

Sheffield-Sheffield Lake City Schools
Administration Center

Organizational Meeting
January 12, 2009

I. CALL TO ORDER

The Organizational Meeting of the Sheffield-Sheffield Lake Board of Education was called to order by Mr. Emery, President at 6:18 p.m.

II. ROLL CALL

Notice of this meeting was given in accordance with the provisions of Policy 1.450 of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.

PRESENT: Mrs. Behrent, Mrs. Jensen, Ms. Moffitt, Mr. Scarpelli, Mr. Emery
ALL PRESENT

III. ELECTION OF OFFICERS

09-002 Ms. Moffitt moved, seconded by Mrs. Behrendt to open and place nominations for the office of board president.

Mr. Emery was nominated for board president.

Yes: Ms. Moffitt, Mrs. Behrendt, Mrs. Jensen, Mr. Scarpelli, Mr. Emery

No: None

Motion Carried: 5-0

09-003 Ms. Moffitt moved, seconded by Mrs. Behrendt to close nominations for the office of board president.

Yes: Ms. Moffitt, Mrs. Behrendt, Mrs. Jensen, Mr. Scarpelli, Mr. Emery

No: None

Motion Carried: 5-0

09-004 Mr. Emery moved, seconded by Ms. Moffitt to open and place nominations for the office of vice president.

Mrs. Behrendt was nominated for vice president.

Yes: Mr. Emery, Ms. Moffitt, Mrs. Jensen, Mrs. Behrendt, Mr. Scarpelli

No: None

Motion Carried: 5-0

09-005 Mr. Emery moved, seconded by Ms. Moffitt to close nominations for the office of vice president.

Yes: Mr. Emery, Ms. Moffitt, Mrs. Jensen, Mrs. Behrendt, Mr. Scarpelli

No: None

Motion Carried: 5-0

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IV. **ORGANIZATION AND STANDING AUTHORIZATIONS**

09-006 A. **ELECTION OF BOARD REPRESENTATIVES**

Ms. Moffitt moved, seconded by Mrs. Behrendt, the recommendation that the Sheffield-Sheffield Lake Board of Education appoint:

1. Mr. Emery as Sheffield-Sheffield Lake Board of Education's representative to the Lorain County Joint Vocational School District's Board of Education.
2. Ms. Moffitt as Sheffield-Sheffield Lake Board of Education's representative to the Sheffield Lake Athletic Council.
3. Mr. Scarpelli as Sheffield-Sheffield Lake Board of Education's legislative liaison.
4. Mrs. Behrendt as Sheffield-Sheffield Lake Board of Education's representative to S.A.L.T. (Student Achievement Liaison Team).
5. Mrs. Jensen as Sheffield-Sheffield Lake Board of Education's representative to the Endowment Fund.

Yes: Ms. Moffitt, Mrs. Behrendt, Mrs. Jensen, Mr. Scarpelli, Mr. Emery

No: None

Motion Carried: 5-0

09-007 B. **ADOPTION OF TIME/DATES/LOCATION/FORMAT OF REGULAR MEETINGS**

1. Discussion – A discussion was held as to when to hold the Board Meetings.
2. Mr. Scarpelli moved, seconded by Ms. Moffitt the recommendation that the Sheffield-Sheffield Lake Board of Education continue to meet on the second and fourth Monday of each month at 6:00 p.m. on the below listed dates:

January 12 and 26
February 9 and 23
March 9 and 23
April 13 and 27
May 11 and 25
June 8 and 22

July 13 and 27
August 10 and 24
September 14 and 28
October 12 and 26
November 9 and 23
December 14 and 28

Yes: Mr. Scarpelli, Ms. Moffitt, Mrs. Behrendt, Mrs. Jensen, Mr. Emery

No: None

Motion Carried: 5-0

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C. SUPERINTENDENT'S AUTHORIZATION

09-008

Ms. Moffitt moved, seconded by Mr. Scarpelli, the recommendation that the Sheffield-Sheffield Lake Board of Education authorize the Superintendent to:

1. Act as agent to approve the use of school buses for field trips and athletic events.
2. Approve admission of students under Open Enrollment, Tuition, and Grandparent Status.
3. Employ such temporary personnel as is needed for emergency situations as prescribed by Ohio Revised Code 3319.18. Such employment is to be presented for approval by the Board at the next regular meeting.
4. Approve all expenditures except those over \$7,500.00, which must have Board approval.
5. Enter into and/or participate in Federal, State or Local Grants or agreements.

Yes: Ms. Moffitt, Mr. Scarpelli, Mrs. Behrendt, Mrs. Jensen, Mr. Emery

No: None

Motion Carried: 5-0

D. FISCAL ISSUES

09-009

Mr. Scarpelli moved, seconded by Ms. Moffitt the recommendation that the Sheffield-Sheffield Lake Board of Education authorize the following:

1. For the Treasurer to pay all bills within limits of the appropriations resolution as prescribed by Ohio Revised Code 3313.18 as bills are received.
2. For the Treasurer to establish a Board Service Fund as prescribed by Ohio Revised Code 3315.15.
3. That the Board authorize the Treasurer to request advances on tax settlements from the County Auditor during the calendar year 2009 in the amounts and times deemed necessary and advisable.
4. To make fund to fund advances, advance returns and transfers as needed throughout the year with ratification as part of the financial reports at the next regular meeting.
5. For the Treasurer to invest interim and inactive funds in permissible investments pursuant to Board Policy and as prescribed by the Ohio Revised Code 133.01.
6. For the Treasurer to borrow funds in anticipation of future tax receipts as permitted by Ohio Revised Code 113.01.
7. For the Treasurer to convene meetings of the Records Commission not limited to but at minimum annually.

Yes: Mr. Scarpelli, Ms. Moffitt, Mrs. Behrendt, Mrs. Jensen, Mr. Emery

No: None

Motion Carried: 5-0

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XI. ADJOURNMENT

09-010 Ms. Moffitt moved, seconded by Mrs. Behrendt that the Sheffield-Sheffield Lake Board of Education adjourn at 6:30 p.m.

Yes: Ms. Moffitt, Mrs. Behrendt, Mrs. Jensen, Mr. Scarpelli, Mr. Emery

No: None

Motion Carried: 5-0

Mr. Emery, President

Donald J. Breon, Treasurer