

Sheffield-Sheffield Lake City Schools Regular Board of Education Meeting

1824 Harris Road
Sheffield, OH 44054

April 14, 2022

5:30 P.M. Regular Meeting with Addendum

Brookside High School

Mrs. Pat Czech
Mrs. Amy DeLuca, President
Mrs. Sandra Jensen
Mrs. Sheila Lopez, Vice President
Mrs. Lisa Miller
Mr. Michael F. Cook, Superintendent
Mr. Michael T. Barnhart, Treasurer



INSPIRE ~ EXCITE ~ EDUCATE



NOTICE TO THE PUBLIC

We wish to welcome you to the Sheffield-Sheffield Lake Board of Education Meeting. Please be advised that tonight's meeting may be videotaped for presentation on cable. This agenda copy is provided for your convenience.

Each Board member receives his agenda and an abundance of informational material well in advance of each meeting. He, individually, has had the opportunity to study each item and to ask questions of school personnel.

The Board meeting is for the purpose of conducting public business and is not designed to be a public forum. Your questions and suggestions, however, are most welcome.

In general, all comments and questions should be brought to the attention of the school's administration. In most instances' problems can be settled in this manner.

Please fill out the forms available should you wish to address a comment to the Board of Education. A place on the agenda has been provided for this purpose. In addressing the Board, state your name and address. Please keep your comments short and to the point.

The Board will gladly accept your suggestions and requests and will try to answer your questions when possible. Most often, however, action will be deferred to a subsequent meeting to allow time to thoroughly study your input.

DISTRICT GOALS

1. To improve the number of standards (indicators) met on the Ohio School District Report Card.
2. To maintain financial stability.
3. To improve the image and reputation of the district by conducting an annual community satisfaction survey and to increase public support and involvement demonstrated by at least fifty percent of the student's homes participating in some sort of two-way communication forum with the district during the school year.

Thank you for attending.

Your interest is appreciated.



Regular Meeting

1. ROLL CALL

"Notice of this meeting was given in accordance with the provisions of Policy BDDA of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act."

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

2. CALL TO ORDER

3. OPENING CEREMONIES

Pledge of Allegiance

4. INFORMATIONAL ITEMS

5. REVIEW OF OPEN QUESTIONS

6. APPROVAL OF THE AGENDA

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

7. TREASURER'S BUSINESS

A. REPORTS

B. BOARD MINUTES

It is recommended that the Sheffield-Sheffield Lake Board of Education approve Minutes from the following agenda(s):

Regular Meeting – March 10, 2022

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

C. FINANCIAL STATEMENTS

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the enclosed financial statements.



Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

D. META SOLUTIONS MASTER AGREEMENT

It is recommended that the Sheffield -Sheffield Lake Board of Education approve the attached META master agreement for core services as shown in Schedules I and II for 2022-23.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

E. RESOLUTION ACCEPTING RATES

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached resolution accepting the amounts and rates as determined by the Budget Commission and authorizing tax levies and certifying them to the county auditor.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

F. FY22 APPROPRIATION AMENDMENT #2

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached FY22 appropriation amendment #2.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

8. SUPERINTENDENT'S BUSINESS

A. REPORTS

B. PERSONNEL

RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS

1. It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:
 - a. **Meghan Kishman**, requesting an extension of Parental Leave for the 2022-23 school year.
 - b. **Steve Parker**, District Operations Supervisor, resigning effective June 30, 2022, for the purpose of retirement effective August 3, 2022.
 - c. **Dawn Radford**, Forestlawn ELC SSP Monitor, resigning effective March 18, 2022, to accept another position in the district.
 - d. **Michelle Ryan**, Knollwood SSP noon aide, resigning April 8, 2022.



- e. **Alyssa Salsbury**, PT Speech Language Pathologist, resigning effective August 12, 2022.
- f. **Hannah Sours**, BIS 4th grade teacher resigning at the conclusion of the 2021-22 school year.
- g. **Debra Strick**, Payroll Administrative Assistant, resigning, effective April 29, 2022.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

CERTIFIED

- 2. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel at the appropriate salary schedule rate as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.
 - a. **Rebecca (Becky) Guerico**, BHS English Teacher, BA, Step 2, effective August 22, 2022.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

CLASSIFIED

- 3. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.
 - a. **Angela DeVito**, BIS SSP/Monitor, Step 1, 2.5 hrs./day, 181 days plus contracted holidays (pro-rated), effective date March 9, 2022.
 - b. **Barb Krogg**, Forestlawn ELC SSP Paraprofessional/Monitor, Step 1, 1.5 hrs./day 175 days plus contracted holidays (pro-rated), effective April 7, 2022.
 - c. **Dawn Radford**, BIS ESP, Step 1, 7 hrs./day, 181 days plus contracted holidays (pro-rated) effective March 21, 2022.
 - d. **Tiffany Williams**, Transportation Monitor, Step 4, 2 hrs./day, 180 days plus contracted holidays (pro-rated), effective April 25, 2022.
 - e. **Jason Wright**, BIS Custodian (night), Step 1, 8 hrs./day, 260 days plus contracted holidays (pro-rated), effective March 28, 2022.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____



DECAF PROPOSALS

4. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following DECAF proposals.

NAME	TITLE	Percentage %
Jennifer Martynowski	BHS – Drams Tech Director	2

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

SUPPLEMENTAL

5. It is recommended that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract at the appropriate salary schedule rate as per the Master Agreement to the following personnel contingent upon successful completion of all payroll requirements and current certifications.

- a. **Bradley Bombback**, BHS Assistant Baseball Coach, Class III, Step 4.
- b. **Heather Carollo**, Forestlawn ELC, Kindergarten Kick Start Teacher, Step 6, Class 0.
- c. **Janine Defevere-Waters**, Forestlawn ELC Intervention Specialist, Step 6, Class 0.
- d. **Kirk Seekins**, BHS VOLUNTEER Assistant Baseball Coach, at no cost to the district.
- e. **Kelly Zana**, , Forestlawn ELC, Kindergarten Kick Start Teacher, Step 6, Class 0.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

6. **ADMINISTRATIVE**

It is recommended that the Sheffield-Sheffield Lake Board of Education award and employ **Hal Kendrick** a **Two (2) Year Contract as Business Manager**, as per the Administrative Schedule effective August 1, 2022-July 31, 2024, BA + 12, Step 5.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

- C. **OTHER**

1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **BROOKSIDE HIGH SCHOOL PROPOSAL FOR SUMMER PLATO**, at no cost to the district, for the period of June 7-July 1, 2022.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____



2. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **FORESTLAWN ELC KINDERGARTEN KICK START PROGRAM.**

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

3. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **LORAIN COUNTY ESC 2022-2023 PRIMARY SERVICE AGREEMENT.**

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

4. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **EFFECTIVE UTILITY SERVICES II, LLC PROGRAM AGREEMENT FOR BOILER REPLACEMENT AT KNOLLWOOD ELEMENTARY SCHOOL.**

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

5. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the **COLLEGE NOW GREATER CLEVELAND MEMORANDUM OF UNDERSTANDING** which provides career advising, financial aid counseling, scholarship, and retention services for 2022-23 per the attached.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

6. It is recommended that the Sheffield-Sheffield Lake Board of Education acknowledge and accept the **AMVETS DONATION FOR BHS/BMS DRAMA CLUB** in the amount of \$ 2050.00.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

7. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the **VEX ROBOTICS WORLD CHAMPION SHIP FILED TRIP**, Dallas, TX, May 1-14, 2022, as per the attached.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

8. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **BROOKSIDE MIDDLE SCHOOL HANDBOOK WITH ADJUSTMENTS/CHANGES** for the 2022-23 school year.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

9. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **BROOKSIDE INTERMEDIATE SCHOOL HANDBOOK WITH ADJUSTMENTS/CHANGES** for the 2022-23 school year.



Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

10. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **FORESTLAWN ELC AND KNOLLWOOD ELEMENTARY SCHOOL HANDBOOK WITH ADJUSTMENTS/CHANGES** for the 2022-23 school year.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

9. **COMMENTS FROM THE PUBLIC**

*In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation **may** be permitted at each meeting. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do, and permission is granted to speak twice. Lack of participants does not translate to other speakers' ability to use the remaining 30 minutes of time. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended only by a vote of most of the Board, present and voting. The ability to address the board does not constitute dialogue or questions/answers. It should be a 3-minute statement to the board.*

10. **STANDING COMMITTEE REPORT**

1. Joint Vocational School
2. Athletic Counsel
3. Legislative Liaison
4. Endowment Fund
5. S.A.L.T.
6. Finance

11. **ADJOURNMENT**

Time: _____

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____



ADDENDUM TO THE AGENDA

8. SUPERINTENDENT'S BUSINESS

B. PERSONNEL

RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS

1. It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:
 - a. **Scott Davey**, resigning at the conclusion of the 2021-22 school year, effective June 6, 2022.
 - b. **Jeremy Smith**, requesting an unpaid Medical Leave of Absence, effective April 26, 2022.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

The next meeting will be on May 12, 2022, at the Administrative Center at 5:30 PM.