

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Administration Center

Regular Meeting
July 19, 2023

1. **ROLL CALL**

Notice of this meeting was given in accordance with the provisions of Policy BDDA of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.

Present: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
Absent: None

2. **CALL TO ORDER**

3. **OPENING CEREMONIES**

A. Pledge of Allegiance.

4. **INFORMATIONAL ITEMS**

Mike Cook-Superintendent reported that the parking lots are in progress and drains repaired.
Meeting with DataServ went well, Sheffield-Sheffield Lake was complimented.

5. **BOARD RECOGNITION**

6. **APPROVAL OF THE AGENDA**

23-116 Mrs. Miller moved, seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approves the agenda.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None
Motion Carried: 5-0

7. **TREASURER'S BUSINESS**

A. **REPORTS**

None

B. **BOARD MINUTES**

23-117 Mrs. Miller moved, seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approves the minutes from the following agenda(s).

Regular Meeting– June 8, 2023

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Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None
Motion Carried: 5-0

C. TREASURER BOND APPLICATION

23-118 Mrs. Lopez moved, seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education approve the treasurer bond application in the amount of \$ 100,000 through June 30, 2026, as per the attached.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None
Motion Carried: 5-0

D. PARENT TRANSPORTATION PAYMENT IN LIEU

23-119 Mrs. Jensen moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the following **PARENT TRANSPORTATION PAYMENT IN LIEU**

WHEREAS this Board does determine that the students listed below are legally entitled to transportation; and

WHEREAS the State Board of Education approved alternatives to Board owned buses are not reasonable available; now, therefore.

BE IT RESOLVED that this Board of Education does approve “payment in lieu” contracts for the following students, payable to the parent or guardian.

*Payment may be prorated if the time period involved is only a part of the school year. The minimum amount for the school year 2022-23, as specified by ODE, is \$538.55.

Parent / Guardian	Student	Grade	School
Mary Pokrywka	Joseph Pokrywka	10	St. Edward High School
Mary Pokrywka	Abigail Pokrywka	4	St. Bernadette Elementary
Sean & Anne Holley	Ciara Holley	2	St. Joseph, Avon Lake
Sean & Anne Holley	Patrick Holley	K	St. Joseph, Avon Lake
Danielle Stanaczyk	Carter Stanaczyk	11	Lutheran West, Rocky River
Danielle Stanaczyk	Noah Stanaczyk	6	St. Paul, Westlake
Jacqueline Horvath	Mariah Horvath	9	Lutheran West, Rocky River
Monica Farone	Leo Ference	11	St. Ignatius
Monica Farone	Dominic Ference	12	St. Ignatius
Amanda Temkiewicz	Ember Temkiewicz	K	St. Joseph, Avon Lake
Meaghan Bush	Madeline Bush	4	St. Raphael, Bay Village
Meaghan Bush	Fiona Bush	2	St. Raphael, Bay Village
Meaghan Bush	Joshua Bush	PreK	St. Angela Merici, Fairview Park

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SueAnn Ochenas	Maria Ochenas	8	St. Raphael, Bay Village
SueAnn Ochenas	Monica Ochenas	4	St. Raphael, Bay Village

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None
Motion Carried: 5-0

E. PAYROLL PROCESSING

23-120 Mrs. Lopez moved, seconded by Mrs. Miller that the following personnel for payroll processing during position transition.

a. **Adreane Russell**, \$ 53.94 per hour as needed.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None
Motion Carried: 5-0

F. PAYROLL SPECIALIST

23-121 Mrs. Jensen moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the following administrative personnel contingent upon successful completion of all payroll requirements.

a. **Janet Pihlblad**, Payroll & Benefits Administrative Assistant, Step 8, 8 hrs./day, 260 days per year (pro-rated) plus contracted holidays, effective August 1, 2023.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None
Motion Carried: 5-0

8. SUPERINTENDENT’S BUSINESS

A. PERSONNEL

RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS

23-122 Mrs. Lopez moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:

- a. **Chris Chidlaw**, resigning as BHS Fall Faculty Manager and BMS Assistant Track Coach.
- b. **Bettina Figueroa**, resigning as FELC paraprofessional, effective August 1, 2023.
- c. **Rose Meness-Seiler**, resigning effective October 1, 2023, for the purpose of retirement.

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d. **Scott Nader**, resigning as BHS Head Softball Coach, effective June 14, 2023, for the purpose of retirement.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None

Motion Carried: 5-0

CLASSIFIED

23-123 Mrs. Jensen moved, seconded by Mrs. Miller recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.

a. **Brad DeLuca**, transferring from BIS Secretary **TO** BHS Secretary, effective August 2, 2023.

b. **Debra Farkas**, summer help, bus garage, 8 hrs./day, \$ 14.45/hr., effective July 21, 2023.

c. **Emily Kinser**, transferring from BHS Library **TO** BIS Secretary, effective August 2, 2023.

Yes: Mrs. Czech, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None

Abstain: Mrs. DeLuca

Motion Carried: 4-0

CERTIFIED

23-124 Mrs. Miller moved, seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel at the appropriate salary schedule rate as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.

a. **Lauren Hollars**, Knollwood Intervention Specialist, 184 days/year, BA+12, Step 3, effective August 18, 2023.

b. **Lisa Montgomery**, Summer PLATO, \$ 2839.55, effective June 9, 2023.

c. **Amanda Vaselaney**, School Psychologist (Elementary), 184 days/year, MA+24, Step 6, effective August 18, 2023.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None

Motion Carried: 5-0

TUTORS

23-125 Mrs. Czech moved, seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel at the appropriate salary schedule

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rate as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.

- a. **Skye Casey**, Title I Tutor, 6 hrs./day, 165 days/yr., effective August 28, 2023, for the 2023-24 school year.
- b. **Sarah DeFranco**, Title I Tutor, 6 hrs./day, 165 days/yr., effective August 28, 2023, for the 2023-24 school year.
- c. **Susanne Mazzola**, Title I Tutor, 6 hrs./day, 165 days/yr., effective August 28, 2023, for the 2023-24 school year.
- d. **Bethany Sokol**, Title I Tutor, 6 hrs./day, 165 days/yr., effective August 28, 2023, for the 2023-24 school year.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
 No: None
 Motion Carried: 5-0

EXECUTIVE SESSION

23-126

Mrs. Lopez moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education adjourn to Executive Session for the reason(s) indicated below with action to follow:

TIME: 5:45 PM

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

A. To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

- 1) _____ Appointment;
- 2) X Employment;
- 3) _____ Dismissal;
- 4) _____ Discipline;
- 5) _____ Promotion;
- 6) _____ Demotion;
- 7) _____ Compensation;

A. _____ Investigation of charges/complaints against a public employee, official, licensee, or regulated individual (unless public hearing requested)

B. _____ To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the public interest.

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- C. _____ Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.
- D. _____ Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- E. _____ Matters required to be kept confidential by federal law or regulations or state statutes.
- F. _____ Details relative to security arrangements and emergency response protocols for a public body or a public office if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.

23-127 Mrs. Jensen moved, seconded by Mrs. Lopez to reconvene from executive session by consent at **6:35 PM**.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None
Motion Carried: 5-0

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

23-128 Mrs. Miller moved, seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education amend the agenda with no action to follow and remove "Item C".

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None
Motion Carried: 5-0

B. OTHER

23-129 Mrs. Lopez moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the attached **EDUCATIONAL ALTERNATIVES PURCHASE SERVICE CONTRACT** for the 2023-24 school year which provides separate school facility placements and student transportation for selected students with disabilities.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None
Motion Carried: 5-0

23-130 Mrs. Jensen moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the **TOTAL EDUCATION SOLUTIONS AGREEMENT** for the 2023-24 school year which provides services for students with special needs.

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Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None
Motion Carried: 5-0

23-131

Mrs. Lopez moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education authorize the Business Manager to enter into an **AGREEMENT WITH SOUTHEAST SECURITY** for an amount not to exceed \$ 513, 000. The Board of Education further directs the Business Manager to negotiate a deduct order with Southeast Security for an amount not to exceed \$ 43,000 to bring the project cost in line with the associated grant award of \$ 470,000.

Yes: None
No: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
Motion Carried: 5-0

9. **COMMENTS FROM THE PUBLIC**

Anne Holley, resident, spoke about transportation concerns for her children who attend St. Joe's School. Additionally, she referred to an incident in January 2023 that she heard from another parent.

"In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of most of the Board, present and voting."

10. **STANDING COMMITTEE REPORT**

1. Joint Vocational School – Sandy Jensen
The next meeting is tomorrow.
2. Athletic Counsel – Sheila Lopez
Mrs. Lopez there will be a BB fundraiser on August 12.
3. Legislative Liaison – Amy DeLuca
Mrs. DeLuca said the Capital Conference registration will open on July 24.
HB 240 -all MS schools to hire chaplains (pending).
HB 30 – Budget Bill
Highlights Ed Choice Voucher expansion that would allow anyone below 200% poverty level.
Fair Funding Plan.
SB 1 – restricts ODE, creates a cabinet level position- political appointees.
4. Endowment Fund – Lisa Miller
Mrs. Miller stated they are currently on summer break and will reconnect on August 18 at the Shipyards.

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5. S.A.L.T. – Pat Czech
Mrs. Czech reported that FELC will stagger the first day.
Knollwood, August 21 and 1-12.
BMS 8th grade science girls STEM group went to NASA on July 13th with Mrs.
Patel & Mrs. Jones to attend the Women in NASA career panel.
BHS – Mrs. Czech gave a band camp update.
6. Finance Committee – Sheila Lopez
No report.

11. **EXECUTIVE SESSION**

23-132 Mrs. Miller moved, seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education adjourn to Executive Session for the reason(s) indicated below with no action to follow:

TIME: 6:48 PM

- G. To consider one or more, as applicable, of the check marked items with respect to a public employee or official:
- 8) Appointment;
 - 9) Employment;
 - 10) Dismissal;
 - 11) Discipline;
 - 12) Promotion;
 - 13) Demotion;
 - 14) Compensation;
- A. Investigation of charges/complaints against a public employee, official, licensee, or regulated individual (unless public hearing requested)
- H. To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the public interest.
- I. Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.
- J. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- K. Matters required to be kept confidential by federal law or regulations or state statutes.

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- L. ____ Details relative to security arrangements and emergency response protocols for a public body or a public office if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.

Mrs. Czech moved, seconded by Mrs. DeLuca to reconvene from executive session by consent at **8:00 PM**

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None

Motion Carried: 5-0

12. **ADJOURNMENT**

23-133

Mrs. Lopez moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education adjourns.

Time: **8:01 PM**

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None

Motion Carried: 5-0



Rachel L. Tansey, Treasurer



Amy DeLuca, Board President

The next regular meeting will be on **August 10, 2023**, at the Administration Center at 5:30 PM.

