

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools  
BHS/BMS Cafetorium

Regular Meeting  
May 11, 2020

1. **ROLL CALL**

Notice of this meeting was given in accordance with the provisions of Policy 1.450 of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.

Present: Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

Absent: Mrs. Czech, Michael Pissini

2. **CALL TO ORDER**

3. **OPENING CEREMONIES**

A. Pledge of Allegiance.

4. **INFORMATIONAL ITEMS**

Governor announced that next week retail open, no restaurants or gyms.

5. **REVIEW OF OPEN QUESTIONS**

Number of students not on track discussion.

6. **COMMENTS FROM THE PUBLIC**

7. **APPROVAL OF THE AGENDA**

**20-087** Mrs. Lopez moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approves the agenda.

Yes: Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Absent: Mrs. Czech

Motion Carried: 4-0

8. **TREASURER'S BUSINESS**

A. **REPORTS**

B. **BOARD MINUTES**

**20-088** Mrs. DeLuca moved, seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approves the minutes from the following agenda(s).

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**Regular Meeting – April 27, 2020**

Yes: Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
No: None.  
Absent: Mrs. Czech  
Motion Carried: 4-0

**C. PAYMENTS OF BILLS AND FINANCIAL STATEMENTS**

**20-089** Mrs. Lopez moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the enclosed bills and financial statements.

Yes: Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
No: None.  
Absent: Mrs. Czech  
Motion Carried: 4-0

**D. FIVE YEAR FORECAST AND ASSUMPTIONS**

**20-090** Mrs. DeLuca moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approve the attached updated five-year (5 yr.) forecast and assumptions for the fiscal years 2020 through 2024.

Yes: Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
No: None.  
Absent: Mrs. Czech  
Motion Carried: 4-0

**E. META SOLUTIONS SERVICE AGREEMENT**

**20-091** Mrs. Lopez moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve the Meta Solutions Service Agreement for the provision of EMIS Coordination as per the attached.

Yes: Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
No: None.  
Absent: Mrs. Czech  
Motion Carried: 4-0

9. **SUPERINTENDENT'S BUSINESS**

A. **REPORTS**

B. **PERSONNEL**

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**CERTIFIED CONTRACT RENEWAL(S)**

- 20-092** 1. Mrs. Lopez moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education award the following certified personnel a **CONTINUING CONTRACT** at the appropriate salary schedule rate as per the Master Agreement effective at the commencement of the 2020-21 school year.

a. **Cathleen Emmerling**

Yes: Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
No: None.  
Absent: Mrs. Czech  
Motion Carried: 4-0

- 20-093** 2. Mrs. Lopez moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education award the following certified personnel a **1 YEAR LIMITED CONTRACT** at the appropriate salary schedule rate as per the Master Agreement effective at the commencement of the 2020-21 school year.

a. **Mary Olesick**, BIS Intervention Specialist, B+12, Step 2, effective August 24, 2020.

Yes: Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
No: None.  
Absent: Mrs. Czech  
Motion Carried: 4-0

**C. OTHER**

- 20-094** Mrs. Miller moved seconded by Mrs. DeLuca that Sheffield-Sheffield Lake Board of Education approve the contract with **P.T. SERVICES REHABILITATION, INC.** to provide physical therapy for designated individuals attending the Sheffield-Sheffield Lake City Schools for a period of two (2) years commencing August 1, 2020.

Yes: Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
No: None.  
Absent: Mrs. Czech  
Motion Carried: 4-0

- 20-095** Mrs. Lopez moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve the **INTERAGENCY SERVICE AGREEMENT, LORAIN COUNTY** between the following: Lorain County Head Start/Early Head Start, Lorain County Board of Developmental Disabilities and Local Agencies including the Sheffield-Sheffield Lake

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School District be approved for the time of July 1, 2020 to June 30, 2021 as per the attached.

Yes: Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Absent: Mrs. Czech

Motion Carried: 4-0

- 20-096** Mrs. DeLuca moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approve the attached **KNOLLWOOD/FORESTLAWN EARLY LEARNING CENTER ELEMENTARY HANDBOOK WITH ADDENDUM ADJUSTMENTS /CHANGES** for the 2020-21 school year.

Yes: Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Absent: Mrs. Czech

Motion Carried: 4-0

- 20-097** Mrs. Lopez moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the attached **BROOKSIDE INTERMEDIATE SCHOOL HANDBOOK WITH ADDENDUM ADJUSTMENTS/CHANGES** for the 2020-21 school year.

Yes: Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Absent: Mrs. Czech

Motion Carried: 4-0

- 20-098** Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the attached **BROOKSIDE MIDDLE SCHOOL HANDBOOK WITH ADDENDUM ADJUSTMENTS/CHANGES** for the 2020-21 school year.

Yes: Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Absent: Mrs. Czech

Motion Carried: 4-0

- 20-099** Mrs. DeLuca moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approve the attached **BROOKSIDE HIGH SCHOOL HANDBOOK WITH ADDENDUM ADJUSTMENTS/CHANGES** for the 2020-21 school year.

Yes: Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Absent: Mrs. Czech

Motion Carried: 4-0

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**20-100** Mrs. Lopez moved seconded by Mrs. DeLuca that Sheffield-Sheffield Lake Board of Education approve the attached SNIDER RECREATION INC. contract providing for the installation and relocation of playground equipment at the Forestlawn Early Learning Center.

Yes: Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
No: None.  
Absent: Mrs. Czech  
Motion Carried: 4-0

10. STANDING COMMITTEE REPORT

1. Joint Vocational School – Sandy Jensen  
Money is frozen but are not losing any money.
2. Athletic Counsel – Lisa Miller  
All fields closed until June 30th.
3. Legislative Liaison – Amy DeLuca  
Budget cuts. HB 197.
4. Endowment Fund – Pat Czech  
No report, absent.
5. S.A.L.T. – Sheila Lopez  
No report. Freshmen class selling masks.
6. Finance Committee – Sheila Lopez  
No report.

11. ADJOURNMENT

**20-101** Mrs. Lopez moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education adjourns.

**Time: 5:52 PM**

Yes: Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
No: None.  
Absent: Mrs. Czech  
Motion Carried: 4-0

  
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Michael F. Cook, Superintendent

  
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Mrs. Lisa A. Miller, Vice President

The next meeting will be on June 8, 2020 at 5:30 PM at the BHS/BMS Cafetorium.

