

Sheffield-Sheffield Lake City Schools
Administration Center

Regular Meeting
January 11, 2010

I. CALL TO ORDER

The Regular Meeting of the Sheffield-Sheffield Lake Board of Education was called to order by Mr. Emery, President at 6:45 p.m.

II. ROLL CALL

Notice of this meeting was given in accordance with the provisions of Policy 1.450 of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.

PRESENT: Mrs. Behrent, Mrs. Jensen, Ms. Moffitt, Mrs. Lopez, Mr. Emery
All Present

III. OPENING CEREMONIES

A. Pledge of Allegiance

IV. INFORMATIONAL ITEMS

- Both contracts will soon be finalized

V. REVIEW OF OPEN QUESTIONS

VI. COMMENTS FROM THE PUBLIC

VII. APPROVAL OF THE AGENDA

10-011 Ms. Moffitt moved, seconded by Mrs. Lopez, that the Sheffield-Sheffield Lake Board of Education approve the agenda as amended.

Yes: Ms. Moffitt, Mrs. Behrendt, Mrs. Jensen, Mrs. Lopez, Mr. Emery

No: None

Motion Carried: 5-0

VIII. TREASURER'S BUSINESS

A. REPORTS

B. BOARD MINUTES

10-012 Mrs. Behrendt moved, seconded by Ms. Moffitt that the Sheffield-Sheffield Lake Board of Education approve the minutes from the following agenda(s)

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Yes: Ms. Moffitt, Mrs. Behrendt, Mrs. Jensen, Mr. Emery
No: None
Abstained: Mrs. Lopez
Motion Carried: 4-0

C. PAYMENTS OF BILLS AND FINANCIAL STATEMENTS

10-013 Ms. Moffitt moved, seconded by Mr. Mr. Emery that the Sheffield-Sheffield Lake Board of Education approve the enclosed bills and financial statements.

Yes: Ms. Moffitt, Mrs. Behrendt, Mrs. Jensen, Mrs. Lopez, Mr. Emery
No: None
Motion Carried: 5-0

D. TAX BUDGET

10-014 Mrs, Moffitt moved, seconded by Mrs. Behrendt that the Sheffield-Sheffield Lake Board of Education adopt the attached Tax Budget for the year beginning July 1, 2010.

Yes: Mrs. Lopez, Ms. Moffitt, Mrs. Jensen, Mrs. Behrendt, Mr. Emery
No: None
Motion Carried: 5-0

E. TRANSFER

10-015 Mrs. Lopez moved, seconded by Mrs. Behrendt, that the Sheffield-Sheffield Lake Board of Education approve the transfer of \$60,000.00 from the General Fund 001 to Food Service Fund 006.

Yes: Mrs. Lopez, Ms. Moffitt, Mrs. Jensen, Mrs. Behrendt, Mr. Emery
No: None
Motion Carried: 5-0

F. OHIO SCHOOL BOARDS ASSOCIATION MEMBERSHIP

10-016 Mrs. Behrendt moved, seconded by Ms. Moffitt that the Sheffield-Sheffield Lake Board of Education approve the continued participation and renew the annual membership dues to the Ohio School Board Association for the period January-December 2010.

Yes: Mrs. Behrendt, Ms. Moffitt, Mrs. Jensen, Mrs. Lopez, Mr. Emery
No: None
Motion Carried: 5-0

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G. OHIO SCHOOL BOARD ASSOCIATION LEGAL ASSISTANCE FUND

- 10-017 Mrs. Moffitt moved, seconded by Mr. Mr. Emery, that the Sheffield- Sheffield Lake Board of Education approve the continued participation in the OSBA Legal Assistance Fund for the calendar year 2010 and authorize the Treasurer to pay the membership fee of \$250.00.

Yes: Mrs. Moffitt, Mr. Emery, Mrs. Jensen, Mrs. Lopez, Mrs. Behrendt

No: None

Motion carried: 5-0

IX. SUPERINTENDENT'S BUSINESS

A. REPORTS

1. Reactivate Business Advisory Committee
2. FAQ on all day, everyday kindergarten
3. Getting information together on strategic plan

B. PERSONNEL

- 10-018
1. Ms. Moffitt moved, seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education honor the following employee requests:
 - a. Approve a parental leave of absence for **Lisa Banks**, Barr Elementary, starting March 25, 2010 and returning on June 9, 2010.
 - b. Approve a parental leave of absence for **Megan Foss**, Knollwood Elementary, starting April 12, 2010 for the remainder of the 2009-2010 school year.
 - c. Approve a parental leave of absence for **Andrea Iacano**, Forestlawn Elementary, starting approximately April 18, 2010 for six weeks.
 - d. Accept the resignation of **Bill McPhie**, Sheffield Middle School, Football Coach, effective January 11, 2010.
 2. Approve the following classified personnel as per the Master Agreement:
 - a. **Carol Phillips**, Bus Garage, Van Driver, Step 3, \$11.17/hr, 2.5hrs/day, 181 days +8 holidays, effective Jan. 12, 2010, prorated for the remainder of the 2009-10 school year.
 3. Approve the following DECAF proposals:
 - a. **Mark Cizl**, SMS Cardinal News LIVE, (2nd Semester), 2.5%, \$782.45.
 4. Employ the following as short term substitute teacher effective January 12, 2010:
 - a. **Joseph Borer**
 - b. **Heather Mathewson**
 - c. **Donald Pope**

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5. Employ the following classified substitutes effective January 12, 2010:

a. Stanley Peters

Yes: Ms. Moffitt, Mrs. Lopez, Mrs. Behrendt, Mrs. Jensen, Mr. Emery

No: None

Motion Carried: 5-0

C. MEMORANDUM OF UNDERSTANDING-HEAD TRACK COACH-BROOKSIDE

Mrs. Moffitt moved, seconded by Mr. Mr. Emery, that the Sheffield-Sheffield Lake Board of Education approve the following Memorandum of Understanding regarding the Head Track position at Brookside High School:

MEMORANDUM OF UNDERSTANDING

The Sheffield-Sheffield Lake City Schools Board of Education and the Sheffield-Sheffield Lake Teachers Association enter into the Memorandum of Understanding (MOU) effective this _____ day _____, 20____.

WHEREAS, pursuant to Article V, Section B, paragraph 12, the Supplemental Contract Committee has studied and reviewed issues related to the High School Track program and has made a recommendation for consideration by the Board and Association: and

WHEREAS, the Master Agreement currently provides for two (2) Head Coaching positions (one for girls and one for boys) and two Assistants one for girls and one for boys: and

WHEREAS, the parties are desirous of providing a more practical and workable structure conducive to a successful program; and

WHEREAS, all affected bargaining unit members are amenable to the recommended changes:

THEREFORE, the Board and the Association agree as follows:

1. For the 2009-2010 school year, only one Head High School Track Coach will be employed by the Board for both Girls' and Boys' Track. The Head Track Coach will receive, in addition to his regular Head Coach's supplemental salary as provided in Appendix E of the Master Agreement, the supplemental salary difference between the Assistant Coach and what the second Head Coach would have made under the current contract language. (The total cost of the modified coaching structure shall not exceed the total cost structure had it not been modified.)
2. For the 2009-2010 school year, three Assistant High School Track Coaches will be employed by the Board for both Boys' and Girls' Track at the appropriate contractual rate provided in Appendix E of the Master Agreement.
3. This memorandum will be in effect for one year only. The recommendation will be reevaluated at the end of the 2010 track season.
4. Upon the signature of all affected bargaining unit members, testifying to their waiver of contractual rights under the Master Agreement, specifically Appendix E, the Association agrees to waive the right to grieve on this matter.
5. This memorandum is not precedent-setting for either party.

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The undersigned representatives agree that the above stated memorandum is a satisfactory resolution to the issue.

FOR THE BOARD

Superintendent

Treasurer

Board President

FOR THE ASSOCIATION

President

Bargaining Unit Member

Bargaining Unit Member

Yes: Mrs. Lopez, Mr. Emery, Mrs. Behrendt, Mrs. Jensen, Ms. Moffitt

No: None

Motion Carried: 5-0

X. **STANDING COMMITTEE REPORTS**

Joint Vocational School-Jim Lay on strategic plan to interview Will and Bill.

Athletic Counsel - Mrs. Lopez reported BHS wrestling doing well, Girls and Boys Basketball for both BHS and SMS are doing well.

Legislative Liaison - Mrs. Moffitt had no report.

Endowment Fund - Mrs. Jensen reported they will be getting together with the Lorain County Endowment Fund to share ideas. Steak dinner at St. Theresa's.

S.A.L.T - Mrs. Behrendt had no report.

X. **EXECUTIVE SESSION**

10-019 Mrs. Lopez moved, seconded by Mrs. Moffitt that the Sheffield-Sheffield Lake Board of Education enter into executive session at 7:10 p.m. to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee and preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

Yes:, Mrs. Lopez, Mr. Emery, Mrs. Behrendt, Mrs. Jensen, Ms. Moffitt

No: None

Motion Carried: 5-0

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XI. ADJOURNMENT

10-020 Mrs. Behrendt moved, seconded by Mrs. Moffitt that the Sheffield-Sheffield Lake Board of Education adjourn at 8:05 p.m.

Yes: Ms. Moffitt, Mrs. Behrendt, Mrs. Jensen, Mrs. Lopez, Mr. Emery

No: None

Motion Carried: 5-0

Mr. Emery, President

Donald J. Breon, Treasurer