

Sheffield-Sheffield Lake City Schools Regular Board of Education Meeting

1824 Harris Road
Sheffield, OH 44054

January 10, 2022

5:30 P.M. Regular Meeting

Administration Center

Mrs. Pat Czech
Mrs. Amy DeLuca
Mrs. Sandra Jensen
Mrs. Sheila Lopez
Mrs. Lisa Miller
Mr. Michael F. Cook, Superintendent
Mr. Michael T. Barnhart, Treasurer



INSPIRE ~ EXCITE ~ EDUCATE



NOTICE TO THE PUBLIC

We wish to welcome you to the Sheffield-Sheffield Lake Board of Education Meeting. Please be advised that tonight's meeting may be videotaped for presentation on cable. This agenda copy is provided for your convenience.

Each Board member receives his agenda and an abundance of informational material well in advance of each meeting. He, individually, has had the opportunity to study each item and to ask questions of school personnel.

The Board meeting is for the purpose of conducting public business and is not designed to be a public forum. Your questions and suggestions, however, are most welcome.

In general, all comments and questions should be brought to the attention of the school's administration. In most instances' problems can be settled in this manner.

Please fill out the forms available should you wish to address a comment to the Board of Education. A place on the agenda has been provided for this purpose. In addressing the Board, state your name and address. Please keep your comments short and to the point.

The Board will gladly accept your suggestions and requests and will try to answer your questions when possible. Most often, however, action will be deferred to a subsequent meeting to allow time to thoroughly study your input.

DISTRICT GOALS

1. To improve the number of standards (indicators) met on the Ohio School District Report Card.
2. To maintain financial stability.
3. To improve the image and reputation of the district by conducting an annual community satisfaction survey and to increase public support and involvement demonstrated by at least fifty percent of the student's homes participating in some sort of two-way communication forum with the district during the school year.

Thank you for attending.

Your interest is appreciated.



Regular Meeting

1. ROLL CALL

"Notice of this meeting was given in accordance with the provisions of Policy BDDA of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act."

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

2. CALL TO ORDER

3. OPENING CEREMONIES

Pledge of Allegiance

4. INFORMATIONAL ITEMS

School Board Recognition – Mike Cook, Superintendent

5. REVIEW OF OPEN QUESTIONS

6. APPROVAL OF THE AGENDA

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

7. TREASURER'S BUSINESS

A. REPORTS – Review of Five-Year Forecast

B. BOARD MINUTES

It is recommended that the Sheffield-Sheffield Lake Board of Education approve Minutes from the following agenda(s):

Regular Meeting – December 13, 2021

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

C. FINANCIAL STATEMENTS

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the enclosed financial statements.



Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

D. DONATION

It is recommended that the Sheffield-Sheffield Lake Board of Education accept the donated items estimated at a total value of \$ 11,275 per the attached list from Tammy Koleski for the Student Services Department December 20, 2021, clothing distribution event.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

8. SUPERINTENDENT'S BUSINESS

A. REPORTS

B. PERSONNEL

RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS

1. It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:
 - a. **Amy Forkins**, resigning both BHS/BMS Noon Aide and Transportation Aide positions, effective at the end of the day on January 11, 2022, to accept another position in the district.
 - b. **Stephanie Jacovetti**, resigning the Accounts Payable Administrative Assistant position, effective January 7, 2022.
 - c. **Bridgette Musso**, requesting Maternity Leave beginning March 18, 2022, and returning at the beginning of the 2022-23 school year.
 - d. **Fran Ruse**, resigning Knollwood Breakfast Monitor position, effective at the end of the day January 10, 2022, to accept another position in the district.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

CLASSIFIED

2. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.
 - a. **Savannah Forcier**, Knollwood SSP Paraprofessional/Monitor, Step 1, 1.5 hrs./day 175 days plus contracted holidays (pro-rated for the remainder of the year), effective January 11, 2022.



- b. **Amy Forkins**, BHS ESP Paraprofessional/ISA Monitor, Step 2, 7 hrs./day, 149 days plus contracted holidays (pro-rated for the remainder of the year), effective January 11, 2022.
- c. **Elaina Hamel**, Bus Driver, Step 2, 4 hrs./day, 181 days plus contracted holidays (pro-rated for the remainder of the year), effective January 11, 2022.
- d. **Fran Ruse**, Van Driver, Step 1, 2 hrs./day, 180 days plus contracted holidays (pro-rated for the remainder of the year), effective January 11, 2022.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

SUPPLEMENTAL

- 3. It is recommended that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract at the appropriate salary schedule rate as per the Master Agreement to the following personnel contingent upon successful completion of all payroll requirements and current certifications.
 - a. **Melissa Green**, BHS Assistant Bowling Coach, Step 0, Class IV.
 - b. **Justin Lopez**, BHS Assistant Boys Basketball Coach, Step 0, Class II.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

CERTIFIED SALARY ADJUSTMENT

- 4. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the salary increases for advanced training for the following certified personnel as per the Master Agreement retro-active to January 1, 2022.

	<u>FROM</u>	<u>TO</u>
a. Kristin Blakeslee	M+12	M+24

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

5. **ACCOUNTS PAYABLE ADMINISTRATIVE ASSISTANT**

It is recommended that the Sheffield-Sheffield Lake Board of Education employ the following administrative personnel contingent upon the successful completion of all payroll requirements.

- a. **Renee Golick**, Accounts Payable Administrative Assistant, 8 hrs./day \$ 22.80/hr. (per diem rate of \$ 182.43) effective for the period of 1/25/22-6/30/22. Effective July 1, 2022, she will be at Step 7 on the Administrative Salary Grid.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____



C. **OTHER**

1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **COLLEGE CREDIT PLUS AND MYUNIVERSITY GUARANTEE MEMORANDUM OF UNDERSTANDING** between Lorain County Community College and the Sheffield-Sheffield Lake City School District which provides a cost-share model of course delivery for students on the high school campus, effective July 1, 2022, through June 30, 2023.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

9. **COMMENTS FROM THE PUBLIC**

"In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of most of the Board, present and voting."

10. **STANDING COMMITTEE REPORT**

1. Joint Vocational School
2. Athletic Counsel
3. Legislative Liaison
4. Endowment Fund
5. S.A.L.T.
6. Finance

11. **ADJOURNMENT**

Time: _____

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

The next meeting will be on **February 10, 2022**, at 5:30 PM in the Administration Center.