

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Administration Center

Regular Meeting
June 8, 2023

1. **ROLL CALL**

Notice of this meeting was given in accordance with the provisions of Policy BDDA of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.

Present: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
Absent: None

2. **CALL TO ORDER**

3. **OPENING CEREMONIES**

A. Pledge of Allegiance.

4. **INFORMATIONAL ITEMS**

5. **BOARD RECOGNITION**

6. **APPROVAL OF THE AGENDA**

23-102 Mrs. Lopez moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approves the agenda.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None
Motion Carried: 5-0

7. **TREASURER'S BUSINESS**

A. **REPORTS**

None

B. **BOARD MINUTES**

23-103 Mrs. Czech moved, seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approves the minutes from the following agenda(s).

Regular Meeting– May 11, 2023

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None
Motion Carried: 5-0

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C. FINANCIAL STATEMENTS

23-104 Mrs. Miller moved, seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approve the enclosed financial statements.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None
Motion Carried: 5-0

D. SORSA RENEWAL

23-105 Mrs. Czech moved, seconded by Mrs. Jensen that the Sheffield -Sheffield Lake Board of Education approve the attached Schools of Ohio Risk Sharing Authority insurance renewal and participation agreement for fiscal year 2024.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None
Motion Carried: 5-0

E. TRANSFER TO ATHLETIC FUND

23-106 Mrs. Lopez moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the transfer of up to \$45,000 from the general fund (001-7200-911) into the athletic fund (300-5100-0000).

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None
Motion Carried: 5-0

8. SUPERINTENDENT'S BUSINESS

A. PERSONNEL

RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS

23-107 Mrs. Lopez moved, seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approves Items A1 & 2.

It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:

- a. **Kelsey Bilak**, resigning as BHS Counselor and BHS Varsity Assistant Basketball Coach, effective at the conclusion of the current contract year 2022-23, July 31, 2023.
- b. **Patricia Blaseg**, resigning as BHS Secretary, effective August 1, 2023, for the purpose of retirement.

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- c. **Rebecca Guercio**, resigning as BHS Assistant Girls Basketball Coach, effective August 2, 2023, to accept another position in the district.
- d. **James Herrmann**, resigning as Assistant Cross Country Coach, effective June 1, 2023, to accept another position in the district.
- e. **Kevin Landis**, resigning as BHS Varsity Cross Country Coach, effective May 16, 2023.
- f. **Whitney Poole**, School Psychologist, resigning at the conclusion of the 2022-23 school year.

ADMINISTRATIVE CONTRACT

It is recommended that the Sheffield-Sheffield Lake Board of Education grant the following certified personnel a two-year (2) Administrative Contract as per the Master Agreement commencing at the start of the 2023-24 school year pending receipt of all required documents.

- a. **Mason Acheson**, BHS Assistant Principal, M, Step 1, effective August 1, 2023.
- b. **Sierra Swanson**, BIS Assistant Principal, M+30, Step 1, effective August 1, 2023.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None

Motion Carried: 5-0

TREASURER CONSULTANT

23-108

Mrs. Jensen moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education award the following personnel \$ 65 per hour, not to exceed 100 hours, to assist the treasurer for the financial closing of the school year.

- a. **Al Sluka**

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None

Motion Carried: 5-0

TUTORS

23-109

Mrs. Lopez moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approves Items A4-7.

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel at the appropriate salary schedule rate as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.

- a. **Kim Basinski**, Homebound Tutor, effective for the 2023-24 school year.

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- b. **David Baughman**, Homebound Tutor, effective for the 2023-24 school year.
- c. **Patricia Cole**, Homebound Tutor, effective for the 2023-24 school year.
- d. **Janine DeFevere-Waters**, Homebound Tutor, effective for the 2023-24 school year.
- e. **Tandi Fritz**, Homebound Tutor, effective for the 2023-24 school year.
- f. **Rebecca Guercio**, Homebound Tutor, effective for the 2023-24 school year.
- g. **Amy Kitzberger**, Homebound Tutor, effective for the 2023-24 school year.
- h. **Lisa Montgomery**, Homebound Tutor, effective for the 2023-24 school year.
- i. **Julianna Pavicic**, Homebound Tutor, effective for the 2023-24 school year.
- j. **Morgan Traine**, Homebound Tutor, effective for the 2023-24 school year.
- k. **Kelly Zana**, Homebound Tutor, effective for the 2023-24 school year.

CLASSIFIED SUBSTITUTE

Mrs. Lopez moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.

- a. **Michael O'Keefe**, Substitute Bus Driver, as needed, effective June 9, 2023.

SUPPLEMENTAL

Mrs. Lopez moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract at the appropriate salary schedule rate as per the Master Agreement to the following personnel contingent upon successful completion of all payroll requirements and current certifications.

- a. **Marc Aliff**, BMS Assistant Football Coach, Class 3, Step 4, effective July 31, 2023.
- b. **Rebecca Guercio**, BMS Girls Basketball Coach, Class III, Step 1, effective August 2, 2023.
- c. **James Herrmann**, BHS Head Cross Country Coach, Class II, Step 2, effective July 31, 2023.

CERTIFIED

Mrs. Lopez moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel at the appropriate salary schedule rate as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.

- a. **Alexandria Huether**, FELC Intervention Specialist, BA, Step 2, effective August 18, 2023.

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Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None
Motion Carried: 5-0

B. OTHER

23-110 Mrs. Czech moved, seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education approve the attached REQUEST FOR DISTRICT PAINTERS SUMMER HELP 2023.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None
Motion Carried: 5-0

23-111 Mrs. Miller moved, seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education renew the POSITIVE EDUCATION PROGRAM (PEP) AGREEMENT for the 2023-24 school year which serves the needs of our special education students with serious emotional disturbances or autism that cannot be appropriately educated in a regular school setting.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None
Motion Carried: 5-0

23-112 Mrs. Czech moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the INSIGHT ACADEMY AGREEMENT for the 2023-24 school year which serves the needs of our special education students and certain other related services.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None
Motion Carried: 5-0

23-113 Mrs. Lopez moved, seconded by Mrs. Jensen to TABLE THE AUTHORIZATION OF THE BUSINESS MANAGER TO ENTER INTO AN AGREEMENT WITH SOUTHWEST SECURITY

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None
Motion Carried: 5-0

9. COMMENTS FROM THE PUBLIC

Anne Holley, resident, spoke about transportation concerns for her children who attend St. Joe's School. Additionally, she referred to an incident in January 2023 that she heard from another parent.

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"In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of most of the Board, present and voting."

10. **STANDING COMMITTEE REPORT**

1. Joint Vocational School – Sandy Jensen
The next meeting is June 29th.
2. Athletic Counsel – Sheila Lopez
Mrs. Lopez mentioned all the track students who did well at State as well as those who received awards and recognition in other sports.
3. Legislative Liaison – Amy DeLuca
Mrs. DeLuca noted that SB104 is in committee and is about CCP.
The Senate has released its version of school funding.
4. Endowment Fund – Lisa Miller
Mrs. Miller noted the committee is on summer vacation.
5. S.A.L.T. – Pat Czech
Mrs. Czech reported the Marching Band performed at Nationwide Children’s Hospital.
Students with the help of the Fire Department performed a watermelon drop.
Building graduation and completion celebrations took place throughout the district.
6. Finance Committee – Sheila Lopez
Mrs. Lopez reported on the most recent finance committee meeting.

11. **EXECUTIVE SESSION**

23-114 Mrs. Lopez moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education adjourn to Executive Session for the reason(s) indicated below with no action to follow:

TIME: 6:04 PM

- A. To consider one or more, as applicable, of the check marked items with respect to a public employee or official:
- 1) Appointment;
 - 2) X Employment;
 - 3) Dismissal;
 - 4) Discipline;
 - 5) Promotion;
 - 6) Demotion;
 - 7) Compensation;

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- A. _____ Investigation of charges/complaints against a public employee, official, licensee, or regulated individual (unless public hearing requested)
- B. _____ To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the public interest.
- C. _____ Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.
- D. _____ Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- E. _____ Matters required to be kept confidential by federal law or regulations or state statutes.
- F. _____ Details relative to security arrangements and emergency response protocols for a public body or a public office if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.

Reconvene from executive session by consent at **8:54 p.m.**

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None
Motion Carried: 5-0

12. **ADJOURNMENT**

23-115 Mrs. Lopez moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education adjourns.

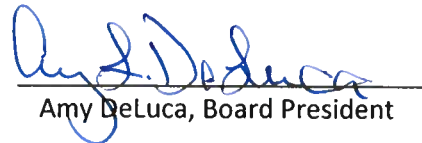
Time: **8:54PM**

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None
Motion Carried: 5-0



Michael T. Barnhart, Treasurer

Supt.


Amy DeLuca, Board President

The next regular meeting will be on July 20, 2023, at the Administration Center at 5:30 PM.

