

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Brookside Middle School

Regular Meeting
March 10, 2022

1. **ROLL CALL**

Notice of this meeting was given in accordance with the provisions of Policy BDDA of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.

Present: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez (arrived at 6:25 PM),
Mrs. Miller

Absent: None

2. **CALL TO ORDER-** The meeting was called to order at: 5:35 PM

3. **OPENING CEREMONIES**

A. Pledge of Allegiance.

4. **INFORMATIONAL ITEMS**

Student Services Presentation – Andrew Smith, District Social Worker introduced the building guidance counselors who spoke of the programs at each of their buildings. Mr. Smith highlighted the district level events and programs including the Food Pantry. Additionally, Mr. Cook read a note received by Mr. Barry Buck, praising the Food Pantry student volunteers.

Website – Jon Grega spoke about the need for a communications reboot which included options to change the district web hosting vendor to Blackboard.

5. **REVIEW OF OPEN QUESTIONS**

6. **APPROVAL OF THE AGENDA**

22-025 Mrs. Miller moved seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education approves the agenda.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Miller

No: None.

Motion Carried: 4-0

7. **TREASURER'S BUSINESS**

A. **REPORTS**

B. **BOARD MINUTES**

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- 22-026** Mrs. Miller moved, seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approves the minutes from the following agenda(s).

Regular Meeting – February 10, 2022

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Miller

No: None.

Motion Carried: 4-0

C. FINANCIAL STATEMENTS

- 22-027** Mrs. Czech moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the enclosed financial statements.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Miller

No: None.

Motion Carried: 4-0

8. SUPERINTENDENT'S BUSINESS

A. REPORTS

B. PERSONNEL

- 22-028** Mrs. Miller moved, seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approve Items B1-5.

RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS

The Sheffield-Sheffield Lake Board of Education will honor the following employee(s) request and approve the following personnel at the appropriate salary schedule rate as per the Negotiated/or Master Agreement and contingent upon the successful completion of all payroll requirements.

- a. **Charity Anderson**, Knollwood ESP, resigning at the conclusion of the day, March 9, 2022.

CERTIFIED LONG-TERM SUBSTITUTE

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel at the appropriate salary schedule rate as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.

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- a. **Maxwell Wilson**, BHS Long Term English Substitute, BA, Step 0, effective March 10, 2022.

CLASSIFIED

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.

- a. **Lori Clay**, Knollwood Elementary SSP/Monitor, Step 3, .5 hrs./day, 175 days plus contracted holidays (pro-rated), effective date TBD pending receipt of ODE Monitor Permit.
- b. **Michelle Dodson**, BIS SSP Paraprofessional/Monitor, Step 1, 2.5 hrs./day 181 days plus contracted holidays (pro-rated), effective February 14, 2022.
- c. **Susan Knight**, BMS **TEMPORARY** ESP, Step 1, 7 hrs./day, not to exceed 180 workdays (pro-rated for the remainder of the year), effective March 14, 2022.
- d. **Susan Knight**, BMS SSP/Monitor, Step 1, .5 hrs./day, 175 days plus contracted holidays, effective March 11, 2022.

DECAF PROPOSALS

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following DECAF proposals.

NAME	TITLE	Percentage %
Lindsay Chalk	BHS – PBIS Cards Council	1
Lisa Montgomery	BHS – PBIS Cards Council	1
Alison Macke	BHS – Lunch Club	1
Chris Glynn	BHS – Golf Club	2
Michael Rowbotham	BHS – Golf Club	2
Mary Guliano	BHS-Girls on the Run	1

SUPPLEMENTAL

The Sheffield-Sheffield Lake Board of Education will award a Supplemental Contract at the appropriate salary schedule rate as per the Master Agreement to the following personnel contingent upon successful completion of all payroll requirements and current certifications.

- a. **Christopher Adkins**, BHS Head Boys Soccer Coach, Step 4, Class II.
- b. **Shannon Brennan**, BHS Assistant Track Coach, Step 0, Class III.
- c. **James Patrizi**, BMS Wrestling Coach, Step 4, Class III.
- d. **Max Wilson**, BHS Assistant Track Coach, Step 0, Class III.

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No: None.
Motion Carried: 5-0

PARENT/COMMUNITY VOLUNTEER

22-029 Mrs. Lopez moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approve the following individual(s) to serve as volunteers at no cost to the district for the school year/season.

a. **Austin Fly**, Parent/Community/ Volunteer, at no cost to the district, effective March 11, 2022.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

C. OTHER

22-030 Mrs. Miller moved, seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve the attached **ACADEMIC CLUB FIELD TRIP**, May 31- June 2, 2022, to Chicago, ILL.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

22-031 Mrs. Jensen moved, seconded by Mrs. Lopez that Sheffield-Sheffield Lake Board of Education approve the attached **LORAIN COUNTY PUBLIC HEALTH SERVICES CONTRACT** which provides nursing staff to the district for the 2022-23 school year.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

22-032 Mrs. Miller moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education enter a contract for school age students aged 6 through 21 with the **LORAIN COUNTY BOARD OF DEVELOPMENTAL DISABILITIES – MURRAY RIDGE CENTER** for services for the 2022-23 school year as per the attached.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

22-033 Mrs. Czech moved seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education approve the attached letter of intent to develop an **AGREEMENT FOR THE**

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INSTALLATION OF NEW BOILERS FOR HEATING AT KNOLLWOOD ELEMENTARY SCHOOL
with Effective Utility Services II, LLC.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

9. **COMMENTS FROM THE PUBLIC** – None

"In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of most of the Board, present and voting."

10. **STANDING COMMITTEE REPORT**

1. Joint Vocational School – Sandy Jensen
There will be a retreat on March 26th.
2. Athletic Counsel – Sheila Lopez
Mrs. Lopez noted wrestler, Carsen Dale, placed second.
The Hall of Fame dinner is May 20th.
3. Legislative Liaison – Amy DeLuca
HB290, the Backpack Bill, recently had its first hearing.
There is a proposal to revise preschool ratios of special education to regular education students.
SB276, a proposal to allow sick leave for parental leave.
4. Endowment Fund – Lisa Miller
At the meeting this week, three grants were approved.
The grant application writing expectations are being reviewed.
The available scholarship opportunities have been made available to Seniors.
The Endowment Dinner is April 2. Tickets are available for \$25 each.
5. S.A.L.T. – Pat Czech
Various events in the district included: a model bobsled competition at BHS, a robotics competition with thirty-five teams hosted by BMS, BIS is sending a team to the robotics world competition and the science classes were challenged to convert trash into carnival games. Knollwood and Forestlawn students and staff celebrated Dr. Seuss' Read Across America Week.
6. Finance Committee – Sheila Lopez
The finance committee met earlier today (11:30 AM). The boiler purchase, College Credit Plus, the 20-mill floor and the cafeteria were discussed.

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11. EXECUTIVE SESSION

22-034 Mrs. Lopez moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education adjourn to Executive Session for the reason(s) indicated below with no action to follow:

TIME: 7:08 PM

Yes: Mrs. Czech, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Abstain: Mrs. DeLuca (departed meeting at 7:08 PM)

Motion Carried: 4-0

A. To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

- 1) _____ Appointment;
- 2) _____ Employment;
- 3) _____ Dismissal;
- 4) _____ Discipline;
- 5) _____ Promotion;
- 6) _____ Demotion;
- 7) _____ Compensation;

A. _____ Investigation of charges/complaints against a public employee, official, licensee, or regulated individual (unless public hearing requested)

B. _____ To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the public interest.

C. _____ Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.

D. X Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

E. _____ Matters required to be kept confidential by federal law or regulations or state statutes.

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- F. _____ Details relative to security arrangements and emergency response protocols for a public body or a public office if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.

22-035 Mrs. Lopez moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education reconvene from executive session by consent at: **8:15 P.M.**

Yes: Mrs. Czech, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 4-0

12. ADJOURNMENT

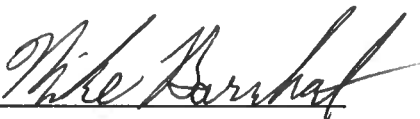
22-036 Mrs. Lopez moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education adjourns.

Time: 8:16 PM


Yes: Mrs. Czech, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 4-0



Michael T. Barnhart, Treasurer



Mrs. Amy DeLuca, President

The next meeting will be on April 14, 2022, at 5:30 PM Brookside High School.

