

Sheffield-Sheffield Lake City Schools Regular Board of Education Meeting

1824 Harris Road
Sheffield, OH 44054

December 10, 2018

5:30 P.M. Regular Meeting

Brookside Intermediate School

Mrs. Pat Czech, Vice President
Mrs. Amy DeLuca
Mrs. Sandra Jensen
Mrs. Sheila Lopez, President
Mrs. Lisa Miller
Mr. Michael F. Cook, Superintendent
Mr. Michael A. Pissini, Treasurer



INSPIRE ~ EXCITE ~ EDUCATE



NOTICE TO THE PUBLIC

We wish to welcome you to the Sheffield-Sheffield Lake Board of Education Meeting. Please be advised that tonight's meeting may be videotaped for presentation on cable. This agenda copy is provided for your convenience.

Each Board member receives his agenda and an abundance of informational material well in advance of each meeting. He, individually, has had the opportunity to study each item and to ask questions of school personnel.

The Board meeting is for the purpose of conducting public business and is not designed to be a public forum. Your questions and suggestions, however, are most welcome.

In general, all comments and questions should be brought to the attention of the school's administration. In most instances problems can be settled in this manner.

Please fill out the forms available should you wish to address a comment to the Board of Education. A place on the agenda has been provided for this purpose. In addressing the Board, state your name and address. Please keep your comments short and to the point.

The Board will gladly accept your suggestions and requests and will try to answer your questions when possible. Most often, however, action will be deferred to a subsequent meeting in order to allow time to thoroughly study your input.

DISTRICT GOALS

1. To improve the number of standards (indicators) met on the Ohio School District Report Card.
2. To maintain financial stability.
3. To improve the image and reputation of the district by conducting an annual community satisfaction survey and to increase public support and involvement demonstrated by at least fifty percent of the student's homes participating in some sort of two-way communication forum with the district during the school year.

Thank you for attending.

Your interest is appreciated.



Regular Meeting

1. ROLL CALL

"Notice of this meeting was given in accordance with the provisions of Policy 1.450 of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act."

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

2. CALL TO ORDER

3. OPENING CEREMONIES

Pledge of Allegiance

4. INFORMATIONAL ITEMS

Dan Rahm, BIS Principal – Building update
Jim Schillens – JVS update
Jasmine Monacelli and Tandi Fritz – Band uniform presentation

5. REVIEW OF OPEN QUESTIONS

6. COMMENTS FROM THE PUBLIC

"In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting."

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board, present and voting."

7. APPROVAL OF THE AGENDA

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____



8. **TREASURER'S BUSINESS**

A. **REPORTS**

B. **BOARD MINUTES**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve Minutes from the following agenda(s):

Regular Meeting– November 26, 2018

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

C. **PAYMENTS OF BILLS AND FINANCIAL STATEMENTS**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the enclosed bills and financial statements.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

D. **RESOLUTION DETERMINING TO SUBMIT TO THE ELECTORS OF THE SCHOOL DISTRICT THE QUESTION OF A SUBSTITUTE TAX LEVY**

The Board of Education of Sheffield-Sheffield Lake City School District, Ohio, met in regular session on December 10, 2018, commencing at 5:30 p.m., at the Brookside Intermediate School, 1812 Harris Road, Sheffield Village, Ohio, with the following members present:

The notice requirements of Section 121.22 of the Revised Code and the implementing rules adopted by the Board pursuant thereto were complied with for the meeting.
_____ moved the adoption of the following resolution:

RESOLUTION NO. _____



A RESOLUTION DETERMINING TO SUBMIT TO THE ELECTORS OF THE SCHOOL DISTRICT THE QUESTION OF A SUBSTITUTE TAX LEVY PURSUANT TO SECTION 5705.199 OF THE REVISED CODE.

WHEREAS, at an election on May 6, 2014, the electors of the School District approved the renewal of all of an existing tax levy in excess of the ten-mill limitation in order to raise the amount of \$2,300,000 each calendar year for a period of 5 years for the purpose of providing for the emergency requirements of the School District, pursuant to Sections 5705.194 through 5705.197 of the Revised Code, the last collection of which will occur in calendar year 2020 (the Existing \$2,300,000 Levy); and

WHEREAS, at an election on May 6, 2014, the electors of the School District approved the renewal of all of an existing tax levy in excess of the ten-mill limitation in order to raise the amount of \$1,894,000 each calendar year for a period of 5 years for the purpose of providing for the emergency requirements of the School District, pursuant to Sections 5705.194 through 5705.197 of the Revised Code, the last collection of which will occur in calendar year 2020 (the Existing \$1,894,000 Levy); and

WHEREAS, at an election on May 5, 2015, the electors of the School District approved the levy of an additional tax levy in excess of the ten-mill limitation in order to raise the amount of \$1,985,000 each calendar year for a period of 5 years for the purpose of providing for the emergency requirements of the School District, pursuant to Sections 5705.194 through 5705.197 of the Revised Code, the last collection of which will occur in calendar year 2020 (the Existing \$1,985,000 Levy and, together with the Existing \$2,300,000 Levy and the Existing \$1,894,000 Levy, collectively, the Existing Levies); and

WHEREAS, this Board has determined that additional revenue will be necessary for the proper operation of the schools of the School District and that a levy in excess of the ten-mill limitation in the initial annual amount of \$6,179,000 should be levied for the purpose of providing for the necessary requirements of the School District in substitution for all of the three Existing Levies, in accordance with Section 5705.199 of the Revised Code; and

WHEREAS, in accordance with Sections 5705.03(B) and 5705.199 of the Revised Code, when this Board determines that it is necessary to levy a tax outside the ten-mill limitation in substitution for an existing levy or levies, this Board is required to certify to the Lorain County Auditor a resolution requesting the County Auditor to certify to it the total current tax valuation of the School District and the number of mills required to generate a specified amount of revenue; and

WHEREAS, upon receipt of a certified copy of such a resolution of this Board declaring the necessity of a tax, stating its purpose, whether it is an additional levy, a renewal or a replacement of an existing tax, or the renewal or replacement of an existing tax with an increase or a decrease, the Section or Sections of the Revised Code authorizing the submission



of the question of the tax, the term of years of the tax or that the tax is to be levied for a continuing period of time, that the tax is to be levied upon the entire territory of the School District, the date of the election at which the question of the tax shall appear on the ballot, that the ballot measure shall be submitted to the entire territory of the School District, the tax year in which the tax will first be levied and the calendar year in which it will be first collected, and each county in which the School District has territory, and requesting such certification, the County Auditor is to certify to this Board the total current tax valuation of the School District and the number of mills required to generate the specified amount of revenue;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Sheffield-Sheffield Lake City School District, County of Lorain, Ohio, at least two-thirds ($\frac{2}{3}$) of all members concurring, that:

Section 1. Declaration of Necessity of Substitute Tax Levy. This Board finds, determines and declares that the revenue that will be raised by all tax levies that the School District is authorized to impose, when combined with State and federal revenues available to the School District, will be insufficient to provide for the necessary requirements of the School District, and that it is therefore necessary to levy a tax in excess of the ten-mill limitation upon the entire territory of the School District for that purpose (and in substitution for all of the Existing Levies) as follows: (1) in the initial year it is in effect, the levy shall be in the amount of \$6,179,000, being the aggregate annual dollar amount of proceeds derived from the Existing Levies, and (2) in each subsequent year it is in effect, the levy shall be in a specified amount of money equal to the sum of the following: (a) the dollar amount of the proceeds derived from the levy in the prior year; and (b) a dollar amount equal to the product of the total taxable value of all taxable real property in the entire territory of the School District in the then-current year, excluding carryover property as defined in Section 319.301 of the Revised Code, multiplied by the annual levy, expressed in mills for each one dollar of valuation, that was required to produce the annual dollar amount of the levy in the prior year; provided, that in no event shall the amount under this clause (b) be less than zero.

Section 2. Submission of Question to Electors. Pursuant to Section 5705.199 of the Revised Code, there shall be submitted to the electors of the entire territory of the School District (the School District has territory only in the County of Lorain), at an election to be held on May 7, 2019, the question of a substitute levy in excess of the ten-mill limitation on all property in the entire territory of the School District subject to taxation by this Board in order to raise the amount of \$6,179,000 in its initial year and in increased amounts in subsequent years only if and as new land or real property improvements not previously taxed by the School District are added to its tax list as set forth in Section 1, at the annual tax rates necessary to produce those annual amounts, for the purpose of providing for the necessary requirements of the School District, for a continuing period of time (commencing with a levy on the tax list and duplicate for the year 2019 to be first due in calendar year 2020). Although not necessarily required by statute to be recited in this Resolution, upon approval of the substitute levy, the Existing Levies shall not be levied after the year preceding the year in which the substitute levy is first imposed.



Section 3. Certification and Delivery of Resolution to County Auditor. The Treasurer is directed to certify immediately a copy of this Resolution to the Lorain County Auditor and the County Auditor is requested to certify the School District's total current tax valuation and the County Auditor's calculation of the annual levy, expressed in dollars and cents for each one hundred dollars of valuation, as well as in mills for each one dollar of valuation, that will be required to produce the annual amount of \$6,179,000 in the initial year the levy is in effect, assuming that the amount of the tax list of the School District remains the same as the amount of the tax list for the current year (or, if that amount is not determined, the estimated amount of that tax list submitted by that County Auditor to the County Budget Commission).

Section 4. Compliance with Open Meeting Requirements. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this Resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were held, in meetings open to the public, in compliance with the law.

Section 5. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof.

Section 6. Effective Date. This Resolution shall be in full force and effect immediately upon its adoption.

_____ seconded the motion.

Upon roll call on the adoption of the resolution, the vote was as follows:

TREASURER'S CERTIFICATION

The above is a true and correct extract from the minutes of the regular meeting of the Board of Education of Sheffield-Sheffield Lake City School District, Ohio, held on December 10, 2018, the date, time and place of which (as shown above) having been established at the Board's organizational session in January 2018, showing the adoption of the resolution hereinabove set forth.



Dated: December __, 2018

Treasurer, Board of Education
Sheffield-Sheffield Lake City School District, Ohio

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

9. **SUPERINTENDENT'S BUSINESS**

A. **REPORTS**

B. **PERSONNEL**

CLASSIFIED SUBSTITUTE(S)

1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following personnel contingent upon successful completion of all payroll requirements and current certifications.
 - a. **Amy Forkins**, Classified Substitute, \$ 10.00/hr., effective December 11, 2018.
 - b. **Amy Forkins**, Classified Substitute Bus Driver, \$ 14.00/hr., effective December 11, 2018.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

10. **STANDING COMMITTEE REPORT**

1. Joint Vocational School
2. Athletic Counsel
3. Legislative Liaison
4. Endowment Fund
5. S.A.L.T.
6. Finance

11. **EXECUTIVE SESSION**

It is recommended that the Sheffield-Sheffield Lake Board of Education adjourn to Executive Session for the reason(s) indicated below with no action to follow:



TIME: _____

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

A. To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

- 1) _____ Appointment;
- 2) _____ Employment;
- 3) _____ Dismissal;
- 4) _____ Discipline;
- 5) _____ Promotion;
- 6) _____ Demotion;
- 7) _____ Compensation;

A. _____ Investigation of charges/complaints against a public employee, official, licensee, or regulated individual (unless public hearing requested)

B. _____ To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the public interest.

C. X Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.

D. _____ Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

E. _____ Matters required to be kept confidential by federal law or regulations or state statutes.

F. _____ Details relative to security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.

Reconvene from executive session by consent at _____ p.m.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____



12. **ADJOURNMENT**

Time: _____

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

The next meeting will be as follows on January 14, 2019 at the Administration Center:

**Budget Hearing
Organizational Meeting
Regular Board Meeting**

Meetings will commence at 5:30 PM