

# Sheffield-Sheffield Lake City Schools Regular Board of Education Meeting

1824 Harris Road  
Sheffield, OH 44054

July 27, 2020

5:30 P.M. Regular Meeting

BHS/BMS Cafetorium

Mrs. Pat Czech, President  
Mrs. Amy DeLuca, Member  
Mrs. Sandra Jensen, Member  
Mrs. Sheila Lopez, Member  
Mrs. Lisa Miller, Vice President  
Mr. Michael F. Cook, Superintendent  
Mr. Michael A. Pissini, Treasurer



**INSPIRE ~ EXCITE ~ EDUCATE**



## **NOTICE TO THE PUBLIC**

We wish to welcome you to the Sheffield-Shelton Lake Board of Education Meeting. Please be advised that tonight's meeting may be videotaped for presentation on cable. This agenda copy is provided for your convenience.

Each Board member receives his agenda and an abundance of informational material well in advance of each meeting. He, individually, has had the opportunity to study each item and to ask questions of school personnel.

The Board meeting is for the purpose of conducting public business and is not designed to be a public forum. Your questions and suggestions, however, are most welcome.

In general, all comments and questions should be brought to the attention of the school's administration. In most instances' problems can be settled in this manner.

Please fill out the forms available should you wish to address a comment to the Board of Education. A place on the agenda has been provided for this purpose. In addressing the Board, state your name and address. Please keep your comments short and to the point.

The Board will gladly accept your suggestions and requests and will try to answer your questions when possible. Most often, however, action will be deferred to a subsequent meeting in order to allow time to thoroughly study your input.

### **DISTRICT GOALS**

1. To improve the number of standards (indicators) met on the Ohio School District Report Card.
2. To maintain financial stability.
3. To improve the image and reputation of the district by conducting an annual community satisfaction survey and to increase public support and involvement demonstrated by at least fifty percent of the student's homes participating in some sort of two-way communication forum with the district during the school year.

Thank you for attending.

Your interest is appreciated.



**Regular Meeting**

**1. ROLL CALL**

*"Notice of this meeting was given in accordance with the provisions of Policy 1.450 of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act."*

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**2. CALL TO ORDER**

**3. OPENING CEREMONIES**

Pledge of Allegiance

**4. INFORMATIONAL ITEMS**

**5. REVIEW OF OPEN QUESTIONS**

Extra Restroom at Forestlawn Early Learning Center

**6. COMMENTS FROM THE PUBLIC**

*"In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting."*

*Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board, present and voting."*

**7. APPROVAL OF THE AGENDA**

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**8. TREASURER'S BUSINESS**

**A. REPORTS**

**B. BOARD MINUTES**



It is recommended that the Sheffield-Sheffield Lake Board of Education approve Minutes from the following agenda(s):

**Regular Meeting – July 22, 2020**

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**C. PARENT TRANSPORTATION PAYMENT IN LIEU**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following **PARENT TRANSPORTATION PAYMENT IN LIEU** from school year 2019-20.

**WHEREAS** this Board does determine that the students listed below are legally entitled to transportation; and  
**WHEREAS** the State Board of Education approved alternatives to Board owned buses are not reasonable available; now, therefore  
**BE IT RESOLVED** that this Board of Education does approve “payment in lieu” contracts for the following students, payable to the parent or guardian.

<b>Parent/Guardian</b>	<b>Student</b>	<b>Grade</b>	<b>School</b>
Chauna Stapelberg	Oliver Stapelberg	3	Westside Christian Academy

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**D. PAYMENTS OF BILLS AND FINANCIAL STATEMENTS**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the enclosed bills and financial statements.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**9. SUPERINTENDENT’S BUSINESS**

**A. REPORTS**

**B. PERSONNEL**

**RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS**

1. It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:



- a. **Ron Bare**, resigning as BHS Assistant Football Coach, effective January 23, 2020.
- b. **David Baughman**, resigning as BMS Assistant Football Coach to accept another position in the district effective July 22, 2020.
- c. **Elizabeth Difucci**, resigning as Knollwood Title I Tutor to accept another position in the district pending approval of teaching position.
- d. **Tara Gaydosh**, retiring as Forestlawn ELC teacher, effective July 23, 2020.
- e. **Joy Morgan**, resigning as BHS Principal, effective July 28, 2020 pending board approval with the Westlake City School District.
- f. **Denise Signor**, resigning BHS/BMS SSP Monitor position to accept another position in the district effective August 24, 2020.
- g. **Kimberly Tiratto**, resigning as Pupil Personnel Paraprofessional, effective July 23, 2020 to accept another position in the district.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**ADMINISTRATIVE CONTRACT**

- 1. It is recommended that the Sheffield-Sheffield Lake grant the following certified personnel an Administrative Contract as per the Master Agreement commencing at the start of the 2020-21 school year.

**TWO (2) YEAR CONTRACT**

- a. **Emily Adkins, Amend Contract to Serve as BHS Principal**, Base plus 8% M+40, Step 3, 225 days, effective August 1, 2020.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**CERTIFIED**

- 1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel at the appropriate salary schedule rate as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.
  - a. **Elizabeth Difucci**, Forestlawn Early Learning Center PreK/K Teacher, B +12, Step 0, effective August 25, 2020.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_



**SUPPLEMENTAL**

1. It is recommended that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract at the appropriate salary schedule rate as per the Master Agreement to the following personnel effective for the **2020-21** school year/season contingent upon successful completion of all payroll requirements, current certifications *and pending district safety guidelines and building opening*.
  - a. **David Baughman**, BMS Head Football Coach, Class II, Step 2, effective July 22, 2020.
  - b. **Benjamin Dore**, BHS Assistant Varsity Football Coach, Class II, Step 0, effective July 28, 2020.
  - c. **Analecia Sagula**, BHS Head Cheerleading Coach, Class II, Step 0, effective July 28, 2020.
  - d. **Alanna Williams**, BHS Assistant Volleyball Coach, Class III, Step 0, effective July 28, 2020.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**CLASSIFIED**

1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.
  - a. **Kim Tiratto**, Bus Driver, 8 hrs./day, Step 2, 181 days + contracted holidays effective August 25, 2020.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**C. OTHER**

1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **EDUCATIONAL ALTERNATIVES PURCHASE SERVICE CONTRACT** for the 2020-21 school year which provides separate school facility placements and student transportation for selected students with disabilities.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

2. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the **LLA THERAPY AGREEMENT** which provides the necessary therapy services



including speech, behavioral, physical and occupational to students who qualify for the 2020-21 school year.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

3. It is recommended that the Sheffield-Sheffield Lake Board of Education approve and adopt the attached **BOARD POLICY MANUAL CHANGES AND ADDITIONS** and waive the three readings.
  - a. Use of Face Coverings – EBEA
  - b. Use of Face Coverings – EBEA-R

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

4. It is recommended that the Sheffield-Sheffield Lake Board of Education adopt the use of the **LORAIN COUNTY SCHOOLS REOPENING GUIDE** for safety protocol regarding students wearing masks and all other information within.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

5. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **AMERICAB PROPOSAL/AGREEMENT** which would provide transportation for student and monitor for the school year 2020-21.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

6. It is recommended that the Sheffield-Sheffield Lake Board of Education approve and adopt the attached **DISTRICT CALENDAR REVISIONS FOR THE 2020-2021 SCHOOL YEAR.**

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

7. It is recommended that the Sheffield-Sheffield Lake Board of Education enter a contract with the **LORAIN COUNTY BOARD OF DEVELOPMENTAL DISABILITIES – MURRAY RIDGE CENTER** for services for the 2020-21 school year as per the attached.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

10. **STANDING COMMITTEE REPORT**

1. Joint Vocational School
2. Athletic Counsel



3. Legislative Liaison
4. Endowment Fund
5. S.A.L.T.
6. Finance - Recessed

11. **EXECUTIVE SESSION**

It is recommended that the Sheffield-Sheffield Lake Board of Education adjourn to Executive Session for the reason(s) indicated below with no action to follow:

**TIME:** \_\_\_\_\_

**Pat Czech** \_\_\_\_\_ **Amy DeLuca** \_\_\_\_\_ **Sandra Jensen** \_\_\_\_\_ **Sheila Lopez** \_\_\_\_\_ **Lisa Miller** \_\_\_\_\_

- A. To consider one or more, as applicable, of the check marked items with respect to a public employee or official:
- 1) \_\_\_\_\_ Appointment;
  - 2) \_\_\_\_\_ Employment;
  - 3) \_\_\_\_\_ Dismissal;
  - 4)   X   Discipline;
  - 5) \_\_\_\_\_ Promotion;
  - 6) \_\_\_\_\_ Demotion;
  - 7) \_\_\_\_\_ Compensation;
- A. \_\_\_\_\_ Investigation of charges/complaints against a public employee, official, licensee, or regulated individual (unless public hearing requested)
- B. \_\_\_\_\_ To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the public interest.
- C. \_\_\_\_\_ Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.
- D. \_\_\_\_\_ Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- E. \_\_\_\_\_ Matters required to be kept confidential by federal law or regulations or state statutes.
- F. \_\_\_\_\_ Details relative to security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.





Reconvene from executive session by consent at \_\_\_\_\_ p.m.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

12. **ADJOURNMENT**

Time: \_\_\_\_\_

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

The next meeting will be on **August 10, 2020** at 5:30 PM at the BHS/BMS Cafetorium.