

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Administration Center

Regular Meeting
January 12, 2023

1. **ROLL CALL**

Notice of this meeting was given in accordance with the provisions of Policy BDDA of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.

Present: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

Absent: None

2. **CALL TO ORDER-** The meeting was called to order at: 5:47 PM

3. **OPENING CEREMONIES**

A. Pledge of Allegiance.

4. **INFORMATIONAL ITEMS**

None

5. **BOARD RECOGNITION**

School Board Recognition – Mike Cook, Superintendent

STRATEGIC PLAN PRESENTATIONS

OG Teacher Recognition – Mariah Hall, Pupil Services Director, Brenda Svec, Curriculum Director

Amy Baughman

Alexis Buffington

Emily Carl

Karen Coffey

Brenna Demers

Amy Kitzberger

Janine DeFever-Waters

Kindergarten Proposal – Leslie Kozich and Maureen Garrity presented a proposal for free all-day kindergarten.

EXECUTIVE LANGUAGE REVISION

23-008

Mrs. Lopez moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approves the executive language revision under Item A.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Administration Center

Regular Meeting
January 12, 2023

23-009 **APPROVAL OF THE AGENDA WITH LANGUAGE REVISION**

Mrs. Lopez moved, seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approves the agenda with language revision.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

23-010 **EXECUTIVE SESSION**

Mrs. Czech moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education adjourn to Executive Session for the reason(s) indicated below with action to follow:

TIME: 6:19 PM

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

A. X To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing.

B. To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the public interest.

C. Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.

D. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

E. Matters required to be kept confidential by federal law or regulations or state statutes.

F. Details relative to security arrangements and emergency response protocols for a public body or a public office if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.

23-011 Mrs. Miller, seconded by Mrs. Czech to reconvene from executive session by consent at **6:31 PM.**

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Administration Center

Regular Meeting
January 12, 2023

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

23-012 AMEND AGENDA TO ADD ITEM TO 9B PERSONNEL

Mrs. Lopez moved, seconded by Lisa Miller that he Sheffield-Sheffield Lake Board of Education approve the addition of item to 9B Personnel.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

6. TREASURER'S BUSINESS

A. REPORTS

B. BOARD MINUTES

23-013 Mrs. Miller moved, seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approves the minutes from the following agenda(s).

Regular Meeting – December 8, 2022

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

C. FINANCIAL STATEMENTS

23-014 Mrs. Lopez moved, seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approve the enclosed financial statements.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

D. DONATION

23-015 Mrs. Czech moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education accept the donated clothing items for the Student Services Department's recent clothing distribution event estimated at a total wholesale value of \$ 2,000.00 from Blue Line Crafts, owned by Bob Hutchinson of Sheffield Lake.

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Administration Center

Regular Meeting
January 12, 2023

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

7. **SUPERINTENDENT'S BUSINESS**

A. **REPORTS**

B. **PERSONNEL**

23-016

Mrs. Lopez moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approves Items B1-4.

RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS

It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:

- a. **Shannon Brennan**, resigning BHS Assistant Track Coach position, effective December 9, 2022.
- b. **Lindsay Chalk**, BHS Intervention Specialist, requesting Maternity Leave, beginning March 10, 2023, through June 8, 2023, and returning at the beginning of the 2023-24 school year.
- c. **Susan Knight**, resigning BMS Breakfast Monitor position, effective November 16, 2022.
- d. **Loretta McChesney**, declined (verbal) the Forestlawn ESP/Monitor position November 14, 2022.
- e. **Josh Taylor**, resigning BMS Custodian position, effective January 26, 2023.
- f. **Robert Uszak**, resigning BMS Girls Basketball Coach (gr. 8), effective at the conclusion of the LC8 Girls Basketball Tournament.
- g. **Nicole Yonkof**, resigning Knollwood ESP position, effective November 29, 2022, and resuming the BHS Server position November 30, 2022.
- h. **Michael Barnhart**, resigning as Treasurer, effective June 30, 2023.

CLASSIFIED

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.

- a. **Talia Albaugh**, Knollwood ESP Paraprofessional/Monitor, Step 1, 7 hrs./day 181 days plus contracted holidays (pro-rated for the remainder of the year), effective January 13, 2023.
- b. **Brandy Bauers**, Knollwood SSP Paraprofessional/ Monitor, Step 1, 2.5 hrs./day, 175 days plus contracted holidays (pro-rated for the remainder of the year), effective January 13, 2023.

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Administration Center

Regular Meeting
January 12, 2023

- c. **Karen Bowinkelman**, Knollwood SSP/Monitor, Step 6, .5 hrs./day, 175 days plus contracted holidays (pro-rated for the remainder of the year), effective retro-actively to January 3, 2023.
- d. **Wanda Moore**, Forestlawn SSP/Monitor, Step 1, 2.5 hrs./day, 175 days plus contracted holidays (pro-rated for the remainder of the year), effective January 13, 2023.
- e. **Alexis Polly**, Knollwood ESP/Monitor, Step 1, 7 hrs./day, 181 days plus contracted holidays (pro-rated for the remainder of the year), effective retro-actively to January 9, 2023.

CLASSIFIED SUBSTITUTE(S)

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.

- a. **Catherine Sandor**, All Building Server/SSP ***SUBSTITUTE*** rate of pay (\$13/hr.).

CLASSIFIED SALARY ADJUSTMENT

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the salary increase for advance training for the following classified personnel as per the Negotiated Agreement retro-active to January 1, 2023.

- a. **Elyse Albaugh** Base Salary + 2%
- b. **Cynthia Elliott** Base Salary + 10%
- c. **Savannah Forcier** Base Salary + 2%
- d. **Maria Snider** Base Salary + 2%

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

C. OTHER

23-017

Mrs. Lopez moved, seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approve the **BLUUM OF MINNESOTA, LLC TECHNOLOGY EQUIPMENT QUOTE** in the amount of \$ 207,585.00 as per the attached.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Administration Center

Regular Meeting
January 12, 2023

23-018 Mrs. Czech moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the attached **BROOKSIDE HIGH SCHOOL CURRICULUM GUIDE WITH ADJUSTMENTS/CHANGES** for the 2023-24 school year.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

23-019 Mrs. Lopez moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the attached **psi AFFILIATES, INC. SERVICE AGREEMENT** which will provide intervention specialist services for the 2022-23 school year.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

23-020 Mrs. Jenssen moved, seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approve a proposal for **TUITION FREE ALL-DAY KINDERGARTEN** commencing with the 2023-24 school year.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

23-021 Mrs. Czech moved, seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approve the attached **RESOLUTION OF PROCUREMENT OF PROFESSIONAL DESIGN SERVICES FROM GPD GROUP** in participation with the Ohio School Council.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

10. COMMENTS FROM THE PUBLIC - None

"In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of most of the Board, present and voting."

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
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Regular Meeting
January 12, 2023

11. **STANDING COMMITTEE REPORT**

1. Joint Vocational School – Sandy Jensen
No report.
2. Athletic Counsel – Sheila Lopez
Mrs. Lopez noted that the Boys Basketball program is doing very well.
3. Legislative Liaison – Amy DeLuca
Mrs. DeLuca stated HB554 was signed by the Governor concerning temporary educator licenses.
4. Endowment Fund – Lisa Miller
Mrs. Miller stated they met on Tuesday (January 10th) and approved new grants. The endowment dinner will be on March 25th.
5. S.A.L.T. – Pat Czech
Mrs. Czech reported on various events including:
Forestlawn ELC has scheduled Jungle Terry and his animals for a visit.
Knollwood has an employee of the month program.
The BIS had a food drive.
The Math Tournament was held.
BMS held their Spelling Bee.
The BHS Drama Club recently held auditions.
6. Finance Committee – Sheila Lopez
No report.

12. **ADJOURNMENT**

23-022 Mrs. Miller moved, seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education adjourns.

Time: 7:16 PM

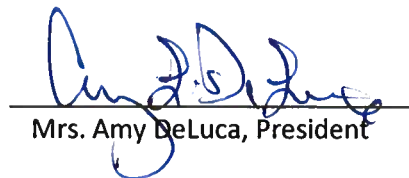
Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0



Michael T. Barnhart, Treasurer



Mrs. Amy DeLuca, President

The next meeting will be on **February 9, 2023**, at 5:30 PM in the Administration Center.

