez ___ Deb Moffitt ___

VIII. TREASURER'S BUSINESS

A. REPORTS

B. BOARD MINUTES

It is recommended that the Sheffield-Sheffield Lake Board of Education approve Minutes from the following agenda:

Regular Meeting December 14, 2009

Gloria Behrendt ___ Bill Emery ___ Sandra Jensen ___ Sheila Lopez ___ Deb Moffitt ___



January 11, 2010

C. PAYMENT OF BILLS AND FINANCIAL STATEMENTS

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the enclosed bills and financial statements.

Gloria Behrendt ___ Bill Emery ___ Sandra Jensen ___ Sheila Lopez ___ Deb Moffitt ___

D. TAX BUDGET

It is recommended that the Sheffield-Sheffield Lake Board of Education adopt the attached Tax Budget for the year beginning July 1, 2010.

Gloria Behrendt ___ Bill Emery ___ Sandra Jensen ___ Sheila Lopez ___ Deb Moffitt ___

E. TRANSFER

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the transfer of \$60,000.00 from General Fund 001 to Food Service Fund 006.

Gloria Behrendt ___ Bill Emery ___ Sandra Jensen ___ Sheila Lopez ___ Deb Moffitt ___

F. OHIO SCHOOL BOARDS ASSOCIATION MEMBERSHIP

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the continued participation and renew the annual membership dues to the Ohio School Board Association for the period January-December, 2010.

Gloria Behrendt ___ Bill Emery ___ Sandra Jensen ___ Sheila Lopez ___ Deb Moffitt ___

G. OHIO SCHOOL BAORD ASSOCIATION LEGAL ASSISTANCE FUND

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the continued participation in the OSBA Legal Assistance Fund for the calendar year 2010 and authorize the Treasurer to pay the membership fee of \$250.

Gloria Behrendt ___ Bill Emery ___ Sandra Jensen ___ Sheila Lopez ___ Deb Moffitt ___



January 11, 2010

IX. SUPERINTENDENT'S BUSINESS

A. REPORTS

B. PERSONNEL

1. It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee requests:
 - a. Approve a parental leave of absence for **Lisa Banks**, Barr Elementary, starting March 25, 2010 and returning on June 9, 2010.
 - b. Approve a parental leave of absence for **Megan Foss**, Knollwood Elementary, starting April 12, 2010 for the remainder of the 2009-10 school year.
 - c. Approve a parental leave of absence for **Andrea Iacano**, Forestlawn Elementary, starting approximately April 18, 2010 for six weeks.
 - d. Accept the resignation of **Bill McPhie**, Sheffield Middle School, Football Coach, effective January 11, 2010.

Gloria Behrendt ___ Bill Emery ___ Sandra Jensen ___ Sheila Lopez ___ Deb Moffitt ___

2. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel as per the Master Agreement
 - a. **Carol Phillips**, Bus Garage, Van Driver, Step 3, \$11.17/hr, 2.5hrs/day, 181 days +8 holidays, effective Jan. 12, 2010, prorated for the remainder of the 2009-10 school year.

Gloria Behrendt ___ Bill Emery ___ Sandra Jensen ___ Sheila Lopez ___ Deb Moffitt ___

3. It is recommended that the Sheffield-Sheffield Lake City School approve the following correction for the DECAF proposals;

- a. **Mark Cizl**, SMS Cardinal News LIVE, (2nd Semester), 2.5%, \$782.45

Gloria Behrendt ___ Bill Emery ___ Sandra Jensen ___ Sheila Lopez ___ Deb Moffitt ___



January 11, 2010

4. It is recommended that the Sheffield-Sheffield Lake City Schools employ the following as short term substitute teachers effective January 12, 2010;

a. **Joseph Borer** b. **Heather Mathewson** c. **Donald Pope**

Gloria Behrendt ____ Bill Emery ____ Sandra Jensen ____ Sheila Lopez ____ Deb Moffitt ____

5. It is recommended that the Sheffield-Sheffield Lake Board of Education employ the following classified substitutes effective January 12, 2010;

a. **Stanley Peters**

Gloria Behrendt ____ Bill Emery ____ Sandra Jensen ____ Sheila Lopez ____ Deb Moffitt ____

C. MEMORANDUM OF UNDERSTANDING – HEAD TRACK COACH – BROOKSIDE

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following Memorandum of Understanding regarding the Head Track Coach position at Brookside High School:

MEMORANDUM OF UNDERSTANDING

The Sheffield-Sheffield Lake City Schools Board of Education and the Sheffield-Sheffield Lake Teachers Association enter into the Memorandum of Understanding (MOU) effective this ____ day ____, 20__.

WHEREAS, pursuant to Article V, Section B, paragraph 12, the Supplemental Contract Committee has studied and reviewed issues related to the High School Track program and has made a recommendation for consideration by the Board and Association: and

WHEREAS, the Master Agreement currently provides for two (2) Head Coaching positions (one for girls and one for boys) and two Assistants one for girls and one for boys: and

WHEREAS, the parties are desirous of providing a more practical and workable structure conducive to a successful program; and

WHEREAS, all affected bargaining unit members are amenable to the recommended changes:

THEREFORE, the Board and the Association agree as follows:

1. For the 2009-2010 school year, only one Head High School Track Coach will be employed by the Board for both Girls' and Boys' Track. The Head Track Coach will receive, in addition to his regular Head

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Coach's supplemental salary as provided in Appendix E of the Master Agreement, the supplemental salary difference between the Assistant Coach and what the second Head Coach would have made under the current contract language. (The total cost of the modified coaching structure shall not exceed the total cost structure had it not been modified.)

2. For the 2009-2010 school year, three Assistant High School Track Coaches will be employed by the Board for both Boys' and Girls' Track at the appropriate contractual rate provided in Appendix E of the Master Agreement.
3. This memorandum will be in effect for one year only. The recommendation will be reevaluated at the end of the 2010 track season.
4. Upon the signature of all affected bargaining unit members, testifying to their waiver of contractual rights under the Master Agreement, specifically Appendix E, the Association agrees to waive the right to grieve on this matter.
5. This memorandum is not precedent-setting for either party.

The undersigned representatives agree that the above stated memorandum is a satisfactory resolution to the issue.

FOR THE BOARD

Superintendent

Treasurer

Board President

FOR THE ASSOCIATION

President

Bargaining Unit Member

Bargaining Unit Member

Gloria Behrendt ____ Bill Emery ____ Sandra Jensen ____ Sheila Lopez ____ Deb Moffitt ____

X. STANDING COMMITTEE REPORTS

1. Joint Vocational School –
2. Athletic Counsel –
3. Legislative Liaison –
4. Endowment Fund –
5. S.A.L.T –



January 11, 2010

XI. EXECUTIVE SESSION

It is recommended that the Sheffield-Sheffield Lake Board of Education adjourn to Executive Session;

Gloria Behrendt ___ Bill Emery ___ Sandra Jensen ___ Sheila Lopez ___ Deb Moffitt ___

XII. ADJOURNMENT

Time: _____

Next Regular Meeting: January 25, 2010 at Brookside High School at 6:00 P.M.

Gloria Behrendt ___ Bill Emery ___ Sandra Jensen ___ Sheila Lopez ___ Deb Moffitt ___

