

**Sheffield-Sheffield Lake City Schools  
Board of Education Meeting  
1824 Harris Rd.  
Sheffield Village, OH 44054**

**October 23, 2017**

**5:30 PM Regular Meeting**

**Forestlawn Elementary School**

Mrs. Pat Czech, Member  
Mrs. Amy DeLuca, President  
Mrs. Sandra Jensen, Member  
Mrs. Sheila Lopez, Vice President  
Mrs. Lisa Miller, Member  
Mr. Michael A. Pissini, Treasurer  
Mr. Michael F. Cook, Superintendent



***INSPIRE***

**~**

***EXCITE***

**~**

***EDUCATE***



### **NOTICE TO PUBLIC**

We wish to welcome you to the Sheffield-Sheffield Lake Board of Education Meeting. Please be advised that tonight's meeting may be videotaped for presentation on cable. The agenda copy is provided for your convenience.

Each Board member receives his agenda and an abundance of informational material well in advance of each meeting. He or she, individually, has the opportunity to study each item and to ask questions of school personnel.

The Board meeting is for the purpose of conducting public business and is not designated to be a public forum. Your questions and suggestions, however, are most welcome.

In general, all comments and questions should be brought to the attention of the school's administration. In most instances problems can be settled in this manner.

Please fill out the forms available should you wish to address a comment to the Board of Education. A place on the agenda has been provided for this purpose. In addressing the Board, state your name and address. Please keep your comments short and to the point.

The Board will gladly accept your suggestions and requests and will try to answer your questions when possible. Most often, however, action will be deferred to a subsequent meeting in order to allow time to thoroughly study your input.

### **DISTRICT GOALS**

1. To improve the number of standards (indicators) met on the Ohio School District Report Card.
2. To maintain financial stability.
3. To improve the image and reputation of the district by conducting an annual community satisfaction survey and to increase public support and involvement demonstrated by at least fifty (50%) percent of the student's homes participating in some sort of two-way communication forum with the district during the school year.

Thank you for attending, your interest is appreciated!



## Regular Meeting

### 1. ROLL CALL

*"Notice of this meeting was given in accordance with the provisions of Policy 1.450 of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act."*

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

### 2. CALL TO ORDER

### 3. OPENING CEREMONIES

Pledge of Allegiance

### 4. INFORMATIONAL ITEMS

Forestlawn Presentation

### 5. REVIEW OF OPEN QUESTIONS

### 6. COMMENTS FROM THE PUBLIC

*"In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board, present and voting."*

### 7. APPROVAL OF THE AGENDA

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

### 8. TREASURER'S BUSINESS

#### A. REPORTS

#### B. BOARD MINUTES

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the Minutes from the following agenda(s):



**Regular Meeting – September 25, 2017**

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**C. PAYMENT OF BILLS AND FINANCIAL STATEMENTS**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the enclosed bills and financial statements.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**D. FIVE YEAR FORECAST AND ASSUMPTIONS**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached five-year forecast and assumptions.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**C. DISTRICT WELLNESS STIPEND**

It is recommended that the Sheffield-Sheffield Lake Board of Education award a stipend in the amount of \$ 1000.00 to Victoria Sullinger which will be paid from the District Wellness Funds.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**9. SUPERINTENDENT'S BUSINESS**

**A. REPORTS**

**B. PERSONNEL**

**RESIGNATIONS/RETIREMENTS**

1. It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:
  - a. **Julie Koscho**, BIS Teacher, Maternity Leave, beginning on/or around March 2, 2018 and returning on/or around May 17, 2018.
  - b. **Brittani Houpt**, resigning as a Monitor, Knollwood Elementary, to accept another position in the district, effective October 2, 2017.
  - c. **Jeremy Adams**, resigning as BHS Assistant Baseball Coach, effective October 5, 2017.



- d. **Charity Danchisen**, resigning as BHS cleaner, to accept another district position, effective October 23, 2017.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**CERTIFIED**

- 1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel as per the Master Agreement for the 2017-18 school year.

- a. **Ginger Montgomery**, English Language Learner Tutor, \$ 23.25 per hour, 3 hrs. per day, effective October 24, 2017.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**DECAF PROPOSALS**

- 1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following DECAF proposals.

|    |                         |                            |     |           |
|----|-------------------------|----------------------------|-----|-----------|
| a. | <b>Margaret Hartman</b> | (BHS)Spanish Honor Society | 1 % | \$ 352.39 |
| b. | <b>Pamela Vasquez</b>   | (BMS) French Honor Society | 1 % | \$ 352.39 |
| c. | <b>Pamela Vasquez</b>   | (BHS) French Honor Society | 1 % | \$ 352.39 |
| d. | <b>Rachel Feimer</b>    | PBIS                       | 2%  | \$ 704.78 |

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**CLASSIFIED**

- 1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.

- a. **Brittani Houpt**, *Temporary* ESP, Knollwood Elementary, 7 hours per day, Step 1, \$ 12.30 per hour, 181 days (pro-rated) plus remaining contracted holidays, *retroactive* to October 2, 2017.
- b. **Charity Danchisen**, ESP, Murray Ridge, 7 hours per day, Step 8, \$ 14.55 per hour, 181 days (pro-rated), remaining contracted holidays, effective October 23, 2017.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_



**CLASSIFIED SUBSTITUTE**

1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following personnel contingent upon successful completion of all payroll requirements and current certifications.
  - a. **Rosejeanne Forster**, Classified Substitute at the appropriate substitute rate of pay, effective immediately.
  - b. **Carol Kolenda**, Classified Substitute at the appropriate substitute rate of pay, effective immediately.
  - c. **Desiree Llado**, Classified Substitute at the appropriate substitute rate of pay, effective immediately.
  - d. **Michelle Moreno**, Classified Substitute at the appropriate substitute rate of pay, effective immediately.
  - e. **Michelle Popowski**, Classified Substitute at the appropriate substitute rate of pay, effective immediately.
  - f. **Jill Young**, Classified Substitute at the appropriate substitute rate of pay, effective immediately.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**SUPPLEMENTAL**

1. It is recommended that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract to the following personnel effective for the 2017-18 school year/season contingent upon successful completion of all payroll requirements and current certifications.
  - a. **Zack Fries**, BMS Wrestling Coach, Class III, Step 0, \$ 3524.00.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**C. OTHER**

1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **EDUCATIONAL SERVICE CENTER OF CUYAHOGA COUNTY AGREEMENT OF ADMISSION OF TUITION PUPILS.**

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_



2. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **Settlement Agreement between the SSLCEA and the Sheffield-Sheffield Lake Board of Education.**

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**10. STANDING COMMITTEE REPORT**

Joint Vocational School  
Athletic Council  
Legislative Liaison  
Endowment Fund  
S.A.L.T.  
Finance

**11. ADJOURNMENT**

Time: \_\_\_\_\_

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**Next Regular Meeting: November 27, 2017 at the Administration Center at 5:30 PM**