

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools  
Administration Center

Regular Meeting  
February 9, 2023

1. **ROLL CALL**

Notice of this meeting was given in accordance with the provisions of Policy BDDA of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.

Present: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
Absent: None

2. **CALL TO ORDER**

3. **OPENING CEREMONIES**

A. Pledge of Allegiance.

4. **INFORMATIONAL ITEMS**

Strategic planning presentation - Jon Grega presented on Goal #1, Objective #2 (communication).

Colleen Mudore and Jim Patrizi presented on Goal #5, Objectives 2 and 4 (culture, climate and wellness) and Goal # 6, Objective #1 (business and HR).

5. **BOARD RECOGNITION**

Excellence in service and fine arts teacher and student recognition for their design and work on the mural at the VFW.

Jennifer Martynowski  
Andrew Furio  
Alexis Fridley  
Elaina Hollandsworth  
Cyara Jackson  
Kameron Jackson  
Mckenzie Jones  
Kristopher Kostohryz  
Jay Lunn  
Katrina Radford  
Samantha Schuster  
Sophia Fawks  
Willow Brown  
Summer Brown

6. **APPROVAL OF THE AGENDA**

23-023

Mrs. Lopez moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approves the agenda.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

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7. **TREASURER'S BUSINESS**

A. **REPORTS**

B. **BOARD MINUTES**

23-024 Mrs. Czech moved, seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approves the minutes from the following agenda(s).

**Organizational Meeting – January 12, 2023**  
**Regular Meeting – January 12, 2023**

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

C. **FINANCIAL STATEMENTS**

23-025 Mrs. Lopez moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the enclosed financial statements.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

D. **VFW POST 8686 DONATION**

23-026 Mrs. Miller moved, seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education accept a donation in the amount of \$ 2000 from the VFW Post 8686 for the purchase of coats and clothing for Knollwood students.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

8. **SUPERINTENDENT'S BUSINESS**

A. **REPORTS**

B. **PERSONNEL**

23-027 Mrs. Czech moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approves Items B1-5.

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**RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS**

It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:

- a. **Nate Castro**, resigning BHS Assistant Football Coach position, effective February 2, 2023.

**CLASSIFIED SUBSTITUTE**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.

- a. **Jim Herrmann**, Substitute Custodian as needed, effective February 10, 2023.

**CERTIFIED SALARY ADJUSTMENT**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the salary increases for advanced training for the following certified personnel as per the Master Agreement retro-active to January 1, 2023.

		<u>FROM</u>	<u>TO</u>
a.	<b>Jennifer Krieger</b>	M	M+12
b.	<b>Pamela Vasquez</b>	BA+24	M

**DECAF PROPOSALS**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following DECAF proposals.

NAME	TITLE	Percentage % of DeCaf Fund
<b>Dan Rosso</b>	BIS E-Sports	2
<b>Amy Baughman</b>	BIS After School Reading Club	4.5
<b>Amelia Lindgruen</b>	BIS After School Reading Club	4.5
<b>Catherine Wenzell</b>	BIS After School Reading Club	4.5
<b>Chris Glynn</b>	BHS Golf Club	1
<b>Mike Rowbotham</b>	BHS Golf Club	1
<b>Kevin Landis</b>	BHS E-Sports	3
<b>Travis Baldwin</b>	BHS E-Sports	2
<b>Lisa Montgomery</b>	BHS Cards Council	1.5
<b>Lindsey Chalk</b>	BHS Cards Council	1.5

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Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
No: None.  
Motion Carried: 5-0

**SUPPLEMENTAL**

It is recommended that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract at the appropriate salary schedule rate as per the Master Agreement to the following personnel contingent upon successful completion of all payroll requirements and current certifications.

- a. **James Herrmann**, BHS Assistant Track Coach, Class III, Step 1, effective February 20, 2023.
- b. **Karson Nail**, BMS Wrestling Coach, Class III, Step 0, effective February 10, 2023.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
No: None.  
Motion Carried: 5-0

**C. OTHER**

**23-028** Mrs. Czech moved, seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approve attached **MEMBERSHIP RESOLUTION-OHIO HIGH SCHOOL ATHLETIC ASSOCIATION** for the 2023-24 school year.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
No: None.  
Motion Carried: 5-0

**23-029** Mrs. Czech moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the attached **BROOKSIDE HIGH SCHOOL PROPOSAL FOR SUMMER PLATO**, at no cost to the district, for the period of June 9-July 7, 2023.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
No: None.  
Motion Carried: 5-0

**23-030** Mrs. Lopez moved, seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve the attached **FIRST SEMESTER DISCIPLINE DATA REPORTS**.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
No: None.  
Motion Carried: 5-0

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**23-031** Mrs. Miller moved, seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education approve the attached **LORAIN COUNTY PUBLIC HEALTH SERVICES CONTRACT** which provides nursing staff to the district for the 2023-2024 school year.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
No: None.  
Motion Carried: 5-0

**23-032** Mrs. Lopez moved, seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approve the attached **MEMORANDUM OF UNDERSTANDING (MOU)** between the Sheffield-Sheffield Lake Classified Employees Association and the Sheffield-Sheffield Lake Board of Education for the purpose of modifying and clarifying language of the collective bargaining Agreement regarding vacation.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
No: None.  
Motion Carried: 5-0

**23-033** Mrs. Jensen moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approves the **BHS/BMS SKI CLUB FIELD TRIP** to Peek'n Peak Resort on March 4, 2023, as per the attached.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
No: None.  
Motion Carried: 5-0

**23-034** Mrs. Lopez moved, seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education approve the attached **SERVICE AGREEMENT FOR A SHARED ENGLISH LEARNER (EL) TEACHER**, provided by the Educational Service Center of Lorain County for the remainder of the 2022-23 school year.

**9. COMMENTS FROM THE PUBLIC - None**

*"In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.*

*Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of most of the Board, present and voting."*

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10. **STANDING COMMITTEE REPORT**

1. Joint Vocational School – Sandy Jensen  
A special meeting was held 2 weeks ago. A regular meeting will be coming up soon.  
The JVS Board Members will receive tablets.
2. Athletic Counsel – Sheila Lopez  
Mrs. Lopez noted that Boys Basketball is 9-3 and in first place. Tomorrow night is Senior Night.  
Girls basketball tournament begins this week.  
Bowling teams compete Sunday.  
Wrestling will be at Firelands Saturday.  
Mrs. DeLuca added that E-Sports had their first meet last week and won.
3. Legislative Liaison – Amy DeLuca  
Mrs. DeLuca noted the Governor announced his Executive Budget .  
ODE is taking comments on financial literacy courses and professional educator conduct rules.  
She also reported on proposed voucher legislation.  
SBI is proposing that the State BOE be restructured to include all members be appointed.
4. Endowment Fund – Lisa Miller  
Mrs. Miller stated they will meet on February 14<sup>th</sup>.  
The annual fundraiser dinner will be March 25<sup>th</sup> with a Vegas Night theme.
5. S.A.L.T. – Pat Czech  
Mrs. Czech reported on various student achievements including:  
Upcoming student services parent nights, the BMS Robotics team, which hosted a tournament this past weekend, KW's Kindness Club is having a sock drive.  
Pre-K and Kindergarten registration is coming up soon.
6. Finance Committee – Sheila Lopez  
No report.

11. **EXECUTIVE SESSION**

**23-035** Mrs. Miller moved, seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education adjourn to Executive Session for the reason(s) indicated below with no action to follow:

**TIME: 6:54 PM**

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

A.  X  To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges

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or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing.

B. \_\_\_\_ To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the public interest.

C. \_\_\_\_ Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.

D. \_\_\_\_ Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

E. \_\_\_\_ Matters required to be kept confidential by federal law or regulations or state statutes.

F. \_\_\_\_ Details relative to security arrangements and emergency response protocols for a public body or a public office if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.

Reconvene from executive session by consent at **10:00 PM**

12.

**ADJOURNMENT**

23-036

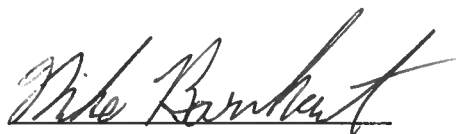
Mrs. Miller moved, seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education adjourns.

Time: **10:00 PM**

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0



Michael T. Barnhart, Treasurer



Mrs. Amy DeLuca, President

The next meeting will be on **March 9, 2023**, at 5:30 PM at Brookside Middle School.

