

# Sheffield-Sheffield Lake City Schools Regular Board of Education Meeting

1824 Harris Road  
Sheffield, OH 44054

May 12, 2022

5:30 P.M. Regular Meeting

Administration Center

Mrs. Pat Czech  
Mrs. Amy DeLuca, President  
Mrs. Sandra Jensen  
Mrs. Sheila Lopez, Vice President  
Mrs. Lisa Miller  
Mr. Michael F. Cook, Superintendent  
Mr. Michael T. Barnhart, Treasurer



**INSPIRE ~ EXCITE ~ EDUCATE**



**NOTICE TO THE PUBLIC**

We wish to welcome you to the Sheffield-Sheffield Lake Board of Education Meeting. Please be advised that tonight's meeting may be videotaped for presentation on cable. This agenda copy is provided for your convenience.

Each Board member receives his agenda and an abundance of informational material well in advance of each meeting. He, individually, has had the opportunity to study each item and to ask questions of school personnel.

The Board meeting is for the purpose of conducting public business and is not designed to be a public forum. Your questions and suggestions, however, are most welcome.

In general, all comments and questions should be brought to the attention of the school's administration. In most instances' problems can be settled in this manner.

Please fill out the forms available should you wish to address a comment to the Board of Education. A place on the agenda has been provided for this purpose. In addressing the Board, state your name and address. Please keep your comments short and to the point.

The Board will gladly accept your suggestions and requests and will try to answer your questions when possible. Most often, however, action will be deferred to a subsequent meeting to allow time to thoroughly study your input.

**DISTRICT GOALS**

1. To improve the number of standards (indicators) met on the Ohio School District Report Card.
2. To maintain financial stability.
3. To improve the image and reputation of the district by conducting an annual community satisfaction survey and to increase public support and involvement demonstrated by at least fifty percent of the student's homes participating in some two-way communication forum with the district during the school year.

Thank you for attending.

Your interest is appreciated.



**Regular Meeting**

**1. ROLL CALL**

*“Notice of this meeting was given in accordance with the provisions of Policy BDDA of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.”*

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**2. CALL TO ORDER**

**3. OPENING CEREMONIES**

Pledge of Allegiance

**4. INFORMATIONAL ITEMS**

**5. REVIEW OF OPEN QUESTIONS**

**6. APPROVAL OF THE AGENDA**

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**7. TREASURER’S BUSINESS**

**A. REPORTS**

**B. BOARD MINUTES**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve Minutes from the following agenda(s) with addendum:

**Regular Meeting w/Addendum – April 14, 2022**

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**C. FINANCIAL STATEMENTS**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the enclosed financial statements.



Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

D. FIVE YEAR FORECAST

It is recommended that the Sheffield -Sheffield Lake Board of Education approve the attached Five-Year Forecast.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

E. DONATIONS

It is recommended that the Sheffield-Sheffield Lake Board of Education acknowledge and accept the following donations:

- a. An anonymous donation of \$ 5000 in the name of Liam Daniel, middle school graduate to go toward the elementary and intermediate libraries.
- b. A donation in the amount of \$ 2,400 from Erie Am Vets to go toward the Robotics Program.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

8. SUPERINTENDENT'S BUSINESS

A. REPORTS

B. PERSONNEL

RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS

1. It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:

- a. **Nicole Crnko**, resigning as 8<sup>th</sup> grade volleyball coach effective May 2, 2022.
- b. **Jenn Larrick**, resigning as BHS Head Girls' volleyball coach, effective immediately.
- c. **Steve Parker**, District Operations Supervisor, resigning effective July 31, 2022, for the purpose of retirement.
- d. **Karliayn Schroeder**, resigning as BHS volleyball coach, effective May 2, 2022.
- e. **Alanna Williams**, resigning as BHS Assistant volleyball coach, effective May 3, 2022.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_



2. It is recommended that the Sheffield-Sheffield Lake Board of Education award the following certified personnel a **2 YEAR LIMITED CONTRACT** at the appropriate salary schedule rate as per the Master Agreement effective at the commencement of the 2022-23 school year.

- a. **Beth Meister – Part Time (.5)**
- b. **Whitney Poole – Part Time (.5)**

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**PAYROLL AND BENEFITS ADMINISTRATIVE ASSISTANT**

3. It is recommended that the Sheffield-Sheffield Lake Board of Education employ the following administrative personnel contingent upon successful completion of all payroll requirements.

- a. **Adreane Russell**, Payroll & Benefits Administrative Assistant, 8 hrs./day, 247 days per year plus 13 holidays, \$ 24.31/hr. (per diem rate of \$ 194.47), effective for the period of 5/9/22-6/30/22. Effective July 1, 2022, she will be at Step 9 on the Administrative Assistants Salary Grid.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**C. OTHER**

1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **GRIFFITH PAVING CONTRACTS** to be completed during summer 2022.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

2. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached contracts for **WEST ROOFING SYSTEMS, INC.** for the repair of bus garage and mobile trailer roofs.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

3. It is recommended that the Sheffield- Sheffield Lake Board of Education approve the list of potential graduates of the **BROOKSIDE HIGH SCHOOL GRADUATING CLASS OF 2022**, contingent upon successful completion of all graduation requirements.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_



4. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the **TENTATIVE AGREEMENT BETWEEN THE SHEFFIELD-SHEFFIELD LAKE CITY SCHOOLS BOARD OF EDUCATION AND THE SHEFFIELD-SHEFFIELD LAKE CLASSIFIED EMPLOYEES ASSOCIATION.**

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

4. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **REQUEST FOR TRANSPORTATION SUMMER HELP 2022.**

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

5. It is recommended that the Sheffield-Sheffield Lake Board of Education approve **THE ESTABLISHMENT OF KELLY'S KREATIONS AS A VENDOR** and can be used with the full knowledge that district employee Tom Fries' wife owns it. The Board asserts that the 4 exceptions of ORC 2921.42© are applicable where: 1) the supplies are necessary, 2) the supplies are unobtainable elsewhere at the same or lower cost, 3) the district is getting the same or better deal as other customers, and 4) Mr. Fries plays no part in the deliberations or decisions to use this vendor at any time.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

6. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **BROOKSIDE HIGH SCHOOL HANDBOOK WITH ADJUSTMENTS/CHANGES** for the 2022-23 school year.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

7. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the adjustment of **BROOKSIDE MIDDLE SCHOOL ART POSITION** *from* a .6 *TO* a full time position.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

9. **COMMENTS FROM THE PUBLIC**

*In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation **may** be permitted at each meeting. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do, and permission is granted to speak twice. Lack of participants does not translate to other speakers' ability to use the remaining 30 minutes of time. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended only by a vote of most of the Board, present and*



*voting. The ability to address the board does not constitute dialogue or questions/answers. It should be a 3-minute statement to the board.*

**10. STANDING COMMITTEE REPORT**

1. Joint Vocational School
2. Athletic Counsel
3. Legislative Liaison
4. Endowment Fund
5. S.A.L.T.
6. Finance

**11. ADJOURNMENT**

Time: \_\_\_\_\_

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

The next meeting will be on June 23, 2022, at the Administrative Center at 5:30 PM.