

Sheffield-Sheffield Lake City Schools Regular Board of Education Meeting

1824 Harris Road
Sheffield, OH 44054

September 13, 2021

5:30 P.M. Regular Meeting

Administration Center

Mrs. Pat Czech, President
Mrs. Amy DeLuca
Mrs. Sandra Jensen
Mrs. Sheila Lopez
Mrs. Lisa Miller, Vice President
Mr. Michael F. Cook, Superintendent
Mr. Michael T. Barnhart, Treasurer



INSPIRE ~ EXCITE ~ EDUCATE



NOTICE TO THE PUBLIC

We wish to welcome you to the Sheffield-Sheffield Lake Board of Education Meeting. Please be advised that tonight's meeting may be videotaped for presentation on cable. This agenda copy is provided for your convenience.

Each Board member receives his agenda and an abundance of informational material well in advance of each meeting. He, individually, has had the opportunity to study each item and to ask questions of school personnel.

The Board meeting is for the purpose of conducting public business and is not designed to be a public forum. Your questions and suggestions, however, are most welcome.

In general, all comments and questions should be brought to the attention of the school's administration. In most instances' problems can be settled in this manner.

Please fill out the forms available should you wish to address a comment to the Board of Education. A place on the agenda has been provided for this purpose. In addressing the Board, state your name and address. Please keep your comments short and to the point.

The Board will gladly accept your suggestions and requests and will try to answer your questions when possible. Most often, however, action will be deferred to a subsequent meeting to allow time to thoroughly study your input.

DISTRICT GOALS

1. To improve the number of standards (indicators) met on the Ohio School District Report Card.
2. To maintain financial stability.
3. To improve the image and reputation of the district by conducting an annual community satisfaction survey and to increase public support and involvement demonstrated by at least fifty percent of the student's homes participating in some sort of two-way communication forum with the district during the school year.

Thank you for attending.

Your interest is appreciated.



Regular Meeting

1. ROLL CALL

"Notice of this meeting was given in accordance with the provisions of Policy BDDA of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act."

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

2. CALL TO ORDER

3. OPENING CEREMONIES

Pledge of Allegiance

4. INFORMATIONAL ITEMS

Recognition of retirees.

5. REVIEW OF OPEN QUESTIONS

6. COMMENTS FROM THE PUBLIC

"In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting."

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of most of the Board, present and voting."

7. APPROVAL OF THE AGENDA

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

8. TREASURER'S BUSINESS

A. REPORTS

B. BOARD MINUTES



It is recommended that the Sheffield-Sheffield Lake Board of Education approve Minutes from the following agenda(s) with addendum:

Regular Meeting–August 23, 2021

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

C. FINANCIAL STATEMENTS

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the enclosed financial statements.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

D. CLASS OF 2025 ACTIVITY BUDGET AND PURPOSES STATEMENT

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached Budget & Purpose Statement for the 2021-22 school year.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

E. EUS INTERIOR LIGHTING REPLACEMENT

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached Utility Cost Reduction Program Agreement for Interior Lighting Replacement with Effective Utility Services II, LLC.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

9. SUPERINTENDENT’S BUSINESS

A. REPORTS

B. PERSONNEL



RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS

1. It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:
 - a. **Ed Dolinar**, resigning BHS Varsity Assistant Boys Basketball coach, effective May 17, 2021.
 - b. **Alison Macke**, resigning BHS PBIS, effective September 1, 2021.
 - c. **Bridget Sulzer**, BIS teacher, requesting a Parental Leave of Absence effective approximately on November 11, 2021, and returning February 28, 2022.
 - d. **Brittany Wilson**, resigning BHS PBIS, effective September 1, 2021.
 - e. **Nicole Yonkof**, resigning BIS SSP/Monitor effective September 13, 2021, to accept another position in the district.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

CERTIFIED SALARY ADJUSTMENT

2. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the salary increases for advanced training for the following certified personnel as per the Master Agreement retro-active to the first workday of the 2021-22 school year.

		<u>FROM</u>	<u>TO</u>
a.	Amy Baughman	MA	MA +12
b.	Karen Coffey	MA	MA +12
c.	Brenna Demers	BA +12	MA
d.	Ashley Falencki	BA	BA +12
e.	Paul Ferguson	BA +12	BA +24
f.	Alison Macke	MA	MA +12

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

CLASSIFIED SALARY ADJUSTMENT

3. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the salary increase for advance training for the following classified personnel as per the Negotiated Agreement retro-active to the first workday of the 2021-22 school



year.

- a. **Michelle Arra** Base Salary+8%
- b. **Amber Blankenship** Base Salary+6%
- b. **Roger Ebner** Base Salary+6%
- c. **Denise Edwards** Base Salary +2%
- d. **Stephanie Jacovetti** Base Salary +4%
- e. **Emily Kinser** Base Salary +8%
- f. **Stacy Knight** Base Salary +8%
- g. **Sandy Roser** Base Salary +6%
- h. **Michelle Ryan** Base Salary +2%
- i. **Diane Stottlemire** Base Salary +2%

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

CLASSIFIED

- 2. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.
 - a. **Christina Howell**, School Support Paraprofessional/Monitor, Forestlawn ELC, 1.5 hrs./day, Step 1, 175 days plus contracted holidays, effective September 14, 2021.
 - b. **Nicole Yonkof**, BHS/BMS Server, 2.5 hrs./day, Step 1, 181 days plus contracted holidays, effective September 14, 2021.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

SUPPLEMENTAL

- 3. It is recommended that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract at the appropriate salary schedule rate as per the Master Agreement to the following personnel contingent upon successful completion of all payroll requirements and current certifications.
 - a. **Shannon Brennan**, BHS Junior Class Advisor, Class VI, Step 0, effective September 14, 2021.
 - b. **Edward Catanese**, BMS Assistant Football Coach, Class III, Step 2, effective September 14, 2021.



- c. **Nicole Crnko**, BMS Volleyball Coach, Class III, Step 0, effective September 14, 2021.
- d. **Richard Flowers**, BHS Head Girls Basketball Coach, Class I, Step 0, effective September 14, 2021.
- e. **Andrew Furio**, BHS Music Director for Theater, Class V, Step 0, effective September 14, 2021.
- f. **James Herrmann**, BHS Assistant Cross Country Coach, Class IV, Step 0, effective September 14, 2021.
- g. **Mary Pokwryka**, BHS Theater Director, Class IV, Step 1 effective September 14, 2021.

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PARENT/COMMUNITY VOLUNTEER(S)

- 4. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following individual(s) to serve as volunteers at no cost to the district for the 2021-22 school year/season.
 - a. **Deziraе Fritz**, Parent/Community/Band Volunteer, at no cost to the district, effective September 14, 2021.
 - b. **Ivan Grieve**, Parent/Community/Band Volunteer, at no cost to the district, effective September 14, 2021.
 - c. **Ashley Havanec**, Parent/Community/Band Volunteer, at no cost to the district, effective September 14, 2021.
 - d. **Dana Joyce**, Parent/Community/Band Volunteer, at no cost to the district, effective September 14, 2021.
 - e. **Anne Palmer**, Parent/Community/Band Volunteer, at no cost to the district, effective September 14, 2021.
 - f. **Stacy Plum**, Parent/Community/Band Volunteer, at no cost to the district, effective September 14, 2021.

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C. OTHER

- 1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **SHEFFIELD-SHEFFIELD LAKE SCHOOL BUS ROUTES** for the 2021-22 school year.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____



2. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the **SECOND HARVEST FOOD BANK SCHOOL PANTRY PROGRAM PRINCIPAL MEMORANDUM OF UNDERSTANDING** which provides for the use of the school's location to distribute food for children and families.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

3. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the **SECOND HARVEST FOOD BANK SCHOOL PANTRY PROGRAM AGREEMENT** which provides for the distribution of food for children and families.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

10. **STANDING COMMITTEE REPORT**

1. Joint Vocational School
2. Athletic Counsel
3. Legislative Liaison
4. Endowment Fund
5. S.A.L.T.
6. Finance

11. **EXECUTIVE SESSION**

It is recommended that the Sheffield-Sheffield Lake Board of Education adjourn to Executive Session for the reason(s) indicated below with no action to follow:

TIME: _____

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

- A. To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

- 1) _____ Appointment;
- 2) X Employment;
- 3) _____ Dismissal;
- 4) _____ Discipline;
- 5) _____ Promotion;
- 6) _____ Demotion;
- 7) _____ Compensation;



- A. _____ Investigation of charges/complaints against a public employee, official, licensee, or regulated individual (unless public hearing requested)
- B. _____ To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the public interest.
- C. _____ Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.
- D. _____ Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- E. _____ Matters required to be kept confidential by federal law or regulations or state statutes.
- F. _____ Details relative to security arrangements and emergency response protocols for a public body or a public office if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.

Reconvene from executive session by consent at _____ p.m.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

12. ADJOURNMENT

Time: _____

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

The next meeting will be on September 27, at 5:30 PM in the BHS/BMS Media Center.