

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Administration Center

Regular Meeting
January 27, 2020

1. **ROLL CALL**

Notice of this meeting was given in accordance with the provisions of Policy 1.450 of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.

Present: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

Absent: None

2. **CALL TO ORDER**

3. **OPENING CEREMONIES**

A. Pledge of Allegiance.

4. **INFORMATIONAL ITEMS**

Cafeteria Report – Steve Parker

Introduction of Alex Fonda, DataServ Tech – Mike Cook

5. **REVIEW OF OPEN QUESTIONS**

Website documents to be approved and uploaded.

6. **COMMENTS FROM THE PUBLIC**

None.

7. **APPROVAL OF THE AGENDA**

20-025 Mrs. Miller moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approves the agenda.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

8. **TREASURER'S BUSINESS**

A. **REPORTS**

B. **BOARD MINUTES**

20-026 Mrs. Lopez moved, seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approves the minutes from the following agenda(s).

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Organizational Meeting – January 13, 2020

Budget Hearing – January 13, 2020

Regular Meeting – January 13, 2020

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

9. **SUPERINTENDENT'S BUSINESS**

A. **REPORTS**

B. **PERSONNEL**

RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS

20-027 Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board honor the following employee(s) request:

- a. **Kim Basinski**, resigning as BHS Assistant Cheerleading Coach, effective at the end of the season (approximately March 7, 2020).
- b. **Danette Jacobs**, resigning as BHS Head Cheerleading Coach, effective at the end of the season (approximately March 7, 2020).

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

CLASSIFIED

20-028 Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.

- a. **Jennifer Smith**, Administrative Office Maintenance/Custodial Cleaner, 2.5 hrs./day Step 1, 260 days + contracted holidays (pro-rated), effective January 28, 2020.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

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SALARY SCHEDULE PLACEMENT/ADJUSTMENT

20-029 Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve the salary increase for advance training for the following certified personnel at the appropriate salary schedule as per the Master Agreement retroactive to January 1, 2020.

	<u>NAME</u>	<u>FROM</u>	<u>TO</u>
a.	John Forster	BA Step 8	BA+12 Step 8
b.	Jasmine Monacelli	BA Step 4	BA+12 Step 4
c.	Emma Royan	BA Step 4	BA+12 Step 4
d.	Brittany Wilson	BA Step 2	M Step 2
e.	Kelly Zana	M Step 10	M+12 Step 10

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

DECAF PROPOSALS

20-030 Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve the following DECAF proposals.

NAME	TITLE	Percentage %	TERM
Emily Carl	PBIS	2.5	2 nd Semester
Sherry Massari	PBIS	2.5	2 nd Semester
Kim Pajor	After School Reading Tutor Club	1.5	2 nd Semester
Alexis Buffington	After School Reading Tutor Club	1.5	2 nd Semester
Mary Cogdell	BIS Coding Club	2	2 nd Semester
Kelly Zana	PBIS	1.5	2 nd Semester
Kellie Palmer	Tutor Bonus Period	.5	2 nd Semester
Kim Basinski	Tutor Bonus Period	1	2 nd Semester
Alison Macke	PBIS Student Group	1	2 nd Semester
Brittany Wilson	PBIS Student Group	1	2 nd Semester

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

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C. OTHER

20-031

Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the three (3) year service agreement with Theradigm, Inc. effective June 15, 2020 through June 15, 2023 which provides occupational therapy services to students with special needs.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

10. STANDING COMMITTEE REPORT

1. Joint Vocational School – Sandy Jensen
2. Athletic Counsel – Lisa Miller
3. Legislative Liaison – Amy DeLuca
4. Endowment Fund – Pat Czech
March 28, 2020, Endowment Dinner Fundraiser
5. S.A.L.T. – Sheila Lopez
6. Finance Committee – Sheila Lopez

11. EXECUTIVE SESSION

20-032

Mrs. Lopez moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education adjourn to Executive Session for the reason(s) indicated below with no action to follow:

TIME: 6:01 PM

A. To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

- 1) _____ Appointment;
- 2) X Employment;
- 3) _____ Dismissal;
- 4) _____ Discipline;
- 5) _____ Promotion;
- 6) _____ Demotion;
- 7) _____ Compensation;

A. _____ Investigation of charges/complaints against a public employee, official, licensee, or regulated individual (unless public hearing requested)

B. _____ To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give

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- C. an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the public interest.
- D. ____ Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.
- E. ____ Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- F. ____ Matters required to be kept confidential by federal law or regulations or state statutes.
- G. ____ Details relative to security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.

Mrs. Lopez moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education reconvene from executive session by consent at **7:30 PM.**

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

12. ADJOURNMENT

20-033

Mrs. Lopez moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education adjourns.

Time: 7:30 PM

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0



Michael A. Pissini, Treasurer



Mrs. Pat Czech, President

The next meeting will be on **February 10, 2020** at 5:30 PM in the BHS/BMS Media Center.

