

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Administration Center

Regular Meeting
September 13, 2021

1. **ROLL CALL**

Notice of this meeting was given in accordance with the provisions of Policy BDDA of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.

Present: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

Absent: None

2. **CALL TO ORDER**

3. **OPENING CEREMONIES**

A. Pledge of Allegiance.

4. **INFORMATIONAL ITEMS**

Recognition of retirees.

5. **REVIEW OF OPEN QUESTIONS**

None.

6. **COMMENTS FROM THE PUBLIC**

None.

7. **APPROVAL OF THE AGENDA**

21-163 Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approves the agenda.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

8. **TREASURER'S BUSINESS**

A. **REPORTS**

B. **BOARD MINUTES**

21-164 Mrs. Lopez moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approve Minutes from the following agenda(s):

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Administration Center

Regular Meeting
September 13, 2021

Regular Meeting – August 23, 2021

Yes: Mrs. Czech, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Abstain: Mrs. DeLuca

Motion Carried: 4-0

C. FINANCIAL STATEMENTS

- 21-165** Mrs. Lopez moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the enclosed financial statements

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

D. CLASS OF 2025 ACTIVITY BUDGET AND PURPOSES STATEMENT

- 21-166** Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the attached Budget & Purpose Statement for the 2021-22 school year.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

E. EUS INTERIOR LIGHTING REPLACEMENT

- 21-167** Mrs. Miller moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approve the attached Utility Cost Reduction Program Agreement for Interior Lighting Replacement with Effective Utility Services II, LLC.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

9. SUPERINTENDENT'S BUSINESS

A. REPORTS

Mr. Cook shared a COVID summary including total attendance and absences from the last two days.

B. PERSONNEL

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Administration Center

Regular Meeting
September 13, 2021

21-168 Mrs. DeLuca moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approve Items 1-6 as listed.

RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS

1. It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:
 - a. **Ed Dolinar**, resigning BHS Varsity Assistant Boys Basketball coach, effective May 17, 2021.
 - b. **Alison Macke**, resigning BHS PBIS, effective September 1, 2021.
 - c. **Bridget Sulzer**, BIS teacher, requesting a Parental Leave of Absence effective approximately on November 11, 2021, and returning February 28, 2022.
 - d. **Brittany Wilson**, resigning BHS PBIS, effective September 1, 2021.
 - e. **Nicole Yonkof**, resigning BIS SSP/Monitor effective September 13, 2021, to accept another position in the district.

CERTIFIED SALARY ADJUSTMENT

2. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the salary increases for advanced training for the following certified personnel as per the Master Agreement retro-active to the first workday of the 2021-22 school year.

| | | <u>FROM</u> | <u>TO</u> |
|----|------------------------|-------------|-----------|
| a. | Amy Baughman | MA | MA +12 |
| b. | Karen Coffey | MA | MA +12 |
| c. | Brenna Demers | BA +12 | MA |
| d. | Ashley Falencki | BA | BA +12 |
| e. | Paul Ferguson | BA +12 | BA +24 |
| f. | Alison Macke | MA | MA +12 |

CLASSIFIED SALARY ADJUSTMENT

3. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the salary increase for advance training for the following classified personnel as per the Negotiated Agreement retro-active to the first workday of the 2021-22 school year.
 - a. **Michelle Arra** Base Salary+8%
 - b. **Amber Blankenship** Base Salary+6%
 - b. **Roger Ebner** Base Salary+6%
 - c. **Denise Edwards** Base Salary +2%
 - d. **Stephanie Jacovetti** Base Salary +4%
 - e. **Emily Kinser** Base Salary +8%

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Administration Center

Regular Meeting
September 13, 2021

- f. **Stacy Knight** Base Salary +8%
- g. **Sandy Roser** Base Salary +6%
- h. **Michelle Ryan** Base Salary +2%
- i. **Diane Stottlemire** Base Salary +2%

CLASSIFIED

- 4. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.
 - a. **Christina Howell**, School Support Paraprofessional/Monitor, Forestlawn ELC, 1.5 hrs./day, Step 1, 175 days plus contracted holidays, effective September 14, 2021.
 - b. **Nicole Yonkof**, BHS/BMS Server, 2.5 hrs./day, Step 1, 181 days plus contracted holidays, effective September 14, 2021.

SUPPLEMENTAL

- 5 It is recommended that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract at the appropriate salary schedule rate as per the Master Agreement to the following personnel contingent upon successful completion of all payroll requirements and current certifications.
 - a. **Shannon Brennan**, BHS Junior Class Advisor, Class VI, Step 0, effective September 14, 2021.
 - b. **Edward Catanese**, BMS Assistant Football Coach, Class III, Step 2, effective September 14, 2021.
 - c. **Nicole Crnko**, BMS Volleyball Coach, Class III, Step 0, effective September 14, 2021.
 - d. **Richard Flowers**, BHS Head Girls Basketball Coach, Class I, Step 0, effective September 14, 2021.
 - e. **Andrew Furio**, BHS Music Director for Theater, Class V, Step 0, effective September 14, 2021.
 - f. **James Herrmann**, BHS Assistant Cross Country Coach, Class IV, Step 0, effective September 14, 2021.
 - g. **Mary Pokwryka**, BHS Theater Director, Class IV, Step 1 effective September 14, 2021.

VOLUNTEER(S)

- 6. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following individual(s) to serve as volunteers at no cost to the district for the 2021-22 school year/season.

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Administration Center

Regular Meeting
September 13, 2021

- a. **Deziraе Fritz**, Parent/Community/Band Volunteer, at no cost to the district, effective September 14, 2021.
- b. **Ivan Grieve**, Parent/Community/Band Volunteer, at no cost to the district, effective September 14, 2021.
- c. **Ashley Havanec**, Parent/Community/Band Volunteer, at no cost to the district, effective September 14, 2021.
- d. **Dana Joyce**, Parent/Community/Band Volunteer, at no cost to the district, effective September 14, 2021.
- e. **Anne Palmer**, Parent/Community/Band Volunteer, at no cost to the district, effective September 14, 2021.
- f. **Stacy Plum**, Parent/Community/Band Volunteer, at no cost to the district, effective September 14, 2021.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

C. OTHER

21-169

Mrs. Czech moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the attached **SHEFFIELD-SHEFFIELD LAKE SCHOOL BUS ROUTES** for the 2021-22 school year.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

21-170

Mrs. Czech moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the **SECOND HARVEST FOOD BANK SCHOOL PANTRY PROGRAM PRINCIPAL MEMORANDUM OF UNDERSTANDING** which provides for the use of the school's location to distribute food for children and families.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

21-171

Mrs. Lopez moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the **SECOND HARVEST FOOD BANK SCHOOL PANTRY PROGRAM AGREEMENT** which provides for the distribution of food for children and families.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Administration Center

Regular Meeting
September 13, 2021

10. STANDING COMMITTEE REPORT

1. Joint Vocational School – Sandy Jensen
The next meeting is Thursday.
2. Athletic Council – Lisa Miller
The football team beat Clearview. Girls' volleyball is currently undefeated in the conference. Soccer and Cross Country are doing well.
3. Legislative Liaison – Amy DeLuca
HB 403 will require reports to the ODE on retiring teachers who may have pending investigations.
SB 214 suggests curriculum include Asian American history.
SB 176 addresses sports gambling.
4. Endowment Fund – Pat Czech
Four grant applications will be voted on this month.
5. S.A.L.T. – Sheila Lopez
Next week is Homecoming week. BHS is now doing their announcements via video. Positive Behavior Intervention and support (PBIS) is district wide.
6. Finance Committee – Sheila Lopez
Future meetings will be held before the board meetings. The five-year forecast will be presented next month. The committee was updated on property valuation complaints.

11. EXECUTIVE SESSION

21-172 Mrs. Jensen moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education adjourn to Executive Session for the reason(s) indicated below with no action to follow:

TIME: 6:45 P.M.

To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

- 1) _____ Appointment;
- 2) X Employment;
- 3) _____ Dismissal;
- 4) _____ Discipline;
- 5) _____ Promotion;
- 6) _____ Demotion;
- 7) _____ Compensation;

A. _____ Investigation of charges/complaints against a public employee, official, licensee, or regulated individual (unless public hearing requested)

B. _____ To consider the purchase of property for public purposes, or for the sale of property at

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Administration Center

Regular Meeting
September 13, 2021

competitive bidding if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the public interest.

C. _____ Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.

D. _____ Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

E. _____ Matters required to be kept confidential by federal law or regulations or state statutes.

F. _____ Details relative to security arrangements and emergency response protocols for a public body or a public office if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.

Reconvene from executive session by consent at 8:46 P.M.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

12.

ADJOURNMENT

21-173


Mrs. Jensen moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education adjourns.


Time: 8:47 PM

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0


Michael T. Barnhart, Treasurer


Mrs. Pat Czech, President

The next meeting will be on September 27, 2021, at 5:30 PM in the BHS/BMS Media Center.

