

Sheffield-Sheffield Lake City Schools Regular Board of Education Meeting

1824 Harris Road
Sheffield, OH 44054

November 22, 2021

5:30 P.M. Regular Meeting

Knollwood Elementary School

Mrs. Pat Czech, President
Mrs. Amy DeLuca
Mrs. Sandra Jensen
Mrs. Sheila Lopez
Mrs. Lisa Miller, Vice President
Mr. Michael F. Cook, Superintendent
Mr. Michael T. Barnhart, Treasurer



INSPIRE ~ EXCITE ~ EDUCATE



NOTICE TO THE PUBLIC

We wish to welcome you to the Sheffield-Sheffield Lake Board of Education Meeting. Please be advised that tonight's meeting may be videotaped for presentation on cable. This agenda copy is provided for your convenience.

Each Board member receives his agenda and an abundance of informational material well in advance of each meeting. He, individually, has had the opportunity to study each item and to ask questions of school personnel.

The Board meeting is for the purpose of conducting public business and is not designed to be a public forum. Your questions and suggestions, however, are most welcome.

In general, all comments and questions should be brought to the attention of the school's administration. In most instances' problems can be settled in this manner.

Please fill out the forms available should you wish to address a comment to the Board of Education. A place on the agenda has been provided for this purpose. In addressing the Board, state your name and address. Please keep your comments short and to the point.

The Board will gladly accept your suggestions and requests and will try to answer your questions when possible. Most often, however, action will be deferred to a subsequent meeting to allow time to thoroughly study your input.

DISTRICT GOALS

1. To improve the number of standards (indicators) met on the Ohio School District Report Card.
2. To maintain financial stability.
3. To improve the image and reputation of the district by conducting an annual community satisfaction survey and to increase public support and involvement demonstrated by at least fifty percent of the student's homes participating in some sort of two-way communication forum with the district during the school year.

Thank you for attending.

Your interest is appreciated.



Regular Meeting

1. ROLL CALL

“Notice of this meeting was given in accordance with the provisions of Policy BDDA of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.”

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

2. CALL TO ORDER

3. OPENING CEREMONIES

Pledge of Allegiance

4. INFORMATIONAL ITEMS

Knollwood presentation – STEM and Kindness Club

5. REVIEW OF OPEN QUESTIONS

6. COMMENTS FROM THE PUBLIC

“In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of most of the Board, present and voting.”

7. APPROVAL OF THE AGENDA

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____



8. TREASURER'S BUSINESS

A. REPORTS

B. BOARD MINUTES

It is recommended that the Sheffield-Sheffield Lake Board of Education approve Minutes from the following agenda(s):

Regular Meeting—October 25, 2021

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

C. FINANCIAL STATEMENTS

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the enclosed financial statements.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

D. BHS SKI CLUB ACTIVITY BUDGET AND PURPOSES STATEMENT

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached BHS Ski Club activity budget and purposes statement.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

E. CLASSIFIED STAFF EVENT WORKERS

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the one-time payments as attached.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

F. RIDDELL ALL AMERICAN SPORTS INVOICE

It is recommended that the Sheffield-Sheffield Lake Board of Education approve Invoice # 951454793, from Riddell American Sports, as attached. This is the cost of a fundraising event that has enough in the budget however, a purchase order was not in place prior to the invoice date. The amount is over \$3000 so board approval is required before payment can be made per Ohio Revised Code 5705.41(D).

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____



G. SWEETBRIAR GOLF COURSE

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the invoice from Sweetbriar Golf Course as attached. This is the cost of a fundraising event that has enough in the budget however, a purchase order was not in place prior to the invoice date. The amount is over \$3000 so board approval is required before payment can be made per Ohio Revised Code 5705.41(D).

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

9. SUPERINTENDENT'S BUSINESS

A. REPORTS

B. PERSONNEL

RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS

1. It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:
 - a. **Christian Behrendt**, resigning BHS/BMS Server (eff. 11/5/21) and Bus Garage Van Driver positions (eff. 10/29/21).
 - b. **Pam Collins**, resigning as Bus Driver effective November 3, 2021.
 - c. **Grace Giusti**, resigning as Forestlawn ELC School Support Paraprofessional effective November 11, 2021.
 - d. **Meghan Kishman**, FL ELC Intervention Specialist, requesting Parental Leave commencing March 28, 2022, with an anticipated return of June 1, 2022.
 - e. **Linda Rauscher**, resigning as BHS ISA Paraprofessional for the purpose of retirement effective January 1, 2022.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

CLASSIFIED

2. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.
 - a. **Kariman Assad**, Forestlawn ELC SSP, 1.5 hrs./day, Step 1, 175 days plus contracted holidays (pro-rated), effective November 23, 2021.



- b. **Amy Forkins**, SSP Transportation Monitor, 2 hrs./day, Step 3, 180 plus contracted holidays (pro-rated), effective November 23, 2021.
- c. **Joshua Taylor**, BMS Custodian, 8 hrs./day, Step 1, 260 days plus contracted holidays (pro-rated), effective November 23, 2021.
- d. **Tiffany Williams**, SSP Transportation Monitor, 2 hrs./day, Step 4, 180 days plus contracted holidays (pro-rated), effective November 23, 2021.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

SUPPLEMENTAL

- 3. It is recommended that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract at the appropriate salary schedule rate as per the Master Agreement to the following personnel contingent upon successful completion of all payroll requirements and current certifications.
 - a. **Travis Baldwin**, BHS Head Baseball Coach, Class II, Step 0, effective November 23, 2021.
 - b. **Kelsey Bilak**, BHS Freshman Class Advisor, Class VI, Step 0, effective November 23, 2021.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

DECAF PROPOSALS

- 4. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following DECAF proposals.

NAME	TITLE	Percentage %
Julie Kinnear	BHS Nat'l Spanish Honor Society	2

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

C. OTHER

- 1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **BOARD POLICY MANUAL SOCIAL MEDIA CHANGES/ADDITIONS.** (First Reading)



a. Social Media - KBB

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

2. It is recommended that the Sheffield-Sheffield Lake Board of Education recognize that **POSANICK PARTNERS, LLC, IMPLEMENTS THE NATIONAL SCHOOL LUNCH AND BREAKFAST NUTRITIONAL GUIDELINES.**

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

10. STANDING COMMITTEE REPORT

1. Joint Vocational School
2. Athletic Counsel
3. Legislative Liaison
4. Endowment Fund
5. S.A.L.T.
6. Finance

11. EXECUTIVE SESSION

It is recommended that the Sheffield-Sheffield Lake Board of Education adjourn to Executive Session for the reason(s) indicated below with no action to follow:

TIME: _____

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

- A. To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

- 1) _____ Appointment;
- 2) X Employment;
- 3) _____ Dismissal;
- 4) _____ Discipline;
- 5) _____ Promotion;
- 6) _____ Demotion;
- 7) _____ Compensation;



- A. _____ Investigation of charges/complaints against a public employee, official, licensee, or regulated individual (unless public hearing requested)
- B. _____ To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the public interest.
- C. _____ Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.
- D. _____ Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- E. _____ Matters required to be kept confidential by federal law or regulations or state statutes.
- F. _____ Details relative to security arrangements and emergency response protocols for a public body or a public office if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.

Reconvene from executive session by consent at _____ p.m.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

12. ADJOURNMENT

Time: _____

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

The next meeting will be on December 13, 2021, at Brookside Intermediate School at 5:30 PM .