

Sheffield-Sheffield Lake City Schools
Knollwood Elementary

Regular Meeting
December 14, 2009

I. CALL TO ORDER

The Regular Meeting of the Sheffield-Sheffield Lake Board of Education was called to order by Mr. Emery, President at 5:05 p.m.

II. ROLL CALL

Notice of this meeting was given in accordance with the provisions of Policy 1.450 of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.

PRESENT: Mrs. Jensen, Ms. Moffitt, Mr. Scarpelli, Mr. Emery
Absent: Mrs. Behrendt

III. EXECUTIVE SESSION

09-228 Ms. Moffitt moved, seconded by Mr. Scarpelli that the Sheffield-Sheffield Lake Board of Education enter into executive session at 5:10 p.m. to consider the appointment, employment, dismissal, discipline, promotion, demotion, compensation or investigation of charges/complaints (unless public hearing requested).

Yes: Ms. Moffitt, Mr. Scarpelli, Mrs. Jensen, Mr. Emery

No: None

Motion Carried: 4-0

Mrs. Behrendt arrived at 5:30 p.m.

IV. OPENING CEREMONIES

Pledge of Allegiance

V. INFORMATIONAL ITEMS

- Knollwood Student Presentation
- 12/17 next Policy Review meeting
- Sheffield Village is doing a booklet to include pictures of the Board of Education

VI. REVIEW OF OPEN QUESTIONS

None

VII. COMMENTS FROM THE PUBLIC

Pat O'Neal on the girls' basketball positions/program

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VIII. APPROVAL OF THE AGENDA

09-229 Mrs. Behrendt moved, seconded by Ms. Moffitt that the Sheffield-Sheffield Lake Board of Education approve the agenda.

Yes: Mrs. Behrendt, Ms. Moffitt, Mrs. Jensen, Mr. Scarpelli, Mr. Emery

No: None

Motion Carried: 5-0

IX. TREASURER'S BUSINESS

A. REPORTS

- State Budget – must act by 12/31 to postpone tax reduction or education cuts will be implemented.
- Financial statements available for review
- Auditors – arrived Friday, December 11th

B. BOARD MINUTES

09-230 Mr. Scarpelli moved, seconded by Mr. Emery that the Sheffield-Sheffield Lake Board of Education approve the minutes from the following agenda(s);

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Yes: Mr. Scarpelli, Mr. Emery, Mrs. Behrendt, Mrs. Jensen

No: None

Abstain: Ms. Moffitt

Motion Carried: 4-0

C. PAYMENT OF BILLS AND FINANCIAL STATEMENTS

09-231 Mr. Scarpelli moved, seconded by Mrs. Behrendt that the Sheffield-Sheffield Lake Board of Education approve the enclosed bills and financial statements.

Yes: Mr. Scarpelli, Mrs. Behrendt, Mrs. Jensen, Ms. Moffitt, Mr. Emery

No: None

Motion Carried: 5-0

D. FAMILY MEDICAL LEAVE OF ABSENCE

09-232 Ms. Moffitt moved, seconded by Mrs. Behrendt that the Sheffield-Sheffield Lake Board of Education approve the Family Medical Leave of Absence for Shirley Myers.

Yes: Ms. Moffitt, Mrs. Behrendt, Mrs. Jensen, Mr. Scarpelli, Mr. Emery

No: None

Motion Carried: 5-0

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E. DONATION

09-233 Ms. Moffitt moved, seconded by Mr. Scarpelli that the Sheffield-Sheffield Lake Board of Education accept the donation of an office desk from Dr. Andre Montgomery valued at \$300.00

Yes: Ms. Moffitt, Mr. Scarpelli, Mrs. Behrendt, Mrs. Jensen, Mr. Emery
No: None
Motion Carried: 5-0

F. DELEGATION OF AUTHORITY TO SET APPROPRIATIONS

09-234 Mrs. Behrendt moved, seconded by Ms. Moffitt that the Sheffield-Sheffield Lake Board of Education will hold a Board Meeting prior to the end of the fiscal year (end of June) to authorize adjusted appropriations and revenue, transfers and advances when necessary and in accordance with Auditor of State Bulletin 97-010.

Yes: Mrs. Behrendt, Ms. Moffitt, Mrs. Jensen, Mr. Scarpelli, Mr. Emery
No: None
Motion Carried: 5-0

X. SUPERINTENDENT'S BUSINESS

A. REPORTS

- Supplemental list updated and handed out
- 3rd grade reading results handed out on Sheffield vs State average. End of April is next test date
- Working on transportation report
- Director of Special Ed position update

B. PERSONNEL

09-235 Ms. Moffitt moved, seconded by Mrs. Behrendt that the Sheffield-Sheffield Lake Board of Education:

1. Honor the following employee requests;
 - a. Accept the resignation of **Karen Bowinkelman**, Knollwood, Special Ed. Attendant, effective December 1, 2009.
 - b. Approve a parental leave of absence for **Alison Macke**, Brookside, starting February 1, 2010 and returning May 1, 2010.
 - c. Approve an extension to the already granted parental leave of absence for **Jennifer Vinci**, Knollwood, from January 25, 2010 through the end of the 2009-2010 school year.

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2. Award a Supplemental Contract to the following personnel effective for the 2009-10 school year/season as per the Master Agreement and contingent upon successful completion of all payroll requirements;
 - a. **Correction, Jay Schneiderman**, SMS, Boys Basketball, Class III, **Step 3**, \$3,599.00
 - b. **Scott Houdeshell**, Brookside, Asst Var. Track, Class III, Step 1, \$3,286.00
 - c. **Will Albright**, Brookside, Asst Boys Basketball, Volunteer, at no cost to the district.

3. Approve the following certified personnel as per the Master Agreement;
 - a. **Valerie Rion**, Special Education Tutor, \$20.65 per hour, effective December 15, 2009

4. Approve the following correction for the Developmental Extra-Curricular Activity Funds (DECAF'S);
 - a. **Beth Scherry**, BHS, Bonus Period, 2nd Trimester, .75%, \$234.74.

5. Employ the following as short term substitute teachers, effective December 1, 2009
 - a. **Carole Gerard**, effective December 15, 2009
 - b. **Rene Mahoney**, effective December 2, 2009

6. Employ the following classified substitutes effective December 15, 2009
 - a. **Diane Kline**

Yes: Ms. Moffitt, Mrs. Behrendt, Mrs. Jensen, Mr. Scarpelli, Mr. Emery

No: None

Motion Carried: 5-0

C. SHEFFIELD MIDDLE SCHOOL - ACADEMIC HONORS/INCENTIVE TRIP

09-236

Ms. Moffitt moved, seconded by Mrs. Behrendt that the Sheffield-Sheffield Lake Board of Education approve the attached field trip request for the Sheffield Middle School Academic Honors Reward/Incentive trip as per the attached.

Yes: Ms. Moffitt, Mrs. Behrendt, Mrs. Jensen, Mr. Scarpelli, Mr. Emery

No: None

Motion Carried: 5-0

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XI. STANDING COMMITTEE REPORTS

Joint Vocational School- Mr. Emery - 12/17 is the next meeting
Athletic Counsel - Ms. Moffitt - no report
Legislative Liaison - Mr. Scarpelli - still waiting on HB 318
Endowment Fund - Mrs. Jensen- 12/15 next meeting
S.A.L.T - Mrs. Behrendt - Special Ed at Tennyson are doing gingerbread house.

XII EXECUTIVE SESSION

09-237 Ms. Moffitt moved, seconded by Mr. Emery that the Sheffield-Sheffield Lake Board of Education enter into executive session at 7:06 p.m. to consider the appointment, employment, dismissal, discipline, promotion, demotion, compensation or investigation of charges/complaints (unless public hearing requested).

Yes: Ms. Moffitt, Mr. Emery, Mrs. Behrendt, Mrs. Jensen, Mr. Scarpelli
 No: None
 Motion Carried: 5-0

XIII. ADJOURNMENT

09-238 Mr. Scarpelli moved, seconded by Mrs. Behrendt that the Sheffield-Sheffield Lake Board of Education adjourn at 7:45 p.m.

Yes: Mr. Scarpelli, Mrs. Behrendt, Mrs. Jensen, Ms. Moffitt, Mr. Emery
 No: None
 Motion Carried: 5-0

Mr. Emery, President

Donald J. Breon, Treasurer

Next Regular Meeting: January 11, 2010 at the Administration Center

1. 6:00 p.m. Budget Meeting
2. Organizational Meeting
3. Regular Meeting