

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools  
Brookside High School

Regular Meeting  
September 8, 2022

1. **ROLL CALL**

Notice of this meeting was given in accordance with the provisions of Policy BDDA of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.

Present: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

Absent: None

2. **CALL TO ORDER-** The meeting was called to order at: 5:30 PM

3. **OPENING CEREMONIES**

A. Pledge of Allegiance.

4. **INFORMATIONAL ITEMS**

Recognition of retirees- Steve Parker (32 yrs.), Linda Rauscher (28 yrs.), and Kathy Varnes (32 yrs.)

Mr. Cook – Stated the district will soon have Wi fi access at the baseball diamond.

He also announced the district’s new website app and mass notification system.

Art After Dark will be on October 8<sup>th</sup>.

5. **REVIEW OF OPEN QUESTIONS**

6. **APPROVAL OF THE AGENDA**

**22-119** Mrs. Miller moved, seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approves the agenda.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

7. **TREASURER’S BUSINESS**

A. **REPORTS**

B. **BOARD MINUTES**

**22-120** Mrs. Czech moved, seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approves the minutes from the following agenda(s) with addendum .

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**Regular Meeting – August 25, 2022**

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez

No: None.

Abstain: Mrs. Miller

Motion Carried: 4-0

**C. FINANCIAL STATEMENTS**

**22-121** Mrs. Lopez moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the enclosed financial statements.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

**D. FY23 PERMANENT APPROPRIATIONS**

**22-122** Mrs. Miller moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approve the attached permanent appropriations for fiscal year 2023.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

**E. DELEGATE/ALTERNATE TO CAPITAL CONFERENCE**

**22-123** Mrs. Miller moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education elect a delegate – **Mrs. DeLuca**, and an alternate- **Pat Czech** to attend the OSBA Conference in November 2022.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

**F. PARENT TRANSPORTATION PAYMENT IN LIEU**

**22-124** Mrs. Lopez moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approve the following **PARENT TRANSPORTATION PAYMENT IN LIEU**

**WHEREAS** this Board does determine that the students listed below are legally entitled to transportation; and

**WHEREAS** the State Board of Education approved alternatives to Board owned buses are not reasonable available; now, therefore

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**BE IT RESOLVED** that this Board of Education does approve “payment in lieu” contracts for the following students, payable to the parent or guardian.

\*Payment may be prorated if the time involved is only part of the school year. The minimum amount for the school year 2021-22, as specified by ODE, is \$ 538.55.

Parent / Guardian	Student	Grade	School
Rose-Marie Janesz	Joshua Janesz	11	St. Ignatius High School
Rose-Marie Janesz	Joseph Janesz	9	St. Ignatius High School
Rose-Marie Jansz	Melissa Janesz	8	Lakewood Catholic Academy
Rose-Marie Janesz	John Paul Janesz	4	Lakewood Catholic Academy

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

8. **SUPERINTENDENT’S BUSINESS**

A. **REPORTS**

B. **PERSONNEL**

**22-125** Mrs. Lopez moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approves Items B1-4.

**RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS**

It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:

- a. **Kelsey Bilak**, BHS 9<sup>th</sup> Grade Class Advisor, resigning effective August 29, 2022.
- b. **Kimberley Metzger**, BIS Mock Trial Advisor, resigning effective for the 2022-23 school year.

**CERTIFIED SALARY ADJUSTMENT**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the salary increases for advanced training for the following certified personnel as per the Master Agreement retro-active to the first workday of the 2022-23 school year.

		<b><u>FROM</u></b>	<b><u>TO</u></b>
a.	<b>Shannon Brennan</b>	<b>BA</b>	<b>BA+12</b>
b.	<b>Paul Ferguson</b>	<b>BA +24</b>	<b>MA</b>
c.	<b>John Forster</b>	<b>MA</b>	<b>MA +12</b>
d.	<b>Chris Glynn</b>	<b>MA</b>	<b>MA +12</b>

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**SUPPLEMENTAL**

It is recommended that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract at the appropriate salary schedule rate as per the Master Agreement to the following personnel contingent upon successful completion of all payroll requirements and current certifications.

- a. **Ashley Falencki**, BHS Freshman Class Advisor, Class VI, Step 0, effective September 9, 2022.
- b. **Anjali Patel**, BMS Robotics Advisor, Class IV, Step 0, effective September 9, 2022.
- c. **Jayden Whitacre**, BHS Assistant Volleyball Coach, Class III, Step 0, effective September 9, 2022.

**CLASSIFIED SUBSTITUTE**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.

- a. **Karla Hobart**, Substitute Van Driver, effective September 9, 2022.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

**C. OTHER**

**22-126**

Mrs. Czech moved, seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approve the attached **LORAIN COUNTY ALCOHOL AND DRUG ABUSE SERVICE (LCADA) PROPOSAL**, which provides alcohol and drug prevention services to the Sheffield-Sheffield Lake schools for the 2022-23 school year.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

**9. COMMENTS FROM THE PUBLIC - None**

*"In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.*

*Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the*

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*regular agenda. The period of public participation may be extended by a vote of most of the Board, present and voting."*

10. STANDING COMMITTEE REPORT

- 1. Joint Vocational School – Sandy Jensen  
No report.
- 2. Athletic Counsel – Sheila Lopez  
This week’s football game will welcome our district’s kindergartners.  
The football game also had the alumni cheerleaders.
- 3. Legislative Liaison – Amy DeLuca  
HB110 removed public schools as an eligible entity for running raffles, PTO’s, and booster groups.  
HB123 is about school security and suicide awareness training.
- 4. Endowment Fund – Lisa Miller  
The first meeting was held on August 30<sup>th</sup> and they received many thank you notes from Seniors who received funding. March 25, 2023 is the tentative date for the spring fundraiser. The next meeting is September 13<sup>th</sup>.
- 5. S.A.L.T. – Pat Czech  
The class of 2035 will be recognized at the next football game.
- 6. Finance Committee – Sheila Lopez  
The next finance meeting will focus on funding and ESSER funds.

11. EXECUTIVE SESSION

**22-127** Mrs. Czech moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education adjourn to Executive Session for the reason(s) indicated below with no action to follow:

**TIME: 6:07 PM**

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

A. To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

- 1) \_\_\_\_\_ Appointment;
- 2)   X   Employment;
- 3) \_\_\_\_\_ Dismissal;
- 4) \_\_\_\_\_ Discipline;
- 5) \_\_\_\_\_ Promotion;
- 6) \_\_\_\_\_ Demotion;
- 7) \_\_\_\_\_ Compensation;

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- A. \_\_\_\_\_ Investigation of charges/complaints against a public employee, official, licensee, or regulated individual (unless public hearing requested)
- B. \_\_\_\_\_ To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the public interest.
- C. \_\_\_\_\_ Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.
- D. \_\_\_\_\_ Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- E. \_\_\_\_\_ Matters required to be kept confidential by federal law or regulations or state statutes.
- F. \_\_\_\_\_ Details relative to security arrangements and emergency response protocols for a public body or a public office if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.

Reconvene from executive session by consent at **6:40 PM**

12. ADJOURNMENT

**22-128** Mrs. Czech moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education adjourns.

**Time: 6:41 PM**

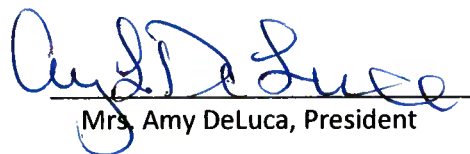
Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0



Michael T. Barnhart, Treasurer



Mrs. Amy DeLuca, President

The next meeting will be on **October 13, 2022**, at Forestlawn ELC at 5:30 PM.