

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools  
Brookside Middle School

Regular Meeting  
March 9, 2023

1. **ROLL CALL**

Notice of this meeting was given in accordance with the provisions of Policy BDDA of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.

Present: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

Absent: None

2. **CALL TO ORDER - 5:30 PM**

3. **OPENING CEREMONIES**

A. Pledge of Allegiance.

4. **INFORMATIONAL ITEMS**

5. **BOARD RECOGNITION**

BHS Principal, Emily Adkins, presented on Goal #2, Objective #2 along with BMS, Principal, Chris Frank, Shannon Brennan, Catharina McNichols and Lisa Sheehan.

Mrs. Adkins recognized; Shannon Brennan, Catharina McNichols and Lisa Sheehan for their work in College Career Readiness.

Also recognized by Mrs. Adkins, the following BHS students for their work as site leaders of the Brookside Food Pantry in 2021-22.

Summer Brown

Willow Brown

Alexis Fridley

Terry Fridley

Hayle Miller

Briana Pavlik

6. **APPROVAL OF THE AGENDA**

23-037

Mrs. Miller moved, seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approves the agenda.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

7. **TREASURER'S BUSINESS**

A. **REPORTS**

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**B. BOARD MINUTES**

- 23-038** Mrs. Czech moved, seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approves the minutes from the following agenda(s).

**Regular Meeting – February 9, 2023**

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
No: None.  
Motion Carried: 5-0

**C. FINANCIAL STATEMENTS**

- 23-039** Mrs. Miller moved, seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approve the enclosed financial statements.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
No: None.  
Motion Carried: 5-0

**D. FY23 APPROPRIATION AMENDMENT #2**

- 23-040** Mrs. Czech moved, seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approve the attached FY23 Appropriation Amendment #2.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
No: None.  
Motion Carried: 5-0

**8. SUPERINTENDENT'S BUSINESS**

**A. REPORTS**

**B. PERSONNEL**

- 23-041** Mrs. Miller moved, seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approves Items B1-5.

**RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS**

It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:

- a. **Edward Cantanese**, resigning BMS Assistant Football Coach position, effective March 2, 2023.

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- b. **Bettina Figueroa**, resigning as Knollwood SSP (noon aide), effective November 22, 2022, to accept another position in the district.
- c. **Don Maloy**, resigning as BMS Boys Basketball Coach, for the purpose of retirement, effective February 23, 2023.
- d. **Maxwell Wilson**, resigning as BHS Assistant Football Coach, effective February 24, 2023.

**CLASSIFIED**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.

- a. **Anthony Daro**, BMS Custodian, Step 1, 8 hrs./day, 260 days/yr., pro-rated for the remainder of the year, effective March 20, 2023, pending receipt of current background check.
- b. **Bettina Figueroa**, FELC ESP/Monitor, Step 1, 30 hours per week, retroactive to November 28, 2022.
- c. **Karla Hobart**, Van Driver, Step 1, 2 hrs./day, 180 days plus contracted holidays, pro-rated, effective March 13, 2023.
- d. **Stacey Mahnke**, SSP Monitor, Step 1, 2.5 hrs./day, 181 days plus contracted holidays, pro-rated, retroactive to February 10, 2023.
- e. **Joanna Wright**, Van Driver, Step 2, 4 hrs./day, 180 days plus contracted holidays, pro-rated, effective March 13, 2023.
- f. **Leah Wright**, Van Driver, Step 1, 2 hrs./day, 180 days plus contracted holidays, pro-rated, effective March 13, 2023.

**CLASSIFIED SUBSTITUTE**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.

- a. **Ronn Smith**, Substitute Custodian as needed, effective March 10, 2023.

**SUPPLEMENTAL**

It is recommended that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract at the appropriate salary schedule rate as per the Master Agreement to the following personnel contingent upon successful completion of all payroll requirements and current certifications.

- a. **Edward Cantanese**, BHS Assistant Football Coach, Class III, Step 3, effective March 10, 2023.

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Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
No: None.  
Motion Carried: 5-0

**C. OTHER**

**23-042** Mrs. Lopez moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the attached **GPD GROUP PROPOSAL** for design, bidding assistance and implementation oversight of security improvements.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
No: None.  
Motion Carried: 5-0

**23-043** Mrs. Czech moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the attached **ELECTRIC AUDIT PROJECT AGREEMENT** between the OSC and Yankel & Associates, Inc. which furnish various utility consulting and bill auditing.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
No: None.  
Motion Carried: 5-0

**23-044** Mrs. Lopez moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the attached **OHIO SCHOOLS COUNCIL GOVERNANCE POLICY CHANGE RESOLUTION** which allows the school district the authority to modify, amend or supplement the current Ohio Schools Council Policy.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
No: None.  
Motion Carried: 5-0

**23-045** Mrs. Miller moved, seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approves the end of the year **BMS ACADEMIC CLUB FIELD TRIP** to Gettysburg, Philadelphia and Hershey, PA on May 31-6/2, 2023, as per the attached.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
No: None.  
Motion Carried: 5-0

**9. COMMENTS FROM THE PUBLIC - None**

*"In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.*

*Each person addressing the Board shall give his/her name and address. If several people wish to*

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*Speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of most of the Board, present and voting."*

10. **STANDING COMMITTEE REPORT**

1. Joint Vocational School – Sandy Jensen  
A board retreat was held on Saturday, March 11<sup>th</sup>, from 9 AM-1:00 PM. Teri Morgan from OSBA presented information on Sunshine Laws and board member roles.
2. Athletic Counsel – Sheila Lopez  
Girls Bowling's Payton Clapp finished 2<sup>nd</sup> in a conference tournament. Wrestling had 5 individuals who placed in LC8 championship, and Shawn Moore finished 4<sup>th</sup> at Sectionals to advance to Districts.  
Girls Basketball's Hayley Trowbridge received honorable mention for LC8 second team. She and Bri Slaughter will play in the all-star game.  
Boys Basketball won the LC8 title. Avery Young broke the school record for points scored and is the LC8 player of the year. Larry Babics was named coach of the year for LC8, as well as for Lorain County Division II, and District 3 Division II.
3. Legislative Liaison – Amy DeLuca  
Mrs. DeLuca reported on the status of the state legislation including:  
SB1 passed to rename the ODE to DEW and restructure the state BOE.  
SB 17 passed related to financial literacy.
4. Endowment Fund – Lisa Miller  
Mrs. Miller stated the next meeting is Tuesday.  
Annual dinner tickets are still available. More tickets have already been sold than last year.  
Scholarships and grants will be reviewed.
5. S.A.L.T. – Pat Czech  
Mrs. Czech thanked BHS for hanging plaques in the hall about scholarships.  
FELC had their 100 year old dress up day.  
KW has a LEGO club.  
BIS spring pictures will be Monday.  
BMS is celebrating career week.  
A choir concert is scheduled for this month.  
BHS band festival is later this month.
6. Finance Committee – Sheila Lopez  
The finance committee discussed the five-year forecast and the safety grant.

11. **EXECUTIVE SESSION**

23-046

Mrs. Miller moved, seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education adjourn to Executive Session for the reason(s) indicated below with no action to follow:

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**TIME: 7:08 PM**

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

A.  X  To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges

or complaints against a public employee, official, licensee, or regulated individual, unless the

public employee, official, licensee, or regulated individual requests a public hearing.

B. \_\_\_\_\_ To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the public interest.

C. \_\_\_\_\_ Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.

D. \_\_\_\_\_ Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

E. \_\_\_\_\_ Matters required to be kept confidential by federal law or regulations or state statutes.

F. \_\_\_\_\_ Details relative to security arrangements and emergency response protocols for a public body or a public office if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.

Reconvene from executive session by consent at **8:52 PM**

12. **ADJOURNMENT**

**23-047** Mrs. Miller moved, seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education adjourns.

**Time: 8:52 PM**

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

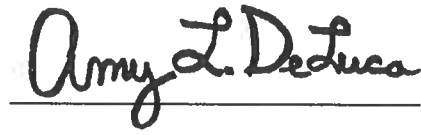
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Michael T. Barnhart, Treasurer



Mrs. Amy DeLuca, President

The next meeting will be on March 23, 2023, at 5:30 PM at the Administration Center.

