

Sheffield-Sheffield Lake City Schools  
Brookside High School

Regular Meeting  
March 23, 2009

**I. CALL TO ORDER**

The Regular Meeting of the Sheffield-Sheffield Lake Board of Education was called to order by Mr. Emery, President at 6:00 p.m.

**II. ROLL CALL**

Notice of this meeting was given in accordance with the provisions of Policy 1.450 of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.

PRESENT: Mrs. Behrent, Mrs. Jensen, Ms. Moffitt, Mr. Scarpelli, Mr. Emery  
All Present

**III. OPENING CEREMONIES**

Pledge of Allegiance

**IV. INFORMATIONAL ITEMS**

Brookside Guidance – College Info Update

**V. REVIEW OF OPEN QUESTIONS**

**VI. COMMENTS FROM THE PUBLIC**

**VII. APPROVAL OF THE AGENDA**

09-069 Mr. Scarpelli moved, seconded by Mrs. Behrendt that the Sheffield-Sheffield Lake Board of Education approve the agenda as corrected.

Yes: Mr. Scarpelli, Mrs. Behrendt, Mrs. Jensen, Ms. Moffitt, Mr. Emery  
No: None  
Motion Carried: 5-0

**VIII. TREASURER'S BUSINESS**

**A. REPORTS**

**B. BOARD MINUTES**

09-070 Ms. Moffitt moved, seconded by Mrs. Behrendt that the Sheffield-Sheffield Lake Board of Education approve the minutes from the following agenda(s) as corrected.

**Regular Meeting**

**March 9, 2009**

Yes: Ms. Moffitt, Mrs. Behrendt, Mrs. Jensen, Mr. Scarpelli  
Abstain: Mr. Emery  
Motion Carried: 4-0

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**C. GAAP CONVERSION**

09-071 Ms. Moffitt moved, seconded by Mr. Emery that the Sheffield-Sheffield Lake Board of Education approve the attached contract with Costin & Company to assist with the annual conversion of financial data and compilation of financial statements for the fiscal year ended June 30, 2009.

Yes: Ms. Moffitt, Mr. Emery, Mrs. Behrendt, Mrs. Jensen, Mr. Scarpelli

No: None

Motion Carried: 5-0

**D. SB 140 SERVICE CONTRACT**

09-072 Ms. Moffitt moved, seconded by Mrs. Behrendt that the Sheffield-Sheffield Lake Board of Education approve the attached contract with the Lorain County ESC to provide such services as agreed upon for one year effective July 1, 2009.

Yes: Ms. Moffitt, Mrs. Behrendt, Mrs. Jensen, Mr. Scarpelli, Mr. Emery

No: None

Motion Carried: 5-0

**E. ADMINISTRATIVE ASSISTANT - PAYROLL**

09-073 Mr. Scarpelli moved, seconded by Ms. Moffitt that the Sheffield-Sheffield Lake Board of Education approve the employment of Administrative Assistant – Payroll, Francine Shinn, \$35,096.00, Step 5 of the salary schedule.

Yes: Mr. Scarpelli, Ms. Moffitt, Mrs. Behrendt, Mrs. Jensen, Mr. Emery

No: None

Motion Carried: 5-0

**IX. SUPERINTENDENT'S BUSINESS**

**A. REPORTS**

- Levy Committee 3/18
- Spelling Bee winner – Tom Camp will be on his way to Washington D.C.
- Four of 31 competitors for the spelling bee were from our district, Tommy Camp, Paul Duncan, Victoria Roland and Vivian Tran.

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**B. PERSONNEL**

09-074 Ms. Moffitt, moved, seconded by Mr. Scarpelli that the Sheffield-Sheffield Lake Board of Education:

1. Honor the following employee requests;
  - a. Accept the resignation of **Scott Graham**, BHS, Head Girls Track Coach, effective March 23, 2009.
2. Employ the following Classified Personnel as per the Master Agreement;
  - a. **Theresa Andorka**, Van Aide, Bus Garage, Step 6, \$11.74/hr., 2 hours per day, 182 days plus 8 holidays, pro-rated for the remainder of the 2008-09 school year, effective March 24, 2009.
3. Award a Supplemental Contract to the following personnel effective for the 2008-09 school year/season as per the Master Agreement;
  - a. **Scott Graham**, BHS, Head Boys Track Coach, Step 4, \$3,529.00 effective March 24, 2009.
4. Employ the following as short term substitute teacher, effective March 24, 2009.
  - a. **Elizabeth Ingram**

Yes: Ms. Moffitt, Mr. Scarpelli, Mrs. Behrendt, Mrs. Jensen, Mr. Emery

No: None

Motion Carried: 5-0

**C. BROOKSIDE VARSITY SOFTBALL FIELD TRIP**

09-075 Mr. Scarpelli, moved, seconded by Ms. Moffitt that the Sheffield-Sheffield Lake Board of Education approve the field trip for the Brookside Varsity Softball Team to travel overnight to Columbus to participate in the Stellar Classic Softball Tournament on April 24<sup>th</sup> and 25<sup>th</sup>, 2009.

Yes: Mr. Scarpelli, Ms. Moffitt, Mrs. Behrendt, Mrs. Jensen, Mr. Emery

No: None

Motion Carried: 5-0

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D. YMCA – SUMMER CHILD CARE SERVICE AND 2009-2010 BEFORE AND AFTER SCHOOL CHILD CARE PROGRAM

09-076 Ms. Moffitt, moved, seconded by Mrs. Behrendt that the Sheffield-Sheffield Lake Board of Education approve the attached lease agreement with the YMCA of Greater Cleveland for a summer child care program at Tennyson Elementary School and extend the 2008-2009 before and after school child care program agreement for the 2009-2010 school year at Knollwood and Tennyson Elementary Schools.

Yes: Ms. Moffitt, Mrs. Behrendt, Mrs. Jensen, Mr. Scarpelli, Mr. Emery  
No: None  
Motion Carried: 5-0

E. OSBA – STANDARD POLICY SERVICE

09-077 Mrs. Behrendt, moved, seconded by Ms. Moffitt that the Sheffield-Sheffield Lake Board of Education approve the attached Service Agreement with OSBA to review, edit and rewrite the board policy manual.

Yes: Mrs. Behrendt, Ms. Moffitt, Mrs. Jensen, Mr. Scarpelli, Mr. Emery  
No: None  
Motion Carried: 5-0

X. STANDING COMMITTEE REPORTS

**Joint Vocational School**- Mr. Emery – Vocational competition in Columbus. Looking for a superintendent and treasurer.

**Athletic Counsel** - Ms. Moffitt – Hall of Fame dinner at Amvets on 5/15

**Legislative Liaison** - Mr. Scarpelli – No report

**Endowment Fund** - Mrs. Jensen- 7 grant applications from teachers. \$5,500 profit from the steak fry.

**S.A.L.T** - Mrs. Behrendt – Cheerleaders placed 2<sup>nd</sup>, Spelling Bee on 3/21 and the BHS talent show was a fundraiser for the Junior Prom. Five winners were selected from the talent show.

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**XI. EXECUTIVE SESSION**

09-078 Mr. Scarpelli moved, seconded by Mrs. Behrendt that the Sheffield-Sheffield Lake Board of Education enter into executive session at 8:20 p.m. to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee and preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

Yes: Mr. Scarpelli, Mrs. Behrendt, Mrs. Jensen, Ms. Moffitt, Mr. Emery  
No: None  
Motion Carried: 5-0

**XII. ADJOURNMENT**

09-079 Mr. Scarpelli moved, seconded by Ms. Moffitt that the Sheffield-Sheffield Lake Board of Education adjourn at 8:35 p.m.

Yes: Mr. Scarpelli, Ms. Moffitt, Mrs. Behrendt, Mrs. Jensen, Mr. Emery  
No: None  
Motion Carried: 5-0

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Mr. Emery, President

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Donald J. Breon, Treasurer

Next Regular Meeting: April 13, 2009 at the Administration Center