

# Sheffield-Sheffield Lake City Schools Regular Board of Education Meeting

1824 Harris Road  
Sheffield, OH 44054

May 13, 2019

5:30 P.M. Regular Meeting w/Addendum

Knollwood Elementary School

Mrs. Pat Czech, Vice President  
Mrs. Amy DeLuca, Member  
Mrs. Sandra Jensen, Member  
Mrs. Sheila Lopez, President  
Mrs. Lisa Miller, Member  
Mr. Michael F. Cook, Superintendent  
Mr. Michael A. Pissini, Treasurer



**INSPIRE ~ EXCITE ~ EDUCATE**



**NOTICE TO THE PUBLIC**

We wish to welcome you to the Sheffield-Sheffield Lake Board of Education Meeting. Please be advised that tonight's meeting may be videotaped for presentation on cable. This agenda copy is provided for your convenience.

Each Board member receives his agenda and an abundance of informational material well in advance of each meeting. He, individually, has had the opportunity to study each item and to ask questions of school personnel.

The Board meeting is for the purpose of conducting public business and is not designed to be a public forum. Your questions and suggestions, however, are most welcome.

In general, all comments and questions should be brought to the attention of the school's administration. In most instances problems can be settled in this manner.

Please fill out the forms available should you wish to address a comment to the Board of Education. A place on the agenda has been provided for this purpose. In addressing the Board, state your name and address. Please keep your comments short and to the point.

The Board will gladly accept your suggestions and requests and will try to answer your questions when possible. Most often, however, action will be deferred to a subsequent meeting in order to allow time to thoroughly study your input.

**DISTRICT GOALS**

1. To improve the number of standards (indicators) met on the Ohio School District Report Card.
2. To maintain financial stability.
3. To improve the image and reputation of the district by conducting an annual community satisfaction survey and to increase public support and involvement demonstrated by at least fifty percent of the student's homes participating in some sort of two-way communication forum with the district during the school year.

Thank you for attending.

Your interest is appreciated.



**Regular Meeting**

**1. ROLL CALL**

*"Notice of this meeting was given in accordance with the provisions of Policy 1.450 of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act."*

**Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_**

**2. CALL TO ORDER**

**3. OPENING CEREMONIES**

Pledge of Allegiance

**4. INFORMATIONAL ITEMS**

Knollwood and Forestlawn Elementary School Recognition Presentation  
Presentation for Board Member 10 years of Service – Reno Contipelli, OSBA Regional Manager

**5. REVIEW OF OPEN QUESTIONS**

**6. COMMENTS FROM THE PUBLIC**

*"In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting."*

*Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board, present and voting."*

**7. APPROVAL OF THE AGENDA WITH ADDENDUM**

**Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_**

**8. TREASURER'S BUSINESS**

**A. REPORTS**



**B. BOARD MINUTES**

It is recommended that the Sheffield-Shield Lake Board of Education approve Minutes from the following agenda(s):

**Regular Meeting**– April 22, 2019

**Special Meeting** – April 29, 2019

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**C. PAYMENTS OF BILLS AND FINANCIAL STATEMENTS**

It is recommended that the Sheffield-Shield Lake Board of Education approve the enclosed bills and financial statements.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**D. FIVE YEAR FORECAST AND ASSUMPTIONS**

It is recommended that the Sheffield-Shield Lake Board of Education approve the attached updated five-year (5 yr.) forecast and assumptions for the fiscal years 2019 through 2023.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**9. SUPERINTENDENT’S BUSINESS**

**A. REPORTS**

**B. PERSONNEL**

**RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS**

1. It is recommended that the Sheffield-Shield Lake Board of Education honor the following employee(s) request:
  - a. **Doug Cogdell**, resigning as District Technology Coordinator, effective May 31, 2019.
  - b. **Rosejeanne Forster**, resigning as 1.5-hour SSP Noon Monitor at Forestlawn Elementary, effective May 30, 2019.
  - c. **Amy Kitzberger**, Knollwood Intervention Specialist, requesting a Leave of Absence beginning August 26, 2019 and returning January 6, 2020 (approximately).

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_



**CERTIFIED/ADMINISTRATIVE**

1. It is recommended that the Sheffield-Shield Lake grant the following certified personnel an Administrative Contract as per the Master Agreement commencing at the start of the 2019-20 school year.

**THREE (3) YEAR CONTRACT**

- a. **Kevin Shupe**, Transportation Supervisor

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**CERTIFIED CONTRACT RENEWAL**

1. It is recommended that the Sheffield-Shield Lake Board of Education award the following certified personnel a **1 YEAR LIMITED CONTRACT** at the appropriate salary schedule rate as per the Master Agreement effective at the commencement of the 2019-20 school year.

- a. **Alexis Ash**
- b. **Amy Baughman**
- c. **Brenna Demers**
- d. **Chloe Fadenholz**
- e. **Ashley Falencki**
- f. **Steve Hadgis (PT)**
- g. **Corey Hill**
- h. **Jennifer Larrick**
- i. **Brittany Martin**
- j. **Megan Murphy**
- k. **Bryan Szczepanski**

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

2. It is recommended that the Sheffield-Shield Lake Board of Education award the following certified personnel a **2 Year Limited Contract** at the appropriate salary schedule rate as per the Master Agreement effective for the 2019-20 and 2020-21 school years.

- a. **Elizabeth Ambrosio**
- b. **Scott Davey**
- c. **Cathleen Emmerling**
- d. **Melissa Fedak**
- e. **Patricia Hicks**



- f. **Meghan Kishman**
- g. **Kevin Landis**
- h. **Tenzin McCallister**
- i. **Jasmine Monacelli**
- j. **Mary Pokrywka**
- k. **Michelle Rector**
- l. **Dan Rosso**
- m. **Michelle Saladonis**
- n. **Pamela Vasquez**

3. It is recommended that the Sheffield-Sheffield Lake Board of Education award the following certified personnel a **Continuing Contract** at the appropriate salary schedule rate as per the Master Agreement effective at the commencement of the 2019-20 school year.

- a. **Julie Keller**
- b. **Michael Rowbotham**
- c. **Kelly Zana**

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**CERTIFIED TITLE I TUTOR**

1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel at the appropriate salary schedule rate as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.

- a. **Skye Casey**
- b. **Elizabeth Difucci**
- c. **Kayli Oleksa**
- d. **Victoria Sullinger**

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**CERTIFIED**

1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel at the appropriate salary schedule rate as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.



- a. **Emma Royan**, BIS 5<sup>th</sup> and 6<sup>th</sup> Grade Intervention Specialist, BA, Step 4, effective August 26, 2019.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**CERTIFIED PRESCHOOL ESY INTERVENTION SPECIALIST**

1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel at the appropriate salary schedule rate as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.

- a. **Meghan Kishman**, Preschool ESY Intervention Specialist.
- b. **Gloria Roth**, Speech/Language Pathologist.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**SUPPLEMENTAL**

1. It is recommended that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract at the appropriate salary schedule rate as per the Master Agreement to the following personnel effective for the **2019-20** school year/season contingent upon successful completion of all payroll requirements and current certifications.

- a. **Jonathan Monacelli**, BHS Instrumental Music Instructor, Class VII Step 0.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**CLASSIFIED SUMMER EMPLOYMENT**

1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate for summer 2019 employment.

- a. **Terri Craig**, District Painting, 8 hours per day, effective June 3, 2019.
- b. **Denise Kravec**, Bus Garage, 8 hours per day, effective June 3, 2019.
- c. **Denise Signor**, District Painting, 8 hours per day, effective June 3, 2019.
- d. **Chara Wallace**, BIS, 8 hours per day, effective June 3, 2019.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_



**PARENT/COMMUNITY VOLUNTEER**

1. It is recommended that the Sheffield-Shffield Lake Board of Education approve the following individual(s) to serve as volunteers at no cost to the district for the 2018-19 school year/season.
  - a. **Lisa Arcuri**, Parent/Community/Band Volunteer, at no cost to the district, effective May 14, 2019.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**C. OTHER**

1. It is recommended that the Sheffield-Shffield Lake Board of Education award the attached **PROPOSAL FOR PARKING LOT(S) MAINTENANCE WITH TIGER STRIPING, INC.DISTRICT PAINTING SUMMER HELP 2019.**

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

2. It is recommended that the Sheffield-Shffield Lake Board of Education approve the attached **GRADING SCALE PROPOSAL FOR GRADES 1 AND 2.**

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

3. It is recommended that the Sheffield-Shffield Lake Board of Education recognize **STEVE PARKER, OPERATIONS SUPERVISOR AS THE SHEFFIELD-SHEFFIELD LAKE CITY SCHOOL DISTRICT ASBESTOS PROGRAM MANAGER.**

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

4. It is recommended that the Sheffield-Shffield Lake Board of Education approve the attached service agreement between the Sheffield-Shffield Lake City School District and **MEDINA COUNTY EDUCATIONAL SERVICE CENTER AGREEMENT,** to provide nursing services to the SSLCSD for the 2019-20 school year.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

5. It is recommended that the Sheffield-Shffield Lake Board of Education approve the attached **POSITIVE EDUCATION PROGRAM (PEP) ASSIST AGREEMENT** for the 2019-20 school year which agrees to provide consultation and support services including but not limited to classroom observation, staff consultation, behavioral assessment and other related services.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_



*Knollwood Elementary  
Regular Meeting*



*May 13, 2019  
Regular Meeting*

10. **STANDING COMMITTEE REPORT**

1. Joint Vocational School
2. Athletic Counsel
3. Legislative Liaison
4. Endowment Fund
5. S.A.L.T.
6. Finance

11. **ADJOURNMENT**

Time: \_\_\_\_\_

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

The next meeting will be on June 10, 2019 at 5:30 PM at TBD.



**ADDENDUM TO THE AGENDA**

9. **SUPERINTENDENT'S BUSINESS**

B. **PERSONNEL**

**CENTRAL OFFICE ADMINISTRATIVE ASSISTANT**

1. It is recommended that the Sheffield-Sheffield Lake Board of Education employ the following administrative personnel at the appropriate salary schedule rate as per the Administrative Master Agreement.

a. **Michele Arra**, Administrative Assistant, effective July 1, 2019.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_