

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools  
Administration Center

Regular Meeting  
August 25, 2022

1. **ROLL CALL**

Notice of this meeting was given in accordance with the provisions of Policy BDDA of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.

Present: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez

Absent: Mrs. Miller

2. **CALL TO ORDER-** The meeting was called to order at: 5:30 PM

3. **OPENING CEREMONIES**

A. Pledge of Allegiance.

4. **INFORMATIONAL ITEMS**

5. **REVIEW OF OPEN QUESTIONS**

Mr. Cook presented information on the BHS Spanish opening.  
The Board also discussed baseball backstop options.

6. **APPROVAL OF THE AGENDA**

**22-110** Mrs. Lopez moved, seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approves the agenda.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez

No: None.

Absent: Mrs. Miller

Motion Carried: 4-0

7. **TREASURER'S BUSINESS**

A. **REPORTS**

B. **BOARD MINUTES**

**22-111** Mrs. Czech moved, seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education approves the minutes from the following agenda(s) with addendum .

**Regular Meeting – August 11, 2022**

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Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen

No: None.

Absent: Mrs. Miller

Abstain: Mrs. Lopez

Motion Carried: 3-0

**C. SCHOOL PSYCHOLOGIST INTERN GRANT**

**22-112**

Mrs. Lopez moved, seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education accepts the 2022-23 School Psychologist Intern grant of \$ 30, 824.74 to pay for all costs associated with intern Emily Licata from the University of Toledo.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez

No: None.

Absent: Mrs. Miller

Motion Carried: 4-0

**8.**

**SUPERINTENDENT'S BUSINESS**

**A. REPORTS**

**B. PERSONNEL**

**22-113**

Mrs. Lopez moved, seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approves Items B1-5.

**RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS**

It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:

- a. **Angie DeVito**, BIS Lunch Monitor, resigning effective August 17, 2022.
- b. **Tandi Fritz**, BMS Robotics Advisor, resigning effective August 16, 2022.
- c. **Kayli Oleksa**, resigning Knollwood Title I Tutor, effective for the 2022-23 school year.
- d. **Frances Ruse**, resigning BIS noon aide and Van Driver, effective at the end of the day August 24, 2022, to accept another position in the district.
- e. **Britt Vilevac**, resigning as Forestlawn ESP, effective September 2, 2022.

**CERTIFIED CORRECTION**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel step correction at the appropriate salary schedule rate as per the Master Agreement and contingent upon successful completion of all

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certification and payroll requirements.

- a. **Sarah Timmis**, BIS Intervention Specialist, B+24, **Step 5**, effective commencing the 2022-23 school year.

**CERTIFIED**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel at the appropriate salary schedule rate as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.

- a. **Sarah DeFranco**, Knollwood Title I Tutor, effective for the 2022-23 school year.
- b. **Max Wilson**, Long Term Substitute for the district, BA, Step 0, effective commencing the first Semester of the 2022-23 school year.

**SUPPLEMENTAL**

It is recommended that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract at the appropriate salary schedule rate as per the Master Agreement to the following personnel contingent upon successful completion of all payroll requirements and current certifications.

- a. **Lindsey Chalk**, BHS Junior Class Advisor (1 position), Class VI, Step 0, effective August 26, 2022.
- b. **Kellie Palmer**, BMS Student Council Advisor 1/2, Class IV, Step 0, effective August 26, 2022.
- c. **Maygan Payan**, BMS Student Council Advisor 1/2, Class IVI, Step 0, effective August 26, 2022.

**CLASSIFIED**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.

- a. **Frances Ruse**, **BIS ESP Paraprofessional**, 181 plus contracted holidays, 7 hrs./day, Step 1, effective August 23, 2022.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez

No: None.

Absent: Mrs. Miller

Motion Carried: 4-0

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**C. OTHER**

**22-114** Mrs. Lopez moved, seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approve the **SUBSTITUTE BUS DRIVER WAGE ADJUSTMENT** *from* \$17/hr. *to* \$18/hr. effective August 25, 2022.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez  
No: None.  
Absent: Mrs. Miller  
Motion Carried: 4-0

**22-115** Mrs. Czech moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve the **CLASSIFIED SUBSTITUTE WAGE ADJUSTMENT** *from* \$11/hr. *to* \$13/hr. effective August 25, 2022.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez  
No: None.  
Absent: Mrs. Miller  
Motion Carried: 4-0

**22-116** Mrs. Jensen moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approve the attached **CONSULTANT AGREEMENT** between Heather Petrucelli, CALT-ICALP and Sheffield-Sheffield Lake City Schools. Services provided are, but not limited to, Orton-Gillingham structured services, training/professional development services with clinical practicum supervision as well as direct services per student as requested.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez  
No: None.  
Absent: Mrs. Miller  
Motion Carried: 4-0

**22-117** Mrs. Jensen moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approve the attached **SHEFFIELD-SHEFFIELD LAKE SCHOOL BUS ROUTES** for the 2022-23 school year.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez  
No: None.  
Absent: Mrs. Miller  
Motion Carried: 4-0

**9. COMMENTS FROM THE PUBLIC - None**

*"In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each*

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*meeting.*

*Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of most of the Board, present and voting."*

10. STANDING COMMITTEE REPORT

1. Joint Vocational School – Sandy Jensen  
No report.
2. Athletic Counsel – Sheila Lopez  
The sports schedule app is up and running. It's currently available from the app store.
3. Legislative Liaison – Amy DeLuca  
There are some proposed Title IX regulation changes.  
Safety Grant applications are due October 3<sup>rd</sup>.
4. Endowment Fund – Lisa Miller  
No report.
5. S.A.L.T. – Pat Czech  
Students returned today with the exception of PreK-K; they start next week.
6. Finance Committee – Sheila Lopez  
No report.

11. ADJOURNMENT

**22-118** Mrs. Lopez moved, seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education adjourns.

**Time: 6:17 PM**

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez

No: None.

Absent: Mrs. Miller

Motion Carried: 4-0

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Mrs. Amy DeLuca, President

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Michael T. Barnhart, Treasurer

**The next meeting will be on September 8, 2022, at Brookside High School at 5:30 PM.**