

Sheffield-Sheffield Lake City Schools Regular Board of Education Meeting

1824 Harris Road
Sheffield, OH 44054

March 12, 2018

5:30 P.M. Regular Meeting

Administration Center

Mrs. Pat Czech, Vice President
Mrs. Amy DeLuca
Mrs. Sandra Jensen
Mrs. Sheila Lopez, President
Mrs. Lisa Miller
Mr. Michael F. Cook, Superintendent
Mr. Michael A. Pissini, Treasurer



INSPIRE ~ EXCITE ~ EDUCATE



NOTICE TO THE PUBLIC

We wish to welcome you to the Sheffield-Shedfield Lake Board of Education Meeting. Please be advised that tonight's meeting may be videotaped for presentation on cable. This agenda copy is provided for your convenience.

Each Board member receives his agenda and an abundance of informational material well in advance of each meeting. He, individually, has had the opportunity to study each item and to ask questions of school personnel.

The Board meeting is for the purpose of conducting public business and is not designed to be a public forum. Your questions and suggestions, however, are most welcome.

In general, all comments and questions should be brought to the attention of the school's administration. In most instances problems can be settled in this manner.

Please fill out the forms available should you wish to address a comment to the Board of Education. A place on the agenda has been provided for this purpose. In addressing the Board, state your name and address. Please keep your comments short and to the point.

The Board will gladly accept your suggestions and requests and will try to answer your questions when possible. Most often, however, action will be deferred to a subsequent meeting in order to allow time to thoroughly study your input.

DISTRICT GOALS

1. To improve the number of standards (indicators) met on the Ohio School District Report Card.
2. To maintain financial stability.
3. To improve the image and reputation of the district by conducting an annual community satisfaction survey and to increase public support and involvement demonstrated by at least fifty percent of the student's homes participating in some sort of two-way communication forum with the district during the school year.

Thank you for attending.

Your interest is appreciated.



Regular Meeting

1. ROLL CALL

"Notice of this meeting was given in accordance with the provisions of Policy 1.450 of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act."

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

2. CALL TO ORDER

3. OPENING CEREMONIES

Pledge of Allegiance

4. INFORMATIONAL ITEMS

Auditor of State Award Presentation – Lindsay Kuhn- Representative, State of Ohio Auditor's Office

5. REVIEW OF OPEN QUESTIONS

6. COMMENTS FROM THE PUBLIC

"In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting."

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board, present and voting."

7. APPROVAL OF THE AGENDA

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

8. TREASURER'S BUSINESS

A. REPORTS



B. BOARD MINUTES

It is recommended that the Sheffield-Shield Lake Board of Education approve Minutes from the following agenda(s):

Regular Meeting – February 12, 2018

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

C. PAYMENTS OF BILLS AND FINANCIAL STATEMENTS

It is recommended that the Sheffield-Shield Lake Board of Education approve the enclosed bills and financial statements.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

9. SUPERINTENDENT’S BUSINESS

A. REPORTS

B. PERSONNEL

RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS

1. It is recommended that the Sheffield-Shield Lake Board of Education honor the following employee(s) request:

- a. **RoAnne Frederick**, Accounts Payable Assistant, retiring effective June 30, 2018.
- b. **Karla Hobart**, Knollwood Monitor, resigning effective February 14, 2018 to accept another position in the district.
- c. **John Rosser**, BHS Football Coach, resigning effective February 12, 2018.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

ADMINISTRATIVE

1. It is recommended that the Sheffield-Shield Lake Board of Education grant a **Five (5) Year Contract** to **Michael Pissini, Treasurer**, effective for the 2018 through 2023 school years per the Administrative Agreement with an annual salary of \$ 102,260.



2. It is recommended that the Sheffield-Shffield Lake Board of Education grant a **Two (2) Year Contract to Krista Kotecki, Director of Curriculum and Instruction**, effective for the 2018-19 and 2019-2020 school years per the Administrative Agreement with an annual salary of \$ 93,427.00 plus 8% education \$ 7, 474.12 = \$ 102,101.12.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

CERTIFIED

1. It is recommended that the Sheffield-Shffield Lake Board of Education approve the following certified personnel as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.
 - a. **Kim Basinski**, Homebound Tutor, \$ 23.25 per hour, effective March 13, 2018.
 - b. **Tandi Fritz**, Homebound Tutor, \$ 23.25 per hour, effective March 13, 2018.
 - c. **Patricia Spence**, Homebound Tutor, \$ 23.25 per hour, effective March 13, 2018.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

CLASSIFIED

1. It is recommended that the Sheffield-Shffield Lake Board of Education approve the following classified personnel as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.
 - a. **Elyse Albaugh**, Forestlawn Cleaner, 4 hrs./day, Step 1, 179 days (pro-rated), plus 8 holidays (pro-rated), \$ 12.80/hr., effective March 13, 2108.
 - b. **Rose Meness-Seiler**, BMS Monitor, .5 hrs./day, Step 18, 175 days (pro-rated), plus 8 holidays (pro-rated), \$ 17.39/hr., effective March 13, 2018.
 - c. **Michelle Moreno**, Knollwood Special Education Paraprofessional, 7 hrs./day, Step 1, 181 days (pro-rated), plus 8 holidays (pro-rated), \$ 12.30/hr., retroactive to February 28, 2018.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

SUPPLEMENTAL

1. It is recommended that the Sheffield-Shffield Lake Board of Education award a Supplemental Contract to the following personnel effective for the 2018-19 school



year/season contingent upon successful completion of all payroll requirements and current certifications.

- a. **Paul Ferguson**, Volunteer BHS Track Coach, Step 1, Class III, at no cost to the district.
- b. **Scott Nader**, Volunteer BHS Softball Coach, Step 0, Class III, at no cost to the district.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

CLASSIFIED SUBSTITUTE

- 1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following personnel contingent upon completion of all payroll requirements and current certifications.
 - a. **Melinda Gray**, Classified Substitute Bus Driver, \$ 14.00/hr., effective immediately.
 - b. **Bethany Wesebaum**, Classified Substitute, \$ 10.00/hr., effective immediately.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

C. OTHER

- 1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **BOARD POLICY MANUAL CHANGES AND/OR ADDITIONS (Third Reading)**.
 - a. Section 504/ADA/TITLE VI Grievance Procedure – AC-R

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

- 2. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **BROOKSIDE HIGH SCHOOL PROPOSAL FOR SUMMER PLATO**, at no cost to the district, for the period of June 11-July 11, 2018.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

- 3. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **2017 SUMMER BRIDGE PROPOSAL**.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____



4. It is recommended that the Sheffield-Sheffield Lake Board of Education acknowledge the **SHEFFIELD LAKE VFW DONATION IN THE AMOUNT OF \$ 600.00** for the expenditure of a Civil War Presenter for the Brookside Middle School 8th grade class.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

5. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **MEMORANDUM OF UNDERSTANDING BETWEEN THE SSLCSD AND THE SSLCEA** establishing parameters regarding holiday pay and the use of personal leave in relation to holidays.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

10. **STANDING COMMITTEE REPORT**

1. Joint Vocational School
2. Athletic Counsel
3. Legislative Liaison
4. Endowment Fund
5. S.A.L.T.
6. Finance

11. **EXECUTIVE SESSION**

It is recommended that the Sheffield-Sheffield Lake Board of Education adjourn to Executive Session for the reason(s) indicated below with no action to follow:

TIME: _____

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

- A. To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

- 1) _____ Appointment;
- 2) _____ Employment;
- 3) _____ Dismissal;
- 4) _____ Discipline;
- 5) _____ Promotion;
- 6) _____ Demotion;
- 7) _____ Compensation;

*Administration Center
Regular Meeting*



*March 12, 2018
Regular Meeting*

- A. ____ Investigation of charges/complaints against a public employee, official, licensee, or regulated individual (unless public hearing requested)
- B. ____ To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the public interest.
- C. ____ Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.
- D. X Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- E. ____ Matters required to be kept confidential by federal law or regulations or state statutes.
- F. ____ Details relative to security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.

Reconvene from executive session by consent at _____ p.m.

Pat Czech ____ Amy DeLuca ____ Sandra Jensen ____ Sheila Lopez ____ Lisa Miller ____

12. **ADJOURNMENT**

Time: ____

Pat Czech ____ Amy DeLuca ____ Sandra Jensen ____ Sheila Lopez ____ Lisa Miller ____

Next Regular Meeting: April 9, 2018 BMS/BHS Media Center at 5:30 PM