

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools  
Administration Center

Regular Meeting  
May 7, 2018

1. **CALL TO ORDER**

2. **ROLL CALL**

Notice of this meeting was given in accordance with the provisions of Policy 1.450 of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.

Present: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

Absent: None

3. **OPENING CEREMONIES**

A. Pledge of Allegiance.

4. **INFORMATIONAL ITEMS**

5. **REVIEW OF OPEN QUESTIONS**

None.

6. **COMMENTS FROM THE PUBLIC**

None.

7. **APPROVAL OF THE AGENDA**

**18-088** Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approves the agenda.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

8. **TREASURER'S BUSINESS**

A. **REPORTS**

B. **BOARD MINUTES**

**18-089** Mrs. Miller moved, seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approves the minutes from the following agenda(s).

**Special Meeting – April 25, 2018**

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Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

**C. PAYMENTS OF BILLS AND FINANCIAL STATEMENTS**

**18-090**

Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve the enclosed bills and financial statements.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

9.

**SUPERINTENDENT'S BUSINESS**

A. **REPORTS**

B. **PERSONNEL**

**RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS**

**18-091**

Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board honor the following employee(s) request:

- a. **Drew Andreatta**, resigning as Instrumental Instructor, effective immediately.
- b. **Julie Bober**, retiring as BIS Library Paraprofessional, effective October 1, 2018.
- c. **Brittany Rosso**, BMS math teacher, requesting Maternity Leave, beginning August 24, 2018 and returning on October 29, 2018.
- d. **Andrea Stell**, Elementary music teacher, retiring, effective immediately.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

**C. OTHER**

**18-092**

Mrs. Czech moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approve the attached **MEMORANDUM OF UNDERSTANDING BETWEEN THE SSLCSD AND THE SSLCEA**, in which Article 11 of the negotiated agreement governs provisions in relation to substitution for classified positions and the recognition of extenuating circumstances regarding the District's ability to fill substitution assignments.

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Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
No: None.  
Motion Carried: 5-0

It is recommended that the Sheffield-Sheffield Lake Board of Education **TABLE** the **PARTNER MARKETING, LLC AGREEMENT** who agree to place sponsors within the Sheffield-Sheffield Lake City School District properties, website and/or any other district assets (digital or structural) with no action to follow.

**18-093** Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the attached **RESOLUTION AUTHORIZING COMMENCEMENT OF COMPETITIVE BIDDING PROCESS FOR THE PURCHASE OF A SCHOOL BUS.**

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
No: None.  
Motion Carried: 5-0

**18-094** Mrs. Miller moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approve the list of potential graduates of the **BROOKSIDE HIGH SCHOOL GRADUATING CLASS OF 2018**, contingent upon successful completion of all graduation requirements.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
No: None.  
Motion Carried: 5-0

**18-095** Mrs. DeLuca moved seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education acknowledge the **HEINEN'S TEAMING UP FOR EDUCATION DONATION IN THE AMOUNT OF \$145.00** to Brookside High School for their participation in the 2017-18 program.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
No: None.  
Motion Carried: 5-0

**18-096** Mrs. Miller moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approve the attached **SCHOOL FEE PROPOSAL FOR KNOLLWOOD AND FORESTLAWN ELEMENTARY FOR THE 2018-19 SCHOOL YEAR.**

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
No: None.  
Motion Carried: 5-0

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**18-097** Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the attached KNOLLWOOD/FORESTLAWN ELEMENTARY HANDBOOK ADJUSTMENTS AND /OR CHANGES for the 2018-19 school year.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
No: None.  
Motion Carried: 5-

10. STANDING COMMITTEE REPORT

1. Joint Vocational School – James Schillens
2. Athletic Counsel – Lisa Miller
3. Legislative Liaison – Amy DeLuca  
HB 630
4. Endowment Fund – Pat Czech
5. S.A.L.T. – Sandra Jensen
6. Finance Committee – Sheila Lopez


11. ADJOURNMENT

**18-098** Mrs. Czech moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education adjourns.

**Time: 6:00 PM**

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
No: None.  
Motion Carried: 5-0

  
Michael A. Pissini, Treasurer

  
Mrs. Pat Czech, Vice President  
Vice - President

The next regular meeting will be: May 21, 2018 at the Administration Center at 5:30 p.m.