

# Sheffield-Sheffield Lake City Schools Regular Board of Education Meeting

1824 Harris Road  
Sheffield, OH 44054

June 23, 2022

5:30 P.M. Regular Meeting w/Addendum

## Administration Center

Mrs. Pat Czech  
Mrs. Amy DeLuca, President  
Mrs. Sandra Jensen  
Mrs. Sheila Lopez, Vice President  
Mrs. Lisa Miller  
Mr. Michael F. Cook, Superintendent  
Mr. Michael T. Barnhart, Treasurer



**INSPIRE ~ EXCITE ~ EDUCATE**



**NOTICE TO THE PUBLIC**

We wish to welcome you to the Sheffield-Sheffield Lake Board of Education Meeting. Please be advised that tonight's meeting may be videotaped for presentation on cable. This agenda copy is provided for your convenience.

Each Board member receives his agenda and an abundance of informational material well in advance of each meeting. He, individually, has had the opportunity to study each item and to ask questions of school personnel.

The Board meeting is for the purpose of conducting public business and is not designed to be a public forum. Your questions and suggestions, however, are most welcome.

In general, all comments and questions should be brought to the attention of the school's administration. In most instances' problems can be settled in this manner.

Please fill out the forms available should you wish to address a comment to the Board of Education. A place on the agenda has been provided for this purpose. In addressing the Board, state your name and address. Please keep your comments short and to the point.

The Board will gladly accept your suggestions and requests and will try to answer your questions when possible. Most often, however, action will be deferred to a subsequent meeting to allow time to thoroughly study your input.

**DISTRICT GOALS**

1. To improve the number of standards (indicators) met on the Ohio School District Report Card.
2. To maintain financial stability.
3. To improve the image and reputation of the district by conducting an annual community satisfaction survey and to increase public support and involvement demonstrated by at least fifty percent of the student's homes participating in some two-way communication forum with the district during the school year.

Thank you for attending.

Your interest is appreciated.



**Regular Meeting**

**1. ROLL CALL**

*"Notice of this meeting was given in accordance with the provisions of Policy BDDA of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act."*

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**2. CALL TO ORDER**

**3. OPENING CEREMONIES**

Pledge of Allegiance

**4. INFORMATIONAL ITEMS**

**5. REVIEW OF OPEN QUESTIONS**

**6. APPROVAL OF THE AGENDA**

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**7. TREASURER'S BUSINESS**

**A. REPORTS**

**B. BOARD MINUTES**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve Minutes from the following agenda(s) with addendum:

**Regular Meeting– May 12, 2022**

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**C. FINANCIAL STATEMENTS**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the enclosed financial statements.



Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**D. FISCAL YEAR 2022 APPROPRIATIONS AMENDMENT #3**

It is recommended that the Sheffield -Sheffield Lake Board of Education approve the attached FY22 Amendment #3 to Permanent Appropriations.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**E. FISCAL YEAR 2023 TEMPORARY APPROPRIATIONS**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached FY23 Temporary Appropriations.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**F. SAFETY TOWN PAYMENTS**

It is recommended that the Sheffield-Sheffield Lake Board of Education authorize purchase orders be issued and payments for services be made to the individuals listed on the attachment.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**G. SORSA RENEWAL**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached Schools of Ohio Risk Sharing Authority insurance renewal and participant agreement for fiscal year 2023.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**H. TRANSFER TO ATHLETIC FUND**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the transfer of up to \$ 10,000 from the general fund (001-7200-911) into the athletic fund (300-5100-0000).

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**I. PARENT TRANSPORTATION PAYMENT IN LIEU**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following **PARENT TRANSPORTATION PAYMENT IN LIEU**



**WHEREAS** this Board does determine that the students listed below are legally entitled to transportation; and  
**WHEREAS** the State Board of Education approved alternatives to Board owned buses are not reasonable available; now, therefore  
**BE IT RESOLVED** that this Board of Education does approve “payment in lieu” contracts for the following students, payable to the parent or guardian.

Parent / Guardian	Student	Grade	School
Jacqueline Horvath	Christopher Horvath	4	Urban Community School
Jacqueline Horvath	Mariah Horvath	8	Urban Community School
SueAnn Ochenas	Monica Ochenas	3	St. Raphael
SueAnn Ochenas	Maria Ochenas	7	St. Raphael
Mary Pokrywka	Joseph Pokrywka	9	St. Edward High School
Mary Pokrywka	Abigail Pokrywka	3	St. Bernadette
Danielle Stanaczyk	Ethan Stanaczyk	12	Lutheran West High School
Danielle Stanaczyk	Carter Stanaczyk	10	Lutheran West High School
Danielle Stanaczyk	Noah Stanaczyk	5	Bethany Lutheran

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

8. **SUPERINTENDENT’S BUSINESS**

A. **REPORTS**

B. **PERSONNEL**

**RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS**

1. It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:
  - a. **Margaret Hartman**, BHS/BMS Spanish teacher, resigning effective July 30, 2022, for the purpose of retirement.
  - b. **Kevin Landis**, resigning as BHS Robotics Advisor, effective at the conclusion of the 2021-22 school year.
  - c. **Rebecca Larsen**, BMS ISA paraprofessional, resigning effective June 30, 2022.
  - d. **Jennifer Martinez**, resigning as FL ELC Principal, effective July 31, 2022.
  - e. **Hannah Sours**, resigning BHS Girls Soccer Assistant Coach, effective June 16, 2022.
  - f. **Kathy Varnes**, Knollwood Elementary teacher, resigning effective July 1, 2022, for the purpose of retirement.



Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**CERTIFIED CONTRACT RENEWAL**

2. It is recommended that the Sheffield-Sheffield Lake Board of Education award the following certified personnel a **1 YEAR LIMITED CONTRACT** at the appropriate salary schedule rate as per the Master Agreement effective at the commencement of the 2022-23 school year.

- a. **Travis Baldwin**
- b. **Kelsey Bilak**
- c. **Shannon Brennan**
- d. **Melissa Brown**
- e. **Lindsey Chalk**
- f. **Karen Coffey**
- g. **Elizabeth DiFucci**
- h. **Jennifer Falk**
- i. **Andrew Furio**
- j. **Jennifer Gonzalez**
- k. **Mary Guliano**
- l. **Kathleen Jones**
- m. **Jennifer Martynowski**
- n. **Mary Olesick**
- o. **Anjali Patel**
- p. **Maygan Payan**
- q. **Bridgette Sulzer**

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

3. It is recommended that the Sheffield-Sheffield Lake Board of Education award the following certified personnel a **2 YEAR LIMITED CONTRACT** at the appropriate salary schedule rate as per the Master Agreement effective at the commencement of the 2022-23 school year.

- a. **Paul Ferguson**
- b. **Megan Meckes**
- c. **Scott O'Donnell**
- d. **Mitchell Rion**
- e. **Adam Sampson**
- f. **Morgan Trainee**

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_



4. It is recommended that the Sheffield-Sheffield Lake Board of Education award the following certified personnel a **CONTINUING CONTRACT** at the appropriate salary schedule rate as per the Master Agreement effective at the commencement of the 2022-23 school year.

- a. **John Forster**
- b. **Kevin Landis**

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**ADMINISTRATIVE CONTRACT RENEWAL**

5. It is recommended that the Sheffield-Sheffield Lake Board of Education grant the following certified personnel a three-year (3) Administrative Contract as per the Master Agreement commencing at the start of the 2022-23 school year.

- a. **Kevin Shupe**, Transportation Supervisor, effective August 1, 2022.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**CERTIFIED**

6. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel at the appropriate salary schedule rate as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.

- a. **Mackenzie Nekl**, BHS Math Teacher, B+12, Step 4, effective commencing the 2022-23 school year.
- b. **Sarah Timmis**, BIS Intervention Specialist, B+24, Step 4, effective commencing the 2022-23 school year.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**TUTORS**

7. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel at the appropriate salary schedule rate as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.

- a. **Kim Basinski**, Homebound Tutor, effective for the 2022-23 school year.
- b. **Amy Baughman**, Homebound Tutor, effective for the 2022-23 school year.



- c. **David Baughman**, Homebound Tutor, effective for the 2022-23 school year.
- d. **Skye Casey**, Title I Tutor, effective for the 2022-23 school year.
- e. **Patty Cole**, Homebound Tutor, effective for the 2022-23 school year.
- f. **Tandi Fritz**, Homebound Tutor, effective for the 2022-23 school year.
- g. **Amy Kitzberger**, Homebound Tutor, effective for the 2022-23 school year.
- h. **Amelia Lingruen**, Title I Tutor, effective for the 2022-23 school year.
- i. **Lisa Montgomery**, Homebound Tutor, effective for the 2022-23 school year.
- j. **Kayli Oleksa**, Title I Tutor, effective for the 2022-23 school year.
- k. **Catherine Wenzell**, Title I Tutor, effective for the 2022-23 school year.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**CLASSIFIED**

- 8. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.
  - a. **Darlene Clapp**, Summer Camp ESP, 9 am-2 pm, M-F, June 20- July 29, 2022.
  - b. **Frances Ruse**, Summer Camp ESP, 9:30 am-2:30 pm, M-F, June 23- July 22, 2022.
  - c. **Tammy Raines**, Transportation Summer Help, 8hrs./day, beginning July 5, 2022.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**SUPPLEMENTAL**

- 9. It is recommended that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract at the appropriate salary schedule rate as per the Master Agreement to the following personnel contingent upon successful completion of all payroll requirements and current certifications.
  - a. **Valerie Rion**, BHS Robotics Advisor, Class II, Step 0, effective June 24, 2022.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**C. OTHER**

- 1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the **NOTIFICATION OF A REDUCTION IN FORCE OF FIRST GRADE POSITION** due to decreasing enrollment and the waiver of the sixty (60) day notice of said reduction.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_





2. It is recommended that the Sheffield-Sheffield Lake Board of Education renew the **POSITIVE EDUCATION PROGRAM (PEP) AGREEMENT** for the 2022-23 school year which serves the needs of our special education students with serious emotional disturbances or autism that cannot be appropriately educated in a regular school setting.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

3. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **EDUCATIONAL ALTERNATIVES PURCHASE SERVICE CONTRACT** for the 2022-23 school year which provides separate school facility placements and student transportation for selected students with disabilities.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

4. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the **LLA THERAPY AGREEMENT** which provides the necessary therapy services including speech, behavioral, physical, and occupational to students who qualify for the 2022-23 school year.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

5. It is recommended that the Sheffield-Sheffield Lake Board of Education enter a contract with the **LORAIN COUNTY BOARD OF DEVELOPMENTAL DISABILITIES – PRESCHOOL AGREEMENT** for services for the 2022-23 school year as per the attached.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

6. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the contract with **P.T. SERVICES REHABILITATION, INC.** to provide physical therapy for designated individuals attending the Sheffield-Sheffield Lake City Schools for a period of two (2) years commencing August 1, 2022.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

7. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the **INSIGHT BEHAVIORAL CONSULTING 2022-23 SERVICE AGREEMENT** which supports school personnel with tools to better meet the behavioral and emotional needs of students as per the attached.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

8. It is recommended that the Sheffield- Sheffield Lake City School District adopt the attached **OHIO SUBSTITUTE HOUSE BILL 99 RESOLUTION** hereby declaring and affirming that it will not exercise its authority under Ohio Substitute House Bill 99 to authorize any of its teachers or other employees, who are not school safety and security officers, to convey or



possess any deadly weapons, including firearms in any of its school buildings or on any school property under the Board's control.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

9. It is recommended that the Sheffield-Sheffield Lake Board of Education pass the resolution opposing **HOUSE BILL 582**, which proposes the reduction of the term of office of school board members from four years to two years, limit successive terms from four years to two years and move the election for school board members from nonpartisan to the partisan ballot.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

9. **COMMENTS FROM THE PUBLIC**

*In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation **may** be permitted at each meeting. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do, and permission is granted to speak twice. Lack of participants does not translate to other speakers' ability to use the remaining 30 minutes of time. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended only by a vote of most of the Board, present and voting. The ability to address the board does not constitute dialogue or questions/answers. It should be a 3-minute statement to the board.*

10. **STANDING COMMITTEE REPORT**

1. Joint Vocational School
2. Athletic Counsel
3. Legislative Liaison
4. Endowment Fund
5. S.A.L.T.
6. Finance

11. **ADJOURNMENT**

Time: \_\_\_\_\_

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_



**ADDENDUM TO THE AGENDA**

**8. SUPERINTENDENT'S BUSINESS**

**B. PERSONNEL**

**ADMINISTRATIVE CONTRACT**

1. It is recommended that the Sheffield-Sheffield Lake Board of Education grant the following certified personnel a two-year (2) Administrative Contract as per the Master Agreement commencing at the start of the 2022-23 school year.
  - a. **Leslie Kozich**, Forestlawn ELC Principal, M +20, Step 1, effective August 1, 2022.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**The next meeting will be on July 21, 2022, at the Administrative Center at 5:30 PM.**