

Sheffield-Sheffield Lake City Schools Regular Board of Education Meeting

1824 Harris Road
Sheffield, OH 44054

February 12, 2018

5:30 P.M. Regular Meeting

BHS/BMS Media Center

Mrs. Pat Czech, Vice President
Mrs. Amy DeLuca
Mrs. Sandra Jensen
Mrs. Sheila Lopez, President
Mrs. Lisa Miller
Mr. Michael F. Cook, Superintendent
Mr. Michael A. Pissini, Treasurer



INSPIRE ~ EXCITE ~ EDUCATE



NOTICE TO THE PUBLIC

We wish to welcome you to the Sheffield-Shedfield Lake Board of Education Meeting. Please be advised that tonight's meeting may be videotaped for presentation on cable. This agenda copy is provided for your convenience.

Each Board member receives his agenda and an abundance of informational material well in advance of each meeting. He, individually, has had the opportunity to study each item and to ask questions of school personnel.

The Board meeting is for the purpose of conducting public business and is not designed to be a public forum. Your questions and suggestions, however, are most welcome.

In general, all comments and questions should be brought to the attention of the school's administration. In most instances problems can be settled in this manner.

Please fill out the forms available should you wish to address a comment to the Board of Education. A place on the agenda has been provided for this purpose. In addressing the Board, state your name and address. Please keep your comments short and to the point.

The Board will gladly accept your suggestions and requests and will try to answer your questions when possible. Most often, however, action will be deferred to a subsequent meeting in order to allow time to thoroughly study your input.

DISTRICT GOALS

1. To improve the number of standards (indicators) met on the Ohio School District Report Card.
2. To maintain financial stability.
3. To improve the image and reputation of the district by conducting an annual community satisfaction survey and to increase public support and involvement demonstrated by at least fifty percent of the student's homes participating in some sort of two-way communication forum with the district during the school year.

Thank you for attending.

Your interest is appreciated.



Regular Meeting

1. ROLL CALL

"Notice of this meeting was given in accordance with the provisions of Policy 1.450 of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act."

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

2. CALL TO ORDER

3. OPENING CEREMONIES

Pledge of Allegiance

4. INFORMATIONAL ITEMS

5. REVIEW OF OPEN QUESTIONS

6. COMMENTS FROM THE PUBLIC

"In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting."

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board, present and voting."

7. APPROVAL OF THE AGENDA

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

8. TREASURER'S BUSINESS

A. REPORTS

B. BOARD MINUTES



It is recommended that the Sheffield-Sheffield Lake Board of Education approve Minutes from the following agenda(s):

Organizational Meeting – January 8, 2018

Budget Hearing – January 8, 2018

Regular Meeting – January 8, 2018

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

C. PAYMENTS OF BILLS AND FINANCIAL STATEMENTS

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the enclosed bills and financial statements.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

9. SUPERINTENDENT’S BUSINESS

A. REPORTS

Discipline Reports

B. PERSONNEL

RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS

1. It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:

- a. **Mandie Mone**, Title I Tutor/LTS Forestlawn Elementary, requesting a Leave, (4 weeks) beginning March 1, 2018 through March 31, 2018.
- b. **Kelson Barber**, BHS Art Teacher, requesting an Educational Sabbatical for the 2018-19 school year.
- c. **Sarah McCallie**, Murray Ridge Paraprofessional position, resigning effective January 26, 2018.
- d. **Barbara Louzy, BMS** all positions, resigning effective June 30, 2018 to retire.
- e. **Julie Bober**, BIS Library Paraprofessional, requesting 2 days (February 1 and 2, 2018) unpaid medical leave.
- f. **Kimberly A. Smith**, resigning as a Forestlawn Special Education Paraprofessional, effective February 7, 2018, to accept another position in the district.
- g. **Carol Carte**, resigning as a Forestlawn Cleaner, effective February 7, 2018, to accept another position in the district.



- h. **Michael Rowbotham**, BHS teacher, requesting a Family Medical Leave of Absence, beginning April 9, 2018 and returning May 14, 2018.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

CERTIFIED

- 1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel as per the Master Agreement.

- a. **Whitney Poole**, District Psychologist, to work additional hours on an as needed basis beginning approximately March 19, 2018 and ending June 1, 2018 at the daily hourly rate of \$ 37.21.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

CLASSIFIED

- 1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.

- a. **Carol Carte**, Cleaner, Knollwood, 8 hrs./day, Step 1, 248 days (pro-rated), plus 12 holidays (pro-rated), \$ 12.80/hr., effective February 12, 2018.
- b. **Lori Clay**, Cleaner, BMS, 4 hrs./day, Step 1, 182 days (pro-rated), plus 8 holidays (pro-rated), \$ 12.80/hr., effective February 12, 2018.
- c. **Pam Collins**, Bus Driver, 4 hrs./day, Step 2, 181 days (pro-rated), plus contracted holidays (pro-rated), \$ 16.80/hr., effective February 12, 2018.
- d. **Rebecca Hastings**, Special Education Paraprofessional, Murray Ridge, 7 hrs./day, Step 1, 181 days (pro-rated), 8 holidays (pro-rated), \$ 12.30/hr., effective February 12, 2018.
- e. **Barb Hobart**, Van Driver, Bus Garage, 2.5 hrs./day, Step 2, 181 days (pro-rated), plus contracted holidays (pro-rated), \$ 12.54/hr. effective February 12, 2018.
- f. **Barb Hobart**, BIS Monitor, 2.5 hrs./day, Step 1, 181 days (pro-rated), plus 8 holidays (pro-rated), \$ 11.97/hr., effective February 12, 2018.
- g. **Karla Hobart**, Bus Driver, 4 hrs./day, Step 2, 181 days (pro-rated), plus contracted holidays (pro-rated), \$ 16.80/hr. effective February 12, 2018.
- h. **Karla Hobart**, Knollwood Monitor, 1.5 hrs./day, Step 1, 175 days (pro-rated), plus 8 holidays (pro-rated), \$ 11.97/hr., effective February 12, 2018.
- i. **Stacy Knight**, BHS/BMS Server, 2.5 hrs./day, Step 1, 181 days (pro-rated), plus 8 holidays (pro-rated), \$ 12.30/hr., effective February 12, 2018.
- j. **Donnetta Lynch**, BIS Server, 2.5 hrs./day, Step 1, 181 days (pro-rated), plus 8 holidays (pro-rated), \$ 12.30/hr., effective February 12, 2018.



- k. **Kimberly A. Smith**, Forestlawn and Knollwood Library Paraprofessional, 7.5 hrs./day, Step 18, 181 days (pro-rated) plus 8 holidays (pro-rated), \$ 16.43/hr., effective February 12, 2018.
- l. **Angela Wright**, Knollwood Monitor, 1.5 hrs./day, Step 1, 175 days (pro-rated) plus 8 holidays (pro-rated), \$ 11.97/hr., effective February 12, 2018.

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SUPPLEMENTAL

- 1. It is recommended that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract to the following personnel effective for the 2017-18 school year/season contingent upon successful completion of all payroll requirements and current certifications.
 - a. **Joe Ferrara**, BHS .5 Assistant Baseball Coach, Step 2, Class III, \$ 1938.00.
 - b. **John Rosser**, BHS .5 Assistant Baseball Coach, Step 0, Class III, \$ 1762.00.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

CLASSIFIED SUBSTITUTE

- 1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following personnel contingent upon completion of all payroll requirements and current certifications.
 - a. **Tod Locher**, Classified Substitute Bus Driver, \$ 14.00/hr., effective immediately.
 - b. **Jessica Rupp**, Classified Substitute, \$ 10.00/hr., effective immediately.
 - c. **Derrick Snider**, Classified Substitute, \$ 10.00/hr., effective immediately.

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DECAFS

- 1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following DECAF proposals.
 - a. **Tandi Fritz** BHS Healthy Living 4% \$ 1409.56
 - b. **Tandi Fritz** BMS Robotics 3.5% \$ 1244.08
 - c. **Chris Glynn** FLOAT 1.5% \$ 528.59
 - d. **Margaret Hartman** NHS Spanish 2% \$ 704.78
 - e. **Kellie Palmer** Bonus Period 3% \$ 1057.18
 - f. **Kim Basinski** Bonus Period 3% \$ 1057.18
 - g. **Elizabeth Ambrosio** Afterschool Read/Tutor 3% \$ 1057.18



h.	Mary Cogdell	BIS Coding Club	2%	\$ 704.78
i.	Bridgette Boehm	Young Authors	2%	\$ 704.78
j.	Victoria Sullinger	Young Authors	2%	\$ 704.78
k.	Kellie Palmer	BMS Solving Squad	3.5%	\$ 1244.08

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SALARY SCHEDULE PLACEMENT/ADJUSTMENT

1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the salary increase for advanced training for the following certified personnel as per the Master Agreement.

a.	Jamie Mediate	M+12	Step 7	\$ 53,662.00
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Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

2. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the salary increase for advanced training for the following classified personnel as per the Master Agreement.

a.	Tracey Glass	Server	Step 8	\$ 14.55 base + 4% (\$.58) = \$ 15.13.
b.	Tracey Glass	Monitor	Step 8	\$ 14.25 base + 4% (\$.57) = \$ 14.82.
c.	Brad Rauscher	Maintenance	Step 9	\$ 19.68 base + 6% (\$ 1.18) = \$ 20.86.
d.	Jerry Roelke	Maintenance	Step 21	\$ 21.55 base + 4% (\$.86) = \$ 22.41.

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C. OTHER

1. It is recommended that the Sheffield-Sheffield Lake Board of Education approves the **BROOKSIDE HIGH, MIDDLE AND INTERMEDIATE SCHOOLS SMART ROBOTICS STATE TOURNAMENT FIELD TRIPS** as per the attached.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

2. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **BOARD POLICY MANUAL CHANGES AND/OR ADDITIONS (Third Reading)**.
 - a. Identification and Service of Children Who Are Gifted – IGBB-R.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____



3. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **BOARD POLICY MANUAL CHANGES AND/OR ADDITIONS (Second Reading)**.
 - a. Section 504/ADA/TITLE VI Grievance Procedure – AC-R
4. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the **THERADIGM INC. SERVICES AGREEMENT** commencing June 15, 2018 and concluding June 15, 2020, which provides occupational therapy to special education students.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

5. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **COLLEGE CREDIT PLUS AND MYUNIVERSITY GUARANTEE AGREEMENT** between Lorain County Community College and the Sheffield-Sheffield Lake City School District which provides a cost-share model of course delivery for students on the high school campus.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

6. It is recommended that the Sheffield-Sheffield Lake Board of Education accept the **DAY STAR STAFFING DONATION IN THE AMOUNT OF \$ 8000.00** for the purchase of technology for the classroom.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

7. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **SHEFFIELD VILLAGE TIF (TAX INCREMENT FINANCING) ORDINANCE** exempting the following parcels from real property taxation.

<u>LOT #</u>	<u>PERMANENT PARCEL #</u>
29	03-00-068-000-021
28	03-00-069-000-029
27	03-00-069-000-028

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

8. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the **REINSTATEMENT OF SUPPLEMENTAL CONTRACTS** that were reduced in 2015 as listed below as per the Negotiated Agreement.
 - a. Freshmen Girls Volleyball
 - b. Freshmen Girls Basketball



- c. Freshmen Boys Basketball
- d. Drama

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

9. It is recommended that the Sheffield-Shield Lake Board of Education approve the attached **CHANGES/ADDITIONS FOR THE 2018-19 BHS CURRICULUM GUIDE.**

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

10. **STANDING COMMITTEE REPORT**

- 1. Joint Vocational School
- 2. Athletic Counsel
- 3. Legislative Liaison
- 4. Endowment Fund
- 5. S.A.L.T.
- 6. Finance

11. **EXECUTIVE SESSION**

It is recommended that the Sheffield-Shield Lake Board of Education adjourn to Executive Session for the reason(s) indicated below with no action to follow:

TIME: _____

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

- A. To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

- 1) _____ Appointment;
- 2) X Employment;
- 3) _____ Dismissal;
- 4) _____ Discipline;
- 5) _____ Promotion;
- 6) _____ Demotion;
- 7) _____ Compensation;

- A. _____ Investigation of charges/complaints against a public employee, official, licensee, or regulated individual (unless public hearing requested)



- B. ____ To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the public interest.
- C. ____ Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.
- D. ____ Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- E. ____ Matters required to be kept confidential by federal law or regulations or state statutes.
- F. ____ Details relative to security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.

Reconvene from executive session by consent at _____ p.m.

Pat Czech ____ Amy DeLuca ____ Sandra Jensen ____ Sheila Lopez ____ Lisa Miller ____

12. **ADJOURNMENT**

Time: ____

Pat Czech ____ Amy DeLuca ____ Sandra Jensen ____ Sheila Lopez ____ Lisa Miller ____

Next Regular Meeting: March 12, 2018 BOE Conference Room at 5:30 PM