

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Administration Center

Regular Meeting w/Addendum
June 23, 2022

1. **ROLL CALL**

Notice of this meeting was given in accordance with the provisions of Policy BDDA of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.

Present: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

2. **CALL TO ORDER-** The meeting was called to order at: 5:30 PM

3. **OPENING CEREMONIES**

A. Pledge of Allegiance.

4. **INFORMATIONAL ITEMS**

5. **REVIEW OF OPEN QUESTIONS**

6. **APPROVAL OF THE AGENDA**

22-073 Mrs. Lopez moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approves the agenda.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

7. **TREASURER'S BUSINESS**

A. **REPORTS**

B. **BOARD MINUTES**

22-074 Mrs. Czech moved, seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approves the minutes from the following agenda(s) with addendum .

Regular Meeting– May 12, 2022

Yes: Mrs. Czech, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Abstain: Mrs. DeLuca

Motion Carried: 4-0

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Administration Center

Regular Meeting w/Addendum
June 23, 2022

C. FINANCIAL STATEMENTS

22-075 Mrs. Miller moved, seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approve the enclosed financial statements.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

D. FISCAL YEAR 2022 APPROPRIATIONS AMENDMENT #3

22-076 Mrs. Miller moved, seconded by Mrs. Czech that the Sheffield -Sheffield Lake Board of Education approve the attached FY22 Amendment #3 to Permanent Appropriations.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

E. FISCAL YEAR 2023 TEMPORARY APPROPRIATIONS

22-077 Mrs. Lopez moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the attached FY23 Temporary Appropriations.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

F. SAFETY TOWN PAYMENTS

22-078 Mrs. Miller moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education authorize purchase orders be issued and payments for services be made to the individuals listed on the attachment.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

G. SORSA RENEWAL

22-079 Mrs. Czech moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the attached Schools of Ohio Risk Sharing Authority insurance renewal and participant agreement for fiscal year 2023.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Administration Center

Regular Meeting w/Addendum
June 23, 2022

H. TRANSFER TO ATHLETIC FUND

22-080 Mrs. Lopez moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve the transfer of up to \$ 10,000 from the general fund (001-7200-911) into the athletic fund (300-5100-0000).

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

I. PARENT TRANSPORTATION PAYMENT IN LIEU

22-081 Mrs. Miller moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approve the following **PARENT TRANSPORTATION PAYMENT IN LIEU** **WHEREAS** this Board does determine that the students listed below are legally entitled to transportation; and **WHEREAS** the State Board of Education approved alternatives to Board owned buses are not reasonable available; now, therefore **BE IT RESOLVED** that this Board of Education does approve “payment in lieu” contracts for the following students, payable to the parent or guardian.

Parent / Guardian	Student	Grade	School
Jacqueline Horvath	Christopher Horvath	4	Urban Community School
Jacqueline Horvath	Mariah Horvath	8	Urban Community School
SueAnn Ochenas	Monica Ochenas	3	St. Raphael
SueAnn Ochenas	Maria Ochenas	7	St. Raphael
Mary Pokrywka	Joseph Pokrywka	9	St. Edward High School
Mary Pokrywka	Abigail Pokrywka	3	St. Bernadette
Danielle Stanaczyk	Ethan Stanaczyk	12	Lutheran West High School
Danielle Stanaczyk	Carter Stanaczyk	10	Lutheran West High School
Danielle Stanaczyk	Noah Stanaczyk	5	Bethany Lutheran

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

8. SUPERINTENDENT’S BUSINESS

A. REPORTS - Mr. Cook reported that the Open Enrollment process is complete, with 79 new applications.

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Administration Center

Regular Meeting w/Addendum
June 23, 2022

B. PERSONNEL

22-082

Mrs. Lopez moved, seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve Items B1-9.

RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS

1. It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:
 - a. **Margaret Hartman**, BHS/BMS Spanish teacher, resigning effective July 30, 2022, for the purpose of retirement.
 - b. **Kevin Landis**, resigning as BHS Robotics Advisor, effective at the conclusion of the 2021-22 school year.
 - c. **Rebecca Larsen**, BMS ISA paraprofessional, resigning effective June 30, 2022.
 - d. **Jennifer Martinez**, resigning as FL ELC Principal, effective July 31, 2022.
 - e. **Hannah Sours**, resigning BHS Girls Soccer Assistant Coach, effective June 16, 2022.
 - f. **Kathy Varnes**, Knollwood Elementary teacher, resigning effective July 1, 2022, for the purpose of retirement.

CERTIFIED CONTRACT RENEWAL

2. It is recommended that the Sheffield-Sheffield Lake Board of Education award the following certified personnel a **1 YEAR LIMITED CONTRACT** at the appropriate salary schedule rate as per the Master Agreement effective at the commencement of the 2022-23 school year.
 - a. **Travis Baldwin**
 - b. **Kelsey Bilak**
 - c. **Shannon Brennan**
 - d. **Melissa Brown**
 - e. **Lindsey Chalk**
 - f. **Karen Coffey**
 - g. **Elizabeth DiFucci**
 - h. **Jennifer Falk**
 - i. **Andrew Furio**
 - j. **Jennifer Gonzalez**
 - k. **Mary Guliano**
 - l. **Kathleen Jones**
 - m. **Jennifer Martynowski**
 - n. **Mary Olesick**
 - o. **Anjali Patel**
 - p. **Maygan Payan**
 - q. **Bridgette Sulzer**

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Administration Center

Regular Meeting w/Addendum
June 23, 2022

3. It is recommended that the Sheffield-Sheffield Lake Board of Education award the following certified personnel a **2 YEAR LIMITED CONTRACT** at the appropriate salary schedule rate as per the Master Agreement effective at the commencement of the 2022-23 school year.
 - a. **Paul Ferguson**
 - b. **Megan Meckes**
 - c. **Scott O'Donnell**
 - d. **Mitchell Rion**
 - e. **Adam Sampson**
 - f. **Morgan Traine**

4. It is recommended that the Sheffield-Sheffield Lake Board of Education award the following certified personnel a **CONTINUING CONTRACT** at the appropriate salary schedule rate as per the Master Agreement effective at the commencement of the 2022-23 school year.
 - a. **John Forster**
 - b. **Kevin Landis**

5. It is recommended that the Sheffield-Sheffield Lake Board of Education grant the following certified personnel a three-year (3) Administrative Contract as per the Master Agreement commencing at the start of the 2022-23 school year.
 - a. **Kevin Shupe**, Transportation Supervisor, effective August 1, 2022.

6. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel at the appropriate salary schedule rate as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.
 - a. **Mackenzie Nekl**, BHS Math Teacher, B+12, Step 4, effective commencing the 2022-23 school year.
 - b. **Sarah Timmis**, BIS Intervention Specialist, B+24, Step 4, effective commencing the 2022-23 school year.

7. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel at the appropriate salary schedule rate as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.
 - a. **Kim Basinski**, Homebound Tutor, effective for the 2022-23 school year.

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Administration Center

Regular Meeting w/Addendum
June 23, 2022

- b. **Amy Baughman**, Homebound Tutor, effective for the 2022-23 school year.
 - c. **David Baughman**, Homebound Tutor, effective for the 2022-23 school year.
 - d. **Skye Casey**, Title I Tutor, effective for the 2022-23 school year.
 - e. **Patty Cole**, Homebound Tutor, effective for the 2022-23 school year.
 - f. **Tandi Fritz**, Homebound Tutor, effective for the 2022-23 school year.
 - g. **Amy Kitzberger**, Homebound Tutor, effective for the 2022-23 school year.
 - h. **Amelia Lingruen**, Title I Tutor, effective for the 2022-23 school year.
 - i. **Lisa Montgomery**, Homebound Tutor, effective for the 2022-23 school year.
 - j. **Kayli Oleksa**, Title I Tutor, effective for the 2022-23 school year.
 - k. **Catherine Wenzell**, Title I Tutor, effective for the 2022-23 school year.
8. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.
- a. **Darlene Clapp**, Summer Camp ESP, 9 am-2 pm, M-F, June 20- July 29, 2022.
 - b. **Frances Ruse**, Summer Camp ESP, 9:30 am-2:30 pm, M-F, June 23- July 22, 2022.
 - c. **Tammy Raines**, Transportation Summer Help, 8hrs./day, beginning July 5, 2022.
9. It is recommended that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract at the appropriate salary schedule rate as per the Master Agreement to the following personnel contingent upon successful completion of all payroll requirements and current certifications.
- a. **Valerie Rion**, BHS Robotics Advisor, Class II, Step 0, effective June 24, 2022.
- *10. It is recommended that the Sheffield-Sheffield Lake Board of Education grant the following certified personnel a two-year (2) Administrative Contract as per the Master Agreement commencing at the start of the 2022-23 school year.
- a. **Leslie Kozich**, Forestlawn ELC Principal, M +20, Step 1, effective August 1, 2022.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

***Addendum Item**

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Administration Center

Regular Meeting w/Addendum
June 23, 2022

C. OTHER

22-083

Mrs. Lopez moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the **NOTIFICATION OF A REDUCTION IN FORCE OF FIRST GRADE POSITION** due to decreasing enrollment and the waiver of the sixty (60) day notice of said reduction.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

22-084

Mrs. Czech moved, seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education renew the **POSITIVE EDUCATION PROGRAM (PEP) AGREEMENT** for the 2022-23 school year which serves the needs of our special education students with serious emotional disturbances or autism that cannot be appropriately educated in a regular school setting.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

22-085

Mrs. Lopez moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the attached **EDUCATIONAL ALTERNATIVES PURCHASE SERVICE CONTRACT** for the 2022-23 school year which provides separate school facility placements and student transportation for selected students with disabilities.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

22-086

Mrs. Czech moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the **LLA THERAPY AGREEMENT** which provides the necessary therapy services including speech, behavioral, physical, and occupational to students who qualify for the 2022-23 school year.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

22-087

Mrs. Miller moved, seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education enter a contract with the **LORAIN COUNTY BOARD OF DEVELOPMENTAL DISABILITIES – PRESCHOOL AGREEMENT** for services for the 2022-23 school year as per the attached.

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Administration Center

Regular Meeting w/Addendum
June 23, 2022

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

22-088 Mrs. Czech moved, seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve the contract with **P.T. SERVICES REHABILITATION, INC.** to provide physical therapy for designated individuals attending the Sheffield-Sheffield Lake City Schools for a period of two (2) years commencing August 1, 2022.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

22-089 Mrs. Lopez moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the **INSIGHT BEHAVIORAL CONSULTING 2022-23 SERVICE AGREEMENT** which supports school personnel with tools to better meet the behavioral and emotional needs of students as per the attached.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

22-090 Mrs. Jensen moved, seconded by Mrs. Lopez that the Sheffield- Sheffield Lake City School District adopt the attached **OHIO SUBSTITUTE HOUSE BILL 99 RESOLUTION** hereby declaring and affirming that it will not exercise its authority under Ohio Substitute House Bill 99 to authorize any of its teachers or other employees, who are not school safety and security officers, to convey or possess any deadly weapons, including firearms in any of its school buildings or on any school property under the Board's control.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

22-091 Mrs. Jensen moved, second by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education pass the resolution opposing **HOUSE BILL 582**, which proposes the reduction of the term of office of school board members from four years to two years, limit successive terms from four years to two years and move the election for school board members from nonpartisan to the partisan ballot.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Administration Center

Regular Meeting w/Addendum
June 23, 2022

9. COMMENTS FROM THE PUBLIC

"In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of most of the Board, present and voting."

10. STANDING COMMITTEE REPORT

1. Joint Vocational School – Sandy Jensen
No report.
2. Athletic Counsel – Sheila Lopez
No report.
3. Legislative Liaison – Amy DeLuca
HB 583 is awaiting the Governor's signature for substitute flexibility.
HB 554 relating to temporary licenses passed the House.
HB 606 related to seizure passed the House.
The ODE is accepting comments for issuing an honors diploma.
4. Endowment Fund – Lisa Miller
No report.
5. S.A.L.T. – Pat Czech
FL ELC Kickstart program begins in August.
Knollwood students learned about beekeeping from secretary, Mrs. Wesebaum.
BIS had an end of the year cookout.
BMS is hosting a summer robotics camp.
BHS parking lot spot painting begins in August.
6. Finance Committee – Sheila Lopez
No report.

11. ADJOURNMENT

22-092 Mrs. Miller moved, seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education adjourns.

Time: 6:18 PM

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.


Motion Carried: 5-0

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Administration Center

Regular Meeting w/Addendum
June 23, 2022


Mrs. Amy DeLuca, President


Michael T. Barnhart, Treasurer

The next meeting will be on July 21, 2022, at the Administrative Center at 5:30 PM.