

# Sheffield-Sheffield Lake City Schools Regular Board of Education Meeting

1824 Harris Road  
Sheffield, OH 44054

May 11, 2020

5:30 P.M. Regular Meeting

BHS/BMS Cafetorium

Mrs. Pat Czech, President  
Mrs. Amy DeLuca, Member  
Mrs. Sandra Jensen, Member  
Mrs. Sheila Lopez, Member  
Mrs. Lisa Miller, Vice President  
Mr. Michael F. Cook, Superintendent  
Mr. Michael A. Pissini, Treasurer



**INSPIRE ~ EXCITE ~ EDUCATE**



**NOTICE TO THE PUBLIC**

We wish to welcome you to the Sheffield-Shedfield Lake Board of Education Meeting. Please be advised that tonight's meeting may be videotaped for presentation on cable. This agenda copy is provided for your convenience.

Each Board member receives his agenda and an abundance of informational material well in advance of each meeting. He, individually, has had the opportunity to study each item and to ask questions of school personnel.

The Board meeting is for the purpose of conducting public business and is not designed to be a public forum. Your questions and suggestions, however, are most welcome.

In general, all comments and questions should be brought to the attention of the school's administration. In most instances' problems can be settled in this manner.

Please fill out the forms available should you wish to address a comment to the Board of Education. A place on the agenda has been provided for this purpose. In addressing the Board, state your name and address. Please keep your comments short and to the point.

The Board will gladly accept your suggestions and requests and will try to answer your questions when possible. Most often, however, action will be deferred to a subsequent meeting in order to allow time to thoroughly study your input.

**DISTRICT GOALS**

1. To improve the number of standards (indicators) met on the Ohio School District Report Card.
2. To maintain financial stability.
3. To improve the image and reputation of the district by conducting an annual community satisfaction survey and to increase public support and involvement demonstrated by at least fifty percent of the student's homes participating in some sort of two-way communication forum with the district during the school year.

Thank you for attending.

Your interest is appreciated.



**Regular Meeting**

**1. ROLL CALL**

*"Notice of this meeting was given in accordance with the provisions of Policy 1.450 of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act."*

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**2. CALL TO ORDER**

**3. OPENING CEREMONIES**

Pledge of Allegiance

**4. INFORMATIONAL ITEMS**

**5. REVIEW OF OPEN QUESTIONS**

**6. COMMENTS FROM THE PUBLIC**

*"In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting."*

*Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board, present and voting."*

**7. APPROVAL OF THE AGENDA**

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**8. TREASURER'S BUSINESS**

**A. REPORTS**

**B. BOARD MINUTES**



It is recommended that the Sheffield-Shffield Lake Board of Education approve Minutes from the following agenda(s):

**Regular Meeting – April 27, 2020**

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**C. PAYMENTS OF BILLS AND FINANCIAL STATEMENTS**

It is recommended that the Sheffield-Shffield Lake Board of Education approve the enclosed bills and financial statements.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**D. FIVE YEAR FORECAST AND ASSUMPTIONS**

It is recommended that the Sheffield-Shffield Lake Board of Education approve the attached updated five-year (5 yr.) forecast and assumptions for the fiscal years 2020 through 2024.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**E. META SOLUTIONS SERVICE AGREEMENT**

It is recommended that the Sheffield-Shffield Lake Board of Education approve the Meta Solutions Service Agreement for the provision of EMIS Coordination as per the attached.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**9. SUPERINTENDENT'S BUSINESS**

**A. REPORTS**

**B. PERSONNEL**

**CERTIFIED CONTRACT RENEWAL(S)**

1. It is recommended that the Sheffield-Shffield Lake Board of Education award the following certified personnel a **CONTINUING CONTRACT** at the appropriate salary schedule rate as per the Master Agreement effective at the commencement of the 2020-21 school year.



a. **Cathleen Emmerling**

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**CERTIFIED**

1. It is recommended that the Sheffield-Shield Lake Board of Education approve the following certified personnel at the appropriate salary schedule rate as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.

a. **Mary Olesick**, BIS Intervention Specialist, B+12, Step 2, effective August 24, 2020.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**C. OTHER**

1. It is recommended that the Sheffield-Shield Lake Board of Education approve the contract with **P.T. SERVICES REHABILITATION, INC.** to provide physical therapy for designated individuals attending the Sheffield-Shield Lake City Schools for a period of two (2) years commencing August 1, 2020.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

2. It is recommended that the Sheffield-Shield Lake Board of Education approve the **INTERAGENCY SERVICE AGREEMENT, LORAIN COUNTY** between the following: Lorain County Head Start/Early Head Start, Lorain County Board of Developmental Disabilities and Local Agencies including the Sheffield-Shield Lake School District be approved for the time of July 1, 2020 to June 30, 2021 as per the attached.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

3. It is recommended that the Sheffield-Shield Lake Board of Education approve the attached **KNOLLWOOD/FORESTLAWN EARLY LEARNING CENTER ELEMENTARY HANDBOOK WITH ADDENDUM ADJUSTMENTS /CHANGES** for the 2020-21 school year.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_



4. It is recommended that the Sheffield-Shield Lake Board of Education approve the attached **BROOKSIDE INTERMEDIATE SCHOOL HANDBOOK WITH ADDENDUM ADJUSTMENTS/CHANGES** for the 2020-21 school year.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

5. It is recommended that the Sheffield-Shield Lake Board of Education approve the attached **BROOKSIDE MIDDLE SCHOOL HANDBOOK WITH ADDENDUM ADJUSTMENTS/CHANGES** for the 2020-21 school year.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

6. It is recommended that the Sheffield-Shield Lake Board of Education approve the attached **BROOKSIDE HIGH SCHOOL HANDBOOK WITH ADDENDUM ADJUSTMENTS/CHANGES** for the 2020-21 school year.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

7. It is recommended that Sheffield-Shield Lake Board of Education approve the attached **SNIDER RECREATION INC.** contract providing for the installation and relocation of playground equipment at the Forestlawn Early Learning Center.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

10. **STANDING COMMITTEE REPORT**

1. Joint Vocational School
2. Athletic Counsel
3. Legislative Liaison
4. Endowment Fund
5. S.A.L.T.
6. Finance

11. **ADJOURNMENT**

Time: \_\_\_\_\_

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

The next meeting will be on **June 8, 2020** at 5:30 PM at the BHS/BMS Cafetorium.