

Sheffield-Sheffield Lake City Schools Regular Board of Education Meeting

1824 Harris Road
Sheffield, OH 44054

October 28, 2019

5:30 P.M. Regular Meeting with Addendum

Forestlawn Elementary School

Mrs. Pat Czech, Vice President
Mrs. Amy DeLuca, Member
Mrs. Sandra Jensen, Member
Mrs. Sheila Lopez, President
Mrs. Lisa Miller, Member
Mr. Michael F. Cook, Superintendent
Mr. Michael A. Pissini, Treasurer



INSPIRE ~ EXCITE ~ EDUCATE



NOTICE TO THE PUBLIC

We wish to welcome you to the Sheffield-Sheffield Lake Board of Education Meeting. Please be advised that tonight's meeting may be videotaped for presentation on cable. This agenda copy is provided for your convenience.

Each Board member receives his agenda and an abundance of informational material well in advance of each meeting. He, individually, has had the opportunity to study each item and to ask questions of school personnel.

The Board meeting is for the purpose of conducting public business and is not designed to be a public forum. Your questions and suggestions, however, are most welcome.

In general, all comments and questions should be brought to the attention of the school's administration. In most instances problems can be settled in this manner.

Please fill out the forms available should you wish to address a comment to the Board of Education. A place on the agenda has been provided for this purpose. In addressing the Board, state your name and address. Please keep your comments short and to the point.

The Board will gladly accept your suggestions and requests and will try to answer your questions when possible. Most often, however, action will be deferred to a subsequent meeting in order to allow time to thoroughly study your input.

DISTRICT GOALS

1. To improve the number of standards (indicators) met on the Ohio School District Report Card.
2. To maintain financial stability.
3. To improve the image and reputation of the district by conducting an annual community satisfaction survey and to increase public support and involvement demonstrated by at least fifty percent of the student's homes participating in some sort of two-way communication forum with the district during the school year.

Thank you for attending.

Your interest is appreciated.



Regular Meeting

1. ROLL CALL

"Notice of this meeting was given in accordance with the provisions of Policy 1.450 of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act."

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

2. CALL TO ORDER

3. OPENING CEREMONIES

Pledge of Allegiance

4. INFORMATIONAL ITEMS

Forestlawn Presentation

5. REVIEW OF OPEN QUESTIONS

6. COMMENTS FROM THE PUBLIC

"In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting."

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board, present and voting."

7. APPROVAL OF THE AGENDA

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____



8. **TREASURER'S BUSINESS**

A. **REPORTS**

B. **BOARD MINUTES**

It is recommended that the Sheffield-Shield Lake Board of Education approve Minutes from the following agenda(s):

Regular Meeting– September 23, 2019

Special Meeting – October 7, 2019

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

C. **PAYMENTS OF BILLS AND FINANCIAL STATEMENTS**

It is recommended that the Sheffield-Shield Lake Board of Education approve the enclosed bills and financial statements.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

D. **FIVE YEAR FORECAST AND ASSUMPTIONS**

It is recommended that the Sheffield-Shield Lake Board of Education approve the attached **October 2019 Five Year Forecast and Assumptions**.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

E. **MT BUSINESS TECHNOLOGIES, INC. PRINTER/COPIER LEASE**

It is recommended that the Sheffield-Shield Lake Board of Education approve the attached printer/copier lease contract with **MT BUSINESS TECHNOLOGIES, INC.**

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____



9. **SUPERINTENDENT'S BUSINESS**

A. **PERSONNEL**

RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS

1. It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:
 - a. **Emily Kinser**, BIS Library Paraprofessional requesting an unpaid medical leave of absence beginning October 8, 2019 and returning in approximately 4 weeks.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

CLASSIFIED SUBSTITUTE

1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following personnel at the appropriate salary schedule rate as per the Negotiated Agreement contingent upon completion of all payroll requirements and current certifications.
 - a. **Megan Cwalinski**, Classified Substitute, effective October 29, 2019.
 - b. **Amanda Harrett**, Classified Substitute, effective October 29, 2019.
 - c. **Dennis Livchak**, Classified Substitute, effective October 29, 2019.
 - d. **Jeremy Smith**, Classified Substitute, effective October 29, 2019.
 - e. **Chad Tucker**, Substitute Bus Driver, effective October 29, 2019.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

SUPPLEMENTAL

1. It is recommended that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract at the appropriate salary schedule rate as per the Master Agreement to the following personnel effective for the **2019-20** school year/season contingent upon successful completion of all payroll requirements and current certifications.
 - a. **Mary Berner**, BIS 24 Tournament Advisor, Class VII, Step 0.
 - b. **Ed Dolinar**, BHS Varsity Assistant Boys Basketball Coach, Class II, Step 4.
 - c. **Rachel Feimer**, BIS Student Council Advisor, Class VI, Step 1.
 - d. **Zack Fries**, BHS **Volunteer** Wrestling Coach, Class II, Step 0.



- e. **Mary Gorski**, BMS Girls Basketball Coach, Class III, Step 0.
- f. **Seth Houston**, BHS Assistant Varsity Wrestling Coach, Class II, Step 4.
- g. **Matthew Mahnke**, BHS Head Varsity Bowling Coach, Class IV, Step 0.
- h. **Ivan Mendoza**, BHS **Volunteer** Wrestling Coach, Class II, Step 0.
- i. **Kim Metzger**, BIS Mock Trial Advisor, Class VII, Step 0.
- j. **Mitch Rion**, BIS Sphere Olympics Advisor, Class VII, Step 0.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

PARENT/COMMUNITY VOLUNTEER(S)

1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following individual(s) to serve as volunteers at no cost to the district for the 2019-20 school year/season.
 - a. **Kristen Feliciano**, Parent/Community/Band Volunteer, at no cost to the district, effective October 29, 2019.
 - b. **David Poszgai**, Parent/Community Volunteer, at no cost to the district, effective October 29, 2019.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

C. OTHER

1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **VOLO ASAP (ACTIVE SHOOTER AWARENESS PROGRAM) SYSTEM CONTRACT** as per the attached.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

2. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the **BHS ROBOTICS COMPETITION FIELD TRIP**, on December 13-15, 2019 in Grandville, MI, as per the attached.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

3. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the **AMERICAB TRANSPORTATION, INC. AGREEMENT** as per the attached.



Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

4. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **NORTHERN BUCKEYE EDUCATION COUNCIL QUOTE** to purchase a video surveillance upgrade at Brookside Intermediate School.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

5. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **NORTHERN BUCKEYE EDUCATION COUNCIL QUOTE** to purchase an upgrade for the door access server at Brookside High and Brookside Middle School.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

10. **STANDING COMMITTEE REPORT**

1. Joint Vocational School
2. Athletic Counsel
3. Legislative Liaison
4. Endowment Fund
5. S.A.L.T.
6. Finance

11. **ADJOURNMENT**

Time: _____

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

The next meeting will be on **November 25, 2019** at 5:30 PM at the Administration Center.



ADDENDUM TO THE AGENDA

9. **SUPERINTENDENT'S BUSINESS**

B. PERSONNEL

ADMINISTRATIVE

1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve agreement labeled Document 1A.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____