

# Sheffield-Sheffield Lake City Schools Board of Education Agenda

1824 Harris Road  
Sheffield, OH 44054

June 8, 2009

Regular Meeting  
6:00 P.M.  
at the  
Administration Center

Mr. William Emery, President  
Mrs. Gloria Behrendt, Vice President  
Mrs. Sandra Jensen  
Mrs. Deborah Moffitt  
Mr. Skip Scarpelli  
Dr. Will R. Folger, Superintendent  
Mr. Donald Breon, Treasurer

Sheffield Means Success

*The Mission of the Sheffield-Sheffield Lake City Schools is to provide for a quality and meaningful education for our students so that they will be successful citizens and workers. This will include educating them to read with comprehension; write clearly; compute accurately; think; reason and use information to solve problems.*



**NOTICE TO THE PUBLIC**

We wish to welcome you to the Sheffield-Sheffield Lake Board of Education Meeting. Please be advised that tonight's meeting may be video taped for presentation on cable. This agenda copy is provided for your convenience.

Each Board member receives his agenda and an abundance of informational material well in advance of each meeting. He, individually, has had the opportunity to study each item and to ask questions of school personnel.

The Board meeting is for the purpose of conducting public business and is not designed to be a public forum. Your questions and suggestions, however, are most welcome.

In general, all comments and questions should be brought to the attention of the school's administration. In most instances problems can be settled in this manner.

Please fill out the forms available should you wish to address a comment to the Board of Education. A place on the agenda has been provided for this purpose. In addressing the Board, state your name and address. Please keep your comments short and to the point.

The Board will gladly accept your suggestions and requests and will try to answer your questions when possible. Most often, however, action will be deferred to a subsequent meeting in order to allow time to thoroughly study your input.

**Board of Education Goals for 2008-09**

1. To continue to improve the district report card.
2. To complete the district master facility plan.

Thank you for attending.

Your interest is appreciated.

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*June 8, 2009  
6:00 p.m.*

I. CALL TO ORDER

II. ROLL CALL

Notice of this meeting was given in accordance with the provisions of Policy 1.450 of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.

Gloria Behrendt \_\_\_\_ Bill Emery \_\_\_\_ Sandra Jensen \_\_\_\_ Deb Moffitt \_\_\_\_ Skip Scarpelli \_\_\_\_

III. OPENING CEREMONIES

A. Pledge of Allegiance

IV. INFORMATIONAL ITEMS

V. REVIEW OF OPEN QUESTIONS

VI. COMMENTS FROM THE PUBLIC

VII. APPROVAL OF THE AGENDA

Gloria Behrendt \_\_\_\_ Bill Emery \_\_\_\_ Sandra Jensen \_\_\_\_ Deb Moffitt \_\_\_\_ Skip Scarpelli \_\_\_\_

VIII. TREASURER'S BUSINESS

A. REPORTS

B. BOARD MINUTES

It is recommended that the Sheffield-Sheffield Lake Board of Education approve Minutes from the following agenda:

Regular Meeting May 11, 2009

Gloria Behrendt \_\_\_\_ Bill Emery \_\_\_\_ Sandra Jensen \_\_\_\_ Deb Moffitt \_\_\_\_ Skip Scarpelli \_\_\_\_



**C. PAYMENT OF BILLS AND FINANCIAL STATEMENTS**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the enclosed bills and financial statements.

**Mrs. Behrendt \_\_\_ Mr. Emery \_\_\_ Mrs. Jensen \_\_\_ Ms. Moffitt \_\_\_ Mr. Scarpelli**

**D. PROPERTY/FLEET/LIABILITY INSURANCE**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the proposal if Fitzgibbons Arnold & Company for property, fleet and liability insurance proposal effective July 1, 2009 through June 30, 2010 in the amount of \$44,430.00.

**Mrs. Behrendt \_\_\_ Mr. Emery \_\_\_ Mrs. Jensen \_\_\_ Ms. Moffitt \_\_\_ Mr. Scarpelli**

**E. LAWN TRACTOR/MOWER**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached quotes totaling \$12,817.99 for the purchase of a new lawn tractor/mower and attachments.

**Mrs. Behrendt \_\_\_ Mr. Emery \_\_\_ Mrs. Jensen \_\_\_ Ms. Moffitt \_\_\_ Mr. Scarpelli**

**F. OHIO SCHOOL COUNCIL COOPERATIVE PURCHASING PROGRAM**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the agreement of participation for the period July 1, 2009 to June 30, 2010.

**Mrs. Behrendt \_\_\_ Mr. Emery \_\_\_ Mrs. Jensen \_\_\_ Ms. Moffitt \_\_\_ Mr. Scarpelli**

**IX. SUPERINTENDENT'S BUSINESS**

**A. REPORTS**

**B. PERSONNEL**

1. It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee requests;

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- a. Accept the resignation of **Keith Grabowski** Brookside, Language Arts Teacher, Head Football Coach and Weightlifting Coach, effective for the 2009-10 school year.
- b. Accept the resignation of **Jack Tomasko**, Brookside Business Teacher, effective the end of the 2008-09 school year.
- c. Accept the resignation of **Catharina McNichols**, National Honor Society Advisor, effective for the 2009-10 school year.
- d. Accept the resignation of **Thomas Fries**, .5 Brookside Cross Country Coach, effective for the 2009-10 school year.
- e. Accept the resignation of **Chad Partridge**, Brookside Assistant Football Coach, effective for the 2009-10 school year.
- f. Grant a parental leave of absence to **Jennifer Vinci**, Knollwood Elementary Teacher, beginning August 26, 2009 through January 25, 2010
- g. Accept the resignation of **Jennifer Tillery**, Tennyson Elementary, effective June 10, 2009
- h. Accept the resignation of **Megan Campbell**, BHS/SMS Vocal Music Teacher, effective the end of the 2008-2009 school year.
- i. Accept the resignation of **Denise Blatt**, Middle School Special Ed. Teacher, effective the end of the 2008-2009 school year.

**Gloria Behrendt** \_\_\_\_ **Bill Emery** \_\_\_\_ **Sandra Jensen** \_\_\_\_ **Deb Moffitt** \_\_\_\_ **Skip Scarpelli** \_\_\_\_

2. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel as per the Master Agreement contingent upon successful completion of all certification requirements;
  - a. **Keenan R. Leichty**, Brookside, Business Teacher, Masters, Step 5, \$41,663.00, effective for August, 24, 2009.

**Gloria Behrendt** \_\_\_\_ **Bill Emery** \_\_\_\_ **Sandra Jensen** \_\_\_\_ **Deb Moffitt** \_\_\_\_ **Skip Scarpelli** \_\_\_\_

3. It is recommended that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract to the following personnel effective for the 2009-10 school year/season as per the Master Agreement and contingent upon successful completion of all payroll requirements;

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- a. **Stan Hughes**, Brookside, Head Cross Country Coach, Class IV, Step 4, \$2,608.00, effective for the 2009-10 school year.
- b. **Kathy Busse**, Middle School, Volleyball Coach, Class III, Step 4, \$2,915.00, effective for the 2009-10 school year.
- c. **Keenan Leichty**, Brookside, Head Football Coach, Class 1, Step 4, \$5,603.00, effective for the 2009-2010 school year.

Gloria Behrendt \_\_\_\_ Bill Emery \_\_\_\_ Sandra Jensen \_\_\_\_ Deb Moffitt \_\_\_\_ Skip Scarpelli \_\_\_\_

- 4. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following teachers for the Brookside Summer Bridge Program, effective for the summer 2009.

**Valerie Rion  
Bryan Evans**

**Dale Hildebrand  
Christopher Glynn**

**Alison Macke**

Gloria Behrendt \_\_\_\_ Bill Emery \_\_\_\_ Sandra Jensen \_\_\_\_ Deb Moffitt \_\_\_\_ Skip Scarpelli \_\_\_\_

**C. SUMMER HELP**

It is recommended that the Sheffield –Sheffield Lake Board of Education approve the request for summer help for the bus garage as per the attached;

Gloria Behrendt \_\_\_\_ Bill Emery \_\_\_\_ Sandra Jensen \_\_\_\_ Deb Moffitt \_\_\_\_ Skip Scarpelli \_\_\_\_

**D. APPROVAL OF HANDBOOKS**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the changes to the following student handbooks;

Brookside High School    Sheffield Middle School    Elementary Schools

Mrs. Behrendt \_\_\_\_ Mr. Emery \_\_\_\_ Mrs. Jensen \_\_\_\_ Ms. Moffitt \_\_\_\_ Mr. Scarpelli \_\_\_\_

**E. SUMMER PLATO PROGRAM**



It is recommended that the Sheffield-Sheffield Lake Board of Education approve the online credit recovery Summer PLATO Program for high school students as per the attached.

Mrs. Behrendt \_\_\_\_ Mr. Emery \_\_\_\_ Mrs. Jensen \_\_\_\_ Ms. Moffitt \_\_\_\_ Mr. Scarpelli \_\_\_\_

**F. P.T. SERVICES**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the agreement with P.T. Services to provide physical therapy services to special education students as per their IEP for the 2009-10 school year;

Mrs. Behrendt \_\_\_\_ Mr. Emery \_\_\_\_ Mrs. Jensen \_\_\_\_ Ms. Moffitt \_\_\_\_ Mr. Scarpelli \_\_\_\_

**G. OCCUPATIUNAL THERAPY SERVICES**

it is recommended that the Sheffield-Sheffield Lake Board of Education approve the agreement with Occupational Therapy Services to provide therapy services to special needs students as per their IEP for the 2009-10 school year;

Mrs. Behrendt \_\_\_\_ Mr. Emery \_\_\_\_ Mrs. Jensen \_\_\_\_ Ms. Moffitt \_\_\_\_ Mr. Scarpelli \_\_\_\_

**H. AGREEMENT WITH THE LORAIN COUNTY BOARD OF MENTAL RETARDATION AND DEVELOPMENTAL DISABILITIES**

It is recommended that the Sheffield –Sheffield Lake Board of Education approve the agreement with the Lorain County Board of Mental Retardation and Developmental Disabilities for services to children ages 6 through 21.

Mrs. Behrendt \_\_\_\_ Mr. Emery \_\_\_\_ Mrs. Jensen \_\_\_\_ Ms. Moffitt \_\_\_\_ Mr. Scarpelli \_\_\_\_

**I. RESOLUTION FOR REDUCTION IN FORCE OF NON TEACHING EMPLOYEES**

**RESOLUTION FOR REDUCTION IN FORCE OF NON-TEACHING EMPLOYEES**

The Board of Education of the Sheffield-Sheffield Lake City School District, Sheffield, Ohio, met in regular session on the 8th day of June 2009, at the offices of said Board, with the following members present:



\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ moved the adoption of the following Resolution:

**WHEREAS**, Article VI. Reduction in Personnel, Layoff and Recall of the Negotiated Agreement between the Board of Education and the Sheffield-Sheffield Lake Classified Employees Association anticipates that the need to abolish positions and to layoff non-teaching employees for certain prescribed reasons will occur from time to time; and

**WHEREAS**, the Board of Education and the Association did on May 4, 1989, enter into a Memorandum of Understanding removing the jurisdiction of the Sheffield-Sheffield Lake Civil Service Commission from having any authority, power or control over the classified employees of the Sheffield-Sheffield Lake City School District; and

**WHEREAS**, the Board of Education has determined the necessity of implementing a layoff of non-teaching employees in the District due to the need for efficient operations, decreased enrollment and/or a lack of work.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

Section 1. The following positions shall be abolished effective August 25, 2009.

<u>Classification</u> <u>Location</u>	<u>Number of Positions</u>	<u>Hours</u>
Paraprofessional Special Education Attendant Brookside High School	1	7 hours
Paraprofessional Special Education Attendant Barr Elementary	1	7 hours

Section 2. The following employees shall be laid off due to job abolishment effective June 11, 2009.

<u>Employee Name</u>	<u>Number of Hours</u>	<u>Classification</u>
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Amber Blankenship  
Brookside

7 hours

Special Education Attendant

Catherine Radeff  
Barr Elementary

7 hours

Special Education Attendant

Section 3. It is found and determined that all formal action of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board, and that all deliberations of this Board were in meetings open to the public, in compliance will all legal requirements, including Ohio Revised Code §121.22.

\_\_\_\_\_ seconded the Motion. Upon roll call on the passage of the Resolution, the vote resulted as follows:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Resolution passed and adopted this 8th day of June, 2009.

**Mrs. Behrendt \_\_\_ Mr. Emery \_\_\_ Mrs. Jensen \_\_\_ Ms. Moffitt \_\_\_ Mr. Scarpelli \_\_\_**

**J. THANK YOU**

It is recommended that the Sheffield-Shield Lake Board of Education thank Mr. Breehl for his generous gift of primary books donated to Tennyson Elementary School. The students will enjoy the books through the coming years.

**Mrs. Behrendt \_\_\_ Mr. Emery \_\_\_ Mrs. Jensen \_\_\_ Ms. Moffitt \_\_\_ Mr. Scarpelli \_**

**X. STANDING COMMITTEE REPORTS**

1. Joint Vocational School – Bill Emery
2. Athletic Counsel – Deb Moffitt
3. Legislative Liaison – Skip Scarpelli

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4. Endowment Fund – Sandra Jensen
5. S.A.L.T – Gloria Behrendt

XI. EXECUTIVE SESSION

It is recommended that the Sheffield-Sheffield Lake Board of Education adjourn to Executive Session;

Gloria Behrendt \_\_\_\_ Bill Emery \_\_\_\_ Sandra Jensen \_\_\_\_ Deb Moffitt \_\_\_\_ Skip Scarpelli \_\_\_\_

XII. ADJOURNMENT

Time: \_\_\_\_\_

Next Regular Meeting: TBD at 6:00pm at the Administration Center

Gloria Behrendt \_\_\_\_ Bill Emery \_\_\_\_ Sandra Jensen \_\_\_\_ Deb Moffitt \_\_\_\_ Skip Scarpelli \_\_\_\_