

Sheffield-Sheffield Lake City Schools Regular Board of Education Meeting

1824 Harris Road
Sheffield, OH 44054

September 14, 2023

5:30 P.M. Regular Meeting

Brookside High School

Mrs. Pat Czech
Mrs. Amy DeLuca, President
Mrs. Sandra Jensen
Mrs. Sheila Lopez, Vice President
Mrs. Lisa Miller
Mr. Michael F. Cook, Superintendent
Ms. Rachel Tansey, Treasurer



INSPIRE ~ EXCITE ~ EDUCATE



NOTICE TO THE PUBLIC

We wish to welcome you to the Sheffield-Sheffield Lake Board of Education Meeting. Please be advised that tonight's meeting may be videotaped for presentation on cable. This agenda copy is provided for your convenience.

Each Board member receives his agenda and an abundance of informational material well in advance of each meeting. She, individually, has had the opportunity to study each item and to ask questions of school personnel.

The Board meeting is for the purpose of conducting public business and is not designed to be a public forum. Your questions and suggestions, however, are most welcome.

In general, all comments and questions should be brought to the attention of the school's administration. In most instances problems can be settled in this manner.

Please fill out the forms available should you wish to address a comment to the Board of Education. A place on the agenda has been provided for this purpose. In addressing the Board, state your name and address. Please keep your comments short and to the point.

The Board will gladly accept your suggestions and requests and will try to answer your questions when possible. Most often, however, action will be deferred to a subsequent meeting to allow time to thoroughly study your input.

DISTRICT GOALS

1. To improve the number of standards (indicators) met on the Ohio School District Report Card.
2. To maintain financial stability.
3. To improve the image and reputation of the district by conducting an annual community satisfaction survey and to increase public support and involvement demonstrated by at least fifty percent of the student's homes participating in some two-way communication forum with the district during the school year.

Thank you for attending.

Your interest is appreciated.



Regular Meeting

1. ROLL CALL

“Notice of this meeting was given in accordance with the provisions of Policy BDDA of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.”

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

2. CALL TO ORDER

3. OPENING CEREMONIES

Pledge of Allegiance

4. INFORMATIONAL ITEMS

Brenda Svec – Data

5. BOARD RECOGNITION

Exchange Student

6. APPROVAL OF THE AGENDA

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

7. TREASURER’S BUSINESS

A. REPORTS

B. BOARD MINUTES

It is recommended that the Sheffield-Sheffield Lake Board of Education approve Minutes from the following agenda(s):

Regular Meeting w/Addendum – August 24, 2023

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____



C. PARENT TRANSPORTATION PAYMENT IN LIEU

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following **PARENT TRANSPORTATION PAYMENT IN LIEU**

WHEREAS this Board does determine that the students listed below are legally entitled to transportation; and
WHEREAS the State Board of Education approved alternatives to Board owned buses are not reasonable available; now, therefore.
BE IT RESOLVED that this Board of Education does approve “payment in lieu” contracts for the following students, payable to the parent or guardian.

*Payment may be prorated if the time period involved is only a part of the school year. The minimum amount for the school year 2022-23, as specified by ODE, is \$538.55.

Parent / Guardian	Student	Grade	School
Rose-Marie Janesz	Joshua Janesz	12	St. Ignatius
Rose-Marie Janesz	Joseph Janesz	10	St. Ignatius
Rose-Marie Janesz	Melissa Janesz	9	Magnificat
Rose-Marie Janesz	John Paul Janesz	5	Lakewood Catholic Academy

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

D. APPROVAL OF PURCHASE ORDERS

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached purchase orders above \$ 3000.00 with issues.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

E. FINANCIAL STATEMENTS

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the enclosed financial statements.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

F. FY24 PERMANENT APPROPRIATIONS

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached permanent appropriations for fiscal year 2024.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____



8. **SUPERINTENDENT'S BUSINESS**

A. **PERSONNEL**

RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS

1. It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:

- a. **Andrew Furio**, resigning as Hummingbird Director, effective September 2023.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

CLASSIFIED

2. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.

- a. **Brandy Bauers**, **FROM** KW Noon Monitor **TO** KW ESP.
b. **Christina Howell**, **TRANSFER FROM** FELC Noon Monitor **TO** BIS Noon Monitor, Step 3, 2.5 hrs./day, 181 days/yr. plus contracted holidays.
c. **Jessica Jackson**, **TRANSFER FROM** BHS Server **TO** BIS Head Cook, effective retroactive to August 21, 2023.
d. **Stacy Knight** **FROM** BIS Assistant Head Cook **TO** BHS Head Cook, effective retroactive to August 21, 2023.
e. **Michelle Ryan**, BIS Server, Step 1, 2.5 hrs./day, 181 days/yr., plus contracted holidays, effective September 14, 2023.
f. **Leah Wright**, **FROM** BIS Noon Monitor **TO** BIS ESP, effective retroactive to August 21, 2023.
g. **Nicole Yonkof**, Knollwood Crossing Guard, Step 1, 1.75 hrs./day, 179 days/yr. plus contracted holidays, retroactive to August 22, 2023.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

CLASSIFIED CORRECTIONS

3. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following **CORRECTIONS** for classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.



- a. **Jessica Harr**, Knollwood Noon Monitor, Step 1, 2.5 hrs./day, 175 days/year plus contracted holidays, **RETROACTIVE TO** August 21, 2023.
- b. **Kathleen Heckert**, Knollwood Noon Monitor, Step 1, 2.5 hrs./day, 175 days/year plus contracted holidays, **RETROACTIVE TO** August 21, 2023.
- c. **Sherry Ayber-Huegele**, **BIS** Noon Monitor, Step 1, 2.5 hrs./day, 181 days/year plus contracted holidays, **RETROACTIVE TO** August 21, 2023.
- d. **Bernadette Wallace**, Knollwood Noon Monitor, Step 1, 2.5 hrs./day, 175 days/year plus contracted holidays, **RETROACTIVE TO** August 21, 2023.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

4. **CERTIFIED SALARY ADJUSTMENT**

It is recommended that the Sheffield-Sheffield Lake Board of Education approves the salary increases for advanced training for the following certified personnel as per the Master Agreement retro-active to the first workday of the 2023-24 school year.

		<u>FROM</u>	<u>TO</u>
a.	Shannon Brennan	BA+12	BA+24
b.	Karen Coffey	MA+12	MA+24
c.	Ashley Falencki	BA +24	MA
d.	Julie Kinnear	MA+12	MA +24
e.	Mary Guliano	BA+12	MA
f.	Michael Rowbotham	MA	MA+12

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

SUPPLEMENTAL

- 5. It is recommended that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract at the appropriate salary schedule rate as per the Master Agreement to the following personnel contingent upon successful completion of all payroll requirements and current certifications.
 - a. **Brad Barhorst**, BMS/BHS District Video Club Advisor, Class V, Step 0, effective retroactive to September 7, 2023.
 - b. **Paul Ferguson**, Head District Video Club Advisor, Class I, Step 0, effective retroactive to September 7, 2023.
 - c. **Mackenzie Nekl**, BHS Junior Class Advisor, Class VI, Step 0, effective September 7, 2023.



Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

6. **DECAF PROPOSALS**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following DECAF proposals.

NAME	TITLE	Percentage %
Heather Carollo	FELC – Kindness Club	5
Michelle Lewis	KW– Kindness Club	2.5
Linda Wozniak	KW– Kindness Club	2.5
Mary Cogdell	BIS – Coding Club	2
Dan Rosso	BIS – E-Sports	2
Kim Basinski	BMS – Chess Club	2
Jessica Schremp	BMS – Spelling Bee	2.5
Jessica Schremp	BMS – Academic Challenge	2
Chris Glynn	BHS – F.L.O.A.T.	1.5
Julie Kinnear	BHS – Nat’l Spanish Honor Soc.	3
Pamela Vasquez	BHS – Nat’l French Honor Soc.	3
Lisa Montgomery	BHS – Cards Council	1.5
Lindsey Chalk	BHS – Cards Council.	1.5
Lisa Sheehan	BHS – HOSA	3
Julie Kinnear	BHS – Ohio Mo del UN	1.5
Alison Macke	BHS – Grub Club	1
Kevin Landis	BHS – E-Sports	3
Kelson Barber	BHS– Classical Studio (Art)	1

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

7. **ADMINISTRATIVE ASSISTANT PUPIL PERSONNEL/SPECIAL EDUCATION**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following administrative personnel contingent upon successful completion of all payroll requirements.

- a. **Jane Vogel**, Pupil Personnel & Special Education Administrative Assistant, Step 9, 8 hrs./day, 260 days/yr. (pro-rated) plus contracted holidays, effective September 25, 2023.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____



8. **REDUCTION IN STAFF FORCE**

It is recommended that the Sheffield-Sheffield Lake Board of Education reduce one (1) sixth grade teaching position. Reduction from six (6) to five (5).

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

9. **PARENT/COMMUNITY VOLUNTEER**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following individual(s) to serve as volunteers at no cost to the district for the 2023-24 school year/season.

- a. **Gabe McWilliams**, Parent/Community/Band Volunteer, at no cost to the district, effective September 14, 2023.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

B. **OTHER**

- 1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the **SECOND HARVEST FOOD BANK SCHOOL PANTRY PROGRAM AGREEMENT** which provides for the distribution of food for children and families for the 2023-24 school year.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

9. **COMMENTS FROM THE PUBLIC**

"In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. People desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of most of the Board, present and voting."

10. **STANDING COMMITTEE REPORT**



1. Joint Vocational School
2. Athletic Counsel
3. Legislative Liaison
4. Endowment Fund
5. S.A.L.T. – Student Achievement Leadership Team
6. Finance

11. **ADJOURNMENT**

Time: _____

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

The next Regular Board Meeting will be Thursday, October 12, 2023, at FELC at 5:30 PM