

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Administration Center

Organizational Meeting
January 14, 2109

1. ROLL CALL

Notice of this meeting was given in accordance with the provisions of Policy 1.450 of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.

Present: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

2. CALL TO ORDER

The Organizational Meeting of the Sheffield-Sheffield Lake Board of Education was called to order.

3. ELECTION OF OFFICERS

19-003 Mrs. DeLuca moved and seconded by Mrs. Czech to approve Mrs. Lopez as Board President.

A. President: Sheila Lopez

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Miller

No: None.

Abstain: Mrs. Lopez

Motion Carried: 4-0

Mrs. DeLuca moved and seconded by Mrs. Lopez to approve Mrs. Czech as Vice President.

B. Vice President: Pat Czech

Yes: Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Abstain: Mrs. Czech

Motion Carried: 4-0

4. ORGANIZATIONAL AND STANDING AUTHORIZATIONS

19-004 A. ELECTION OF BOARD REPRESENTATIVES

1. It is moved that James Schillens be appointed as Sheffield-Sheffield Lake Board of Education's representative to the Lorain County Joint Vocational School District's Board of Education.

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Administration Center

Organizational Meeting
January 14, 2109

2. It is moved that **Lisa Miller** be appointed as the Sheffield-Sheffield Lake Board of Education's representative to the Sheffield-Sheffield Lake City Schools Athletic Council.
3. It is moved that **Amy DeLuca** be appointed as the Sheffield-Sheffield Lake Board of Education's Legislative Liaison.
4. It is moved that **Sandra Jensen** be appointed as Sheffield-Sheffield Lake Board of Education representative to Project S.A.L.T. (Student Achievement Liaison Team).
5. It is moved that **Pat Czech** be appointed as Sheffield-Sheffield Lake Board of Education's representative to the Endowment Fund.
6. It is moved that **Sheila Lopez** be appointed as Sheffield-Sheffield Lake Board of Education's Finance representative.

Mrs. Czech moved seconded by Mrs. Jensen to approve the appointments;

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

19-005 B. ADOPTION OF TIMES/DATES/LOCATION/FORMAT OF REGULAR MEETINGS

A. Discussion

B. Action

2019 Regular Meeting Schedule (all meetings will start at 5:30 PM unless otherwise noted)

January 14, 2019	BOE Conference Room-Maintenance Presents
February 11, 2019	BHS/BMS Media Center- BHS Presents
March 11, 2019	BOE Conference Room
April 8, 2019	BHS/BMS Media Center-BMS Presents
April 22, 2019	BOE Conference Room- Technology Presents
May 13, 2019	Knollwood Multi-Purpose Room- KW Presents
June 10, 2019	BOE Conference Room
June 24, 2019	BOE Conference Room
July 22, 2019	BOE Conference Room
August 12, 2019	BOE Conference Room- Sped Presents

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Administration Center

Organizational Meeting
January 14, 2109

August 26, 2019	BHS/BMS Media Center
September 23, 2019	BOE Conference Room
October 28, 2019	Forestlawn Multi-Purpose Room
November 25, 2019	BOE Conference Room- School Data Presents
December 9, 2019	BIS Library- BIS Presents

Mrs. DeLuca moved seconded by Mrs. Miller to approve the schedule of meetings;

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

C. SUPERINTENDENT'S AUTHORIZATION

19-006

It is recommended that the Superintendent be authorized to:

1. Act as agent to approve the use of school buses for field trips and athletic events.
2. Approve admission of students under Open Enrollment, Tuition and Grandparent Status.
3. Employ such temporary personnel as is needed for emergency situations as prescribed by Ohio Revised Code 3319.18. Such employment is to be presented for approval by the Board at the next regular meeting.
4. Approve all expenditures except those over \$7,500.00, which must have Board approval.
5. Enter into and/or participate in Federal, State or Local Grants or agreements.

Mrs. Miller moved seconded by Mrs. Lopez to approve the Superintendent's authorizations;

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

D. FISCAL ISSUES

19-007

It is recommended that the following fiscal authorizations be approved:

1. For the Treasurer to pay all bills within limits of the appropriations resolution as prescribed by Ohio Revised Code 3313.18 as bills are received.
2. For the Treasurer to establish a Board Service Fund as prescribed by Ohio Revised Codes 3515.15.
3. That the Board authorizes the Treasurer to request advances on tax settlements from the County Auditor during the calendar year 2019 in the amounts and times deemed necessary and advisable.

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Administration Center

Organizational Meeting
January 14, 2109

4. To make fund-to-fund advances, advance returns and transfers as needed, throughout the year with ratification as part of the financial reports at the next regular meeting.
5. For the Treasurer to invest interim and inactive funds in permissible investments pursuant to Board Policy and as prescribed by the Ohio Revised Code 133.01.
6. For the Treasurer to borrow funds in anticipation of future tax receipts as permitted by Ohio Revised Code 113.01.
7. For the Treasurer to convene meetings of the Records Commission, not limited to, but at minimum annually.

Mrs. DeLuca moved, seconded by Mrs. Czech to approve fiscal authorization for the Treasurer.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

5. ADJOURNMENT

Time: 5:38 P.M.

19-008 It is recommended that the Sheffield Lake Board of Education adjourn.

Mrs. Miller moved, seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education adjourns.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0



Michael A. Pissini, Treasurer

Mrs. Sheila Lopez, President