

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools  
Lorain County JVS

Regular Meeting  
November 10, 2022

1. **ROLL CALL**

Notice of this meeting was given in accordance with the provisions of Policy BDDA of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.

Present: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

Absent: None

2. **CALL TO ORDER-** The meeting was called to order at: 5:40 PM

3. **OPENING CEREMONIES**

A. Pledge of Allegiance.

4. **INFORMATIONAL ITEMS**

Dr. Glenn Faircloth, JVS Superintendent welcomed the Board Members to the JVS and showed them a video of the school. Four JVS students from Brookside spoke about their programs. The students and Dr. Faircloth then led a tour of the building. Board members discussed ticketing and providing a cash payment option for school events.

5. **APPROVAL OF THE AGENDA**

**22-143** Mrs. Lopez moved, seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education approves the agenda.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

6. **TREASURER'S BUSINESS**

A. **REPORTS**

B. **BOARD MINUTES**

**22-144** Mrs. Miller moved, seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approves the minutes from the following agenda(s).

**Regular Meeting – October 13, 2022,**

Yes: Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez

No: None.

Abstain: Mrs. Czech, Mrs. Miller

Motion Carried: 3-0

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C. **FINANCIAL STATEMENTS**

**22-145** Mrs. Miller moved, seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approve the enclosed financial statements.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

D. **FY23 PERMANENT APPROPRIATIONS AMENDMENT #1**

**22-146** Mrs. Jensen moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approve the permanent appropriations amendment for fiscal year 2023.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

E. **WELLNESS STIPEND PAYMENT**

**22-147** Mrs. Miller moved seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education approve the wellness champion stipend (\$ 500 each) for calendar year 2023.

a. **Ginny Wesebaum** – Co-champion

b. **Chara Wallace** – Co-champion

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

7. **SUPERINTENDENT'S BUSINESS**

A. **REPORTS**

B. **PERSONNEL**

**22-148** Mrs. Lopez moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approves Items B1-4.

**RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS**

It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:

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- a. **Brandon Bartlome**, resigning BHS Assistant Wrestling coach, effective November 7, 2022.
- b. **Mary Berner**, BIS teacher, retiring effective August 2, 2023.
- c. **Michelle Darmstadt-Lewis**, Knollwood Elementary, requesting a Medical Leave of Absence beginning November 14, 2022, and returning January 2, 2023.

**CERTIFIED**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel at the appropriate salary schedule rate as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.

- a. **Lindsay Locke**, Knollwood Intervention Specialist, MA, Step 4, 184 days plus contracted holidays (pro-rated), effective November 30, 2022.

**CLASSIFIED**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.

- a. **Loretta McChesney**, Forestlawn ELC, ESP/Monitor, Step 1, 7 hrs./ M,T,TH,F, 2hrs./day Wed, 180 days plus contracted holidays (pro-rated), effective November 14, 2022.
- b. **Tiffany Rice**, Forestlawn ELC, SSP/Monitor, Step 1, 2.5 hrs./day, 175 days plus contracted holidays (pro-rated), effective November 14, 2022.
- c. **Nicole Yonkof**, Knollwood Elementary, ESP/Monitor, Step 2, 7 hrs./day, 181 plus contracted holidays (pro-rated), effective November 14, 2022.

**SUPPLEMENTAL**

It is recommended that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract at the appropriate salary schedule rate as per the Master Agreement to the following personnel contingent upon successful completion of all payroll requirements and current certifications.

- a. **Brandon Bartlome**, **VOLUNTEER BHS Assistant Wrestling Coach**, at no cost to the district, effective November 11, 2022.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

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**C. OTHER**

- 22-149** Mrs. Czech moved, seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education approve the attached **SECOND HARVEST FOOD BANK SCHOOL PANTRY PROGRAM AGREEMENT** for the period July 1, 2022-June 30, 2023.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
No: None.  
Motion Carried: 5-0

- 22-150** Mrs. Lopez moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the attached updated **SUPPLEMENTAL JOB DESCRIPTIONS AND ASSOCIATED EVALUATION FORMS.**

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
No: None.  
Motion Carried: 5-0

**8. COMMENTS FROM THE PUBLIC - None**

*"In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.  
Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of most of the Board, present and voting."*

**9. STANDING COMMITTEE REPORT**

1. Joint Vocational School – Sandy Jensen  
Mrs. Jensen stated she had someone in mind to serve on the JVS board.
2. Athletic Counsel – Sheila Lopez  
Mrs. Lopez reported that many more student athletes have received recognition than in past years.
3. Legislative Liaison – Amy DeLuca  
Mrs. DeLuca stated that there is a search for a new state superintendent. Sarah McGrievy won a seat on the State Board of Education.
4. Endowment Fund – Lisa Miller  
Mrs. Miller reported that 30 grants have been approved. The annual fundraiser in the Spring will have a Vegas Night theme.
5. S.A.L.T. – Pat Czech  
Mrs. Czech congratulated BHS for their Silver PBIS award. The choirs performed at a recent Monsters game.

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Hel Kendrick was a Veteran's Day guest speaker in the Nest.  
Knollwood is participating in Tasteful Tuesday's game awarding a Positive Principal's awards.  
FELC's Positive Principal award recipient chose to serve as the Assistant Principal.  
Elementary Robotics first match will begin soon.

6. Finance Committee – Sheila Lopez  
No report.

10. **ADJOURNMENT**

**22-151** Mrs. Miller moved, seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education adjourns.

**Time: 7:58 PM**

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
No: None.  
Motion Carried: 5-0

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Mrs. Amy DeLuca, President

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Michael T. Barnhart, Treasurer

**The next regular meeting will be on December 8, 2022, at Brookside Intermediate School.**